

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT
CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON
MARCH 17, 2014**

The Regular Meeting was called to order by President Dewyer at 6:01p.m. Present: Trustees, William Dewyer, President; Dennis Keating, Vice-President; Raymond Hensley, Clerk. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay, Engineer Mark Halm.
DuPage County Representative: Chad Schaeffer, Nick Kottmeyer and Tom Borchert.
Village of Villa Park Trustees, Al Bulthuis and Robert Wagner.

Public Participation:

DuPage County Presentation Nick Kottmeyer gave a power point presentation on a joint consolidation study offered by DuPage County to evaluate the cost and feasibility of shared services through an intergovernmental agreement (IGA). The study will be conducted by county representatives and district personnel over a 4-5 month period at a cost sharing expense not to exceed \$34,000. Mr. Schaeffer and Mr. Borchert gave their opinion on the benefits to the district and encouraged consideration of the proposed IGA.

Village of Villa Park Trustee Robert Wagner left the meeting at 6:45 p.m.

President Dewyer thanked the county representatives for their presentation and informed them that the board would take their IGA into consideration. County representatives left the meeting at 6:50 p.m. After further discussion the board concurred to enter into IGA with DuPage County for a consolidation study not to exceed \$34,000. Vice-President Keating moved, seconded by Trustee Hensley. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Minutes Approved Vice-President Keating moved, seconded by President Dewyer to approve the minutes of the Regular Meeting held on February 17, 2014. Ayes: Dewyer, Keating. Nays: None. Absent: Hensley. Motion carried. Trustee Hensley moved, seconded by Vice-President Keating to approve the minutes of March 8, 2014 budget workshop and executive session meeting. Ayes: Trustees: Dewyer, Keating, Hensley. Nays: None. Motion carried. Vice-President Keating moved, seconded by Trustee Hensley to approve the destruction of the tape recording of the Executive Session held on March 8, 2014 after being held for 18 months. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Vice-President Keating to approve the bill listing dated March 17, 2014 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Loan Disbursement Trustee Hensley moved, seconded by Vice-President Keating to approve the loan disbursement for the Phase 4 Tertiary Building project in the amount of \$261,179.02. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut Off List Bus. Admin. Seaton presented a list of delinquent accounts dated March 2014 requesting approval to proceed with water termination. President Dewyer moved, seconded by Vice-President Keating to approve the water shut off list dated March 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report/February 2014 Bus. Admin. Seaton presented the February Reconciliation report for review and discussion. Vice-President Keating moved, seconded by Trustee Hensley to approve the Reconciliation report for February 2014 as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

FY 14/15 Board Meeting Dates Bus. Admin. Seaton presented a list of dates for consideration of the District's Regular Scheduled Board meetings for FY14/15. Trustee Hensley moved, seconded by President Dewyer to approve the meeting dates for FY14/15 as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Authorization to Prepare User Charge Rate Increase Ordinance President Dewyer moved, seconded by Vice-President Keating to authorize Attorney Kay to prepare an Ordinance to adopt a user rate increase of .16 in which .09 will be designated to the Corporate Operating Fund and .07 to the Capital Improvement Fund effective May 1, 2014 upon passage of the FY 14/15 budget. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Engineer Updates Engineer Mark Halm presented pre-application loan documents to the board, requesting authorization be given to Manager Listwan to execute the document prior to March 31, 2014 for funding of the Digester Cover Replacement project scheduled for 2015. Trustee Hensley moved, seconded by Vice-President Keating to approve Manager Listwan to sign pre-application documents prior to the deadline. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

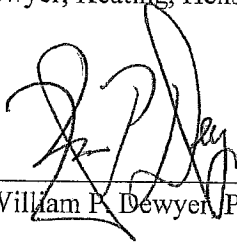
Manager's Report/February Manager Listwan reviewed the plant operations and maintenance projects for the month.

A meeting was held on March 11, 2014 with Village of Villa Park's Public Works Director, Vydas Juskelis and Water-Wastewater Superintendent Rick Cermak. Discussion topics included infiltration, possible sewer infrastructure work and meter updates. The topic of sharing SCADA information was also covered. President Dewyer moved, seconded by Vice-President Keating to approve the Manager Report for the month of February 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Tentative Budget Bus. Admin. Seaton informed the board that the proposed budget had been updated based on discussion in the budget workshop of March 8, 2014. An additional line item within the Improvement Fund will be added for the proposed consolidation study at an expense of \$30,000. A public hearing will be held on April 21, 2014 with notification published in the local newspaper on March 19, 2014. President Dewyer moved, seconded by Trustee Hensley to ratify action of the tentative budget. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Meeting Adjourned President Dewyer moved, seconded by Trustee Hensley to adjourn the meeting at 7:56p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED _____


William P. Dewyer, President

ATTEST _____


Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin