

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK  
SANITARY DISTRICT HELD AT 201 S ROUTE 83, VILLA PARK, IL ON MARCH 4, 2017

**The special meeting was called to order by President Hensley at 9:03 a.m.** Present: Trustees: Raymond Hensley, President; William Dewyer, Clerk, Also present: Manager Jim Listwan and Bus. Admin. Debbie Seaton. Absent: Trustee Dennis Keating, Vice-President due to illness.

**Public Participation:** No one from the public was present.

**Bill Listing:** Invoices were presented to the board for approval in the amount of \$166,194.00 consisting of \$2,750.00 from Corporate fund, \$31,649.00 from the Improvement fund and \$131,795.00 from the Replacement Fund. Trustee Dewyer moved, seconded by Trustee Hensley to approve the bill listing as presented. Ayes: Hensley, Dewyer. Nays: None. Motion carried.

A draft of Revenue and Expenses for FY17/18 were presented. Proposed increases to the user rate is needed to fund operations, maintenance, laboratory and debt service obligations. After in depth discussion regarding expenses and potential reduction in revenue due to water conservation and loss of billable flow recommendations were made to increase the user rate by \$.34 per 1,000 gallons and increase Capital Improvement quarterly charge from \$4.00 to \$5.00.

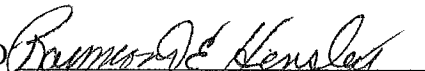
Manager Listwan presented the proposed budget for the Improvement and Replacement Funds along with a detailed explanation of expenses for the year including contingency for unknown emergency expenses.

Manager Listwan submitted personnel wage recommendations for consideration. Trustee Dewyer moved, seconded by Trustee Hensley to approve Manager Listwan's wage recommendations as presented. Ayes: Hensley, Dewyer. Nays: None. Motion carried.


After in-depth discussion regarding the proposed FY 17/18 budget and wage recommendations, Bus. Admin. Seaton stated that a notice will be posted in the Villa Park Review newspaper on March 16, 2017 for a Public Hearing to be held at the April 17, 2017 regular scheduled Board meeting. Tentative budget will be posted for public review for the 30 days after publication. Trustee Dewyer moved, seconded by Trustee Hensley to approve the publication of Public Hearing Notice in the Villa Park Review newspaper 30 days prior to approval of FY 17/18 budget. Ayes: Hensley, Dewyer. Nays: None. Motion carried.

Meeting Adjourned: Trustee Dewyer moved, seconded by Trustee Hensley to adjourn the special meeting 10:51 a.m. Ayes: Hensley, Dewyer. Nays: None. Motion carried.

APPROVED

  
Raymond Hensley, President

ATTEST

  
William Dewyer, Clerk

Prepared by Debbie Seaton, Bus. Admin.