

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JUNE 11, 2012.

The Regular Meeting was called to order at 6:00 p.m. Present: Trustees Gail Carlson, President; Mary Guardalabene, Vice-President; Phillip Rodriguez, Clerk. Also present: Manager Fred Dale, Business Administrator Debbie Seaton, Attorney Bob Kay, Chief Operator Jim Listwan and Engineer Mark Halm.

Minutes Approved Vice-President Guardalabene moved, seconded by Trustee Rodriguez to approve the minutes of the regular meeting of May 14, 2012. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Rodriguez moved seconded by Vice-President Guardalabene to approve the bill listing dated June 11, 2012, and to pay when funds are available prior to their due date. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Water Shut Off List Vice-President Guardalabene moved seconded by Trustee Rodriguez to approve the water shut off list dated June 2012 presented by Bus. Admin. Seaton. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Reconciliation Report/May 2012 Business Admin. Seaton presented the May Reconciliation Report for review. Vice-President Guardalabene moved, seconded by Trustee Rodriguez to approve the Reconciliation Report for May 2012 and place it on file. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Investment Schedule Trustee Rodriguez moved seconded by Vice-President Guardalabene to approve the investment within the Debt Service Fund due to mature on July 5, 2012 as presented. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Ordinances/Resolutions Passed Action was taken on the following Ordinances and Resolutions presented by Attorney Kay:

Trustee Rodriguez moved, seconded by Vice-President Guardalabene to authorize Attorney Kay to renumber and record **Ordinance #501 as 501-A** due to a duplication of numbers used. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Vice-President Guardalabene moved, seconded by Trustee Rodriguez to approve **Ordinance #504** as a Prevailing Wage Ordinance. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Trustee Rodriguez moved, seconded by Vice-President Guardalabene to approve **Ordinance #505** as an Increase to SCSD User Rate effective July 1, 2012. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Vice-President Guardalabene moved, seconded by President Carlson to approve the Alternate Version of **Ordinance #506**, an ordinance affecting the exemption of pool fills and increasing the application fee. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Trustee Rodriguez moved, seconded by Vice-President Guardalabene to adopt **Resolution 2012-02** as a policy on the destruction of Closed Session tape recordings. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Vice-President Guardalabene moved seconded by Trustee Rodriguez to adopt **Resolution 2012-03** as an agreement for payment of delinquent wastewater user charges between SCSD and Kirk Prins owner of 1148 N Princeton Ave. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Engineer Update Engineer Halm informed the board that he has been in contact with IEPA regarding the status of the final loan agreement documents needed to proceed with the Tertiary Building project. The documents are expected within the next two weeks. To expedite the project the Board agreed a special meeting should be called to execute the documents if available prior to the July 16, 2012 regular scheduled board meeting.

Manager's Report Chief Operator Listwan presented the Manager Fred Dale's report for the month of May. Once again there were no violations of the District's NPDES permit. May was the start of the disinfection season with fecal coliform once again being reported. Manager Dale added the start-up of the UV equipment increased the amount of electricity consumed. Flows treated were very low.

A safety training class on the proper use of the safety harness fall protection device was held.

President Carlson asked about the status of a part time employee. Dale & Listwan responded they were still looking for potential candidates.

Trustee Rodriguez moved, seconded by Vice-President Guardalabene to accept the Manger's report for May 2012 and place it on file. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Trustee's Report Trustee Rodriguez directed Manager Dale to draft a letter to DuPage County Chairman Cronin regarding Crowe Horwath's report dated May 30, 2012.

SCSD Website Dale and Seaton reported they had met with website developer. The board concurred to proceed with a District website for a trial basis of one year. Attorney Kay to review website for needed information to be posted prior to the start up.

Debt Service Phase 4 Checking Account Vice-President Guardalabene moved seconded by Trustee Rodriguez to authorize the opening of a checking account with MB Financial via bank resolution and signature cards for the purpose of receiving funds from IEPA for the Phase 4 Tertiary Building project. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Executive Session Trustee Rodriguez moved, seconded by Vice-President Guardalabene to move to Closed Session at 6:50 p.m. to discuss Manager's replacement and employees compensation. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Meeting Resumed The regular meeting resumed at 6:58 p.m.

New Urban Development Permit Fees Manager Dale updated the board regarding his conversation with New Urban Developments unpaid connection fees for the property located at 260-264 E Kenilworth based on board action of the November, 2010 meeting.

Meeting Adjourned Vice-President Guardalabene moved, seconded by Trustee Rodriguez to adjourn the Regular meeting at 7:12 p.m. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

APPROVED _____ ATTEST _____
Gail G. Carlson, President Phillip A. Rodriguez, Clerk

Prepared by Debbie Seaton, Bus. Admin.