

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SALT CREEK  
SANITARY DISTRICT ON JUNE 20, 2016 AT 6:00 P.M.

1. Call Regular Meeting to Order.  
A – Roll Call.
2. Public Participation.
3. Consider approval of minutes of the May 16, 2016 Regular Meeting.
4. Consider approval of Bill Listing dated June 20, 2016.
5. Department Head Reports:
  - 5-1 BUSINESS ADMINISTRATOR
    - A – Discussion and Action: Billing, collections, delinquent accounts and water terminations.
    - B – Discussion and Action: May Reconciliation Report.
    - C – Action – Investments maturing in Corporate, Debt Service Fund and Improvement Funds.
    - D - Action – Customers request for penalty reversal. See attached memo.
    - E – Other as required.
  - 5-2 ATTORNEY
    - A - Action – Prevailing Wage Ordinance.
    - B - Review of Engineering Services Agreement for Digester Cover Replacement Project.
    - C - Other as required.
  - 5-3 ENGINEER
    - A - Update – Mandatory contactors meeting for Digester Cover Project.
    - B - Other as required.
  - 5-4 PLANT MANAGER
    - A - Discussion and Action - Manager's Report for May 2016.
    - B - Discussion and Action – Award Contract for Primary Tank #1 Rehab.
    - C - Discussion and action – Award Contract for Admin. Bldg. Window and Door Replacement project.
    - D - Other as required.
6. TRUSTEE REPORTS AND ANNOUNCEMENTS
  - A - Discussion – Change in September Board meeting date.
  - B - Other as required.
7. MISCELLANEOUS CORRESPONDENCE & COMMUNICATIONS
  - A - Other as required.
8. OLD BUSINESS
  - A - Action – Personnel Manual by Resolution.
  - B - Other as required.

9. NEW BUSINESS

A - Discussion and Action – Amend FY Budget 16/17. See attached memo.

B - Other as required.

10. ADJOURNMENT

11. EXECUTIVE SESSION (All Executive Sessions will be tape recorded).

A – Other as required.

12. COMMITTEE OF THE WHOLE

A – Other as required.