

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL  
ON JUNE 15, 2015.

Regular Meeting was called to order at 6:05p.m. Present: Trustees, William Dewyer: President: and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Attorney Bob Kay and Matt Larson of Carollo Engineers. Absent: Vice-President Dennis Keating. Engineer Mark Halm arrived at 6:21 p.m.

Public Participation Trustee Dewyer welcomed Matt Larson of Carollo Engineers to the meeting. Mr. Carollo stated that he is employed with Carollo Engineer in Northbrook, Il. and wanted to introduce himself to wastewater agencies in the area as his company plans on expanding their offices in the area and expressed an interest in wastewater agency board meetings.

Minutes Approved Trustee Hensley moved, seconded by Trustee Dewyer to approve the minutes of the Regular Meeting of May 18, 2015. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Trustee Dewyer to approve the bill listing dated June 15, 2015 and to pay when funds are available prior to their due date. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Water Shut-Off List Trustee Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated June 2015. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Reconciliation Report/May 2015 Bus. Admin. Seaton presented the May Reconciliation report for review and discussion. Trustee Hensley moved, seconded by Trustee Dewyer to approve the Reconciliation report dated May 2015. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Investments Maintaining Trustee Dewyer moved, seconded by Trustee Hensley to approve the investment schedule as presented within the Corporate and Debt Service Ph. 3 funds. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Payment Service Network Bus. Admin. Seaton proposed utilizing Payment Service Network to offer the Districts customers more flexibility in paying their wastewater bills. Services offered would be online payment via credit cards, direct debit and electronic payments with transactions deposited into the districts account more efficiently. Initial cost of integrating the program into cash receipting and setting up a link on the districts website is estimated at \$1,700.00. Fees applied to credit card payments would be paid by the customers. Customers would still have the options of our current outside locations and office to continue making their payments at no charge. Trustee Hensley moved, seconded by Trustee Dewyer to approve contracting with Payment Service Network for payment processing. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Prevailing Wage Ordinance Attorney Kay presented a Prevailing Wage Ordinance for approval. Trustee Dewyer moved, seconded by Trustee Hensley to approve **Ordinance #531** an ordinance establishing Prevailing Wage Rates for construction. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Tertiary Filter Building Project Attorney Kay informed the board that Hanover Insurance Company is reviewing final paperwork and should be resolved within the next month.

Engineer Updates Engineer Halm presented to the board a memo comparing electricity savings within the first month of the new Turbo Blower in operation. He will continue to monitor electricity savings throughout the year based on future electricity bills.

A project meeting was held at the district with W E Deuchler staff, Manager Listwan and Chief Operator John Bach regarding design work for the Digester Cover Project.

Manager's Report/May Manager Listwan presented his report for the month of May.

Manager Listwan discussed the operation of the new Turbo Blower and the modifications to the blower room to ensure proper operating conditions.

A discussion of the Special Conditions Agreement with the DuPage River Salt Creek Work Group was held.

Trustee Hensley moved, seconded by Trustee Dewyer to approve the Manager's Report for May 2015 and place it on file. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Primary #3 Sludge Cross Collector Manager Listwan presented a quote from DPS Equipment Services for rehabbing cross collector assembly in the amount of \$21,750.00. Trustee Hensley moved, seconded by Trustee Dewyer to approve rehab of Primary #3 Sludge Cross Collector for amount not to exceed \$21,750.00. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Special Conditions Agreement Trustee Hensley moved, seconded by Trustee Dewyer to approve the Special Conditions Agreement between DuPage River Salt Creek Work Group and the District for assessment and membership fees for a period of June 2015 to June 2022 for stream restoration projects. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

Recreational Vehicle Discharge Fee Per Ordinance #532 an Ordinance increasing the recreational discharge fee from \$5.00 (Villa Park residents) and \$15.00 (All Other) to \$20.00 regardless of residency. Trustee Hensley moved, seconded by Trustee Dewyer to approve the increase in recreational discharge fee to \$20.00 regardless of residency. Ayes: Dewyer, Hensley. Nays: None. Motion carried.


Grant Received A grant in the amount of \$179,150.00 was received from Department of Commerce and Economic Opportunity which has been applied toward the Turbo Blower project which was completed in early May.

Meeting Adjourned Trustee Hensley moved, seconded by Trustee Dewyer to adjourn the meeting at 6:46p.m. Ayes: Dewyer, Hensley. Nays: None. Motion carried.

APPROVED

  
William Dewyer, President

ATTEST

  
Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.