

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL  
ON MARCH 9, 2015.**

**Regular Meeting** was called to order at 6:00 p.m. Present: Trustees, William Dewyer: President, Dennis Keating: Vice-President and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Engineer Mark Halm and Attorney Bob Kay.

**Minutes Approved** Trustee Hensley moved, seconded by Trustee Keating to approve the minutes of the Regular Meeting of February 16, 2015. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Bill Listing** Review and discussion ensued. Trustee Keating moved, seconded by Trustee Hensley to approve the bill listing dated March 9, 2015 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Water Shut-Off List** Trustee Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated March 2015. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Reconciliation Report/February 2015** Bus. Admin. Seaton presented the February Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Trustee Hensley to approve the Reconciliation report as of February 28, 2015. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Annexation Ordinance** Trustee Dewyer moved, seconded by Trustee Hensley to authorize Attorney Kay to prepare an Annexation Ordinance for the property located at 1141 S Villa Ave. for approval at the April 2015 Regular Board meeting. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Ordinance - Capital Improvement Charge** Trustee Dewyer moved, seconded by Trustee Hensley to authorize Attorney Kay to draft an ordinance continuing to charge \$4.00 quarterly capital improvement charge per proposed FY 15/16 budget discussions. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Engineer Updates** Engineer Halm informed the board that Dahme Mechanical has removed blower #2 and are awaiting fabrication of turbo blower for its replacements.

Mr. Halm presented to the board a history of the relationship between W E Deuchler and the District that began in 1938.

**Manager's Report/February** Manager Listwan presented his report for the month of February

Manager Listwan discussed the repair work that will be scheduled for primary #3.

Manager Listwan informed the Board on progress on updating of our safety program.

Trustee Dewyer moved, seconded by Trustee Hensley to approve the Manager's Report for February 2015 and place it on file. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**IAWPCO Conference** Manager Listwan requested authorization to send 2 operators to the IAWPCO Conference to be held in Springfield on April 13-15<sup>th</sup>, 2015. Manager Listwan stated that this is a great opportunity for operators to receive training for their class license. Trustee Dewyer moved, seconded by Trustee Hensley to approve the attendance to IAWPCO Conference. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Plant Insurance Renewal** Manager Listwan presented to the board renewal quotes for plant insurance. Effective May 1, 2015 renewal rate increased 4% over last year. Trustee Dewyer moved, seconded by Trustee Hensley to authorize Manager Listwan to sign the renewal of plant insurance coverage effective May 1, 2015 for a 1 year term. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**FY 15/16 Meeting Dates** Bus. Admin. Seaton presented a list of meeting dates for FY 15/16 continuing with the 3<sup>rd</sup> Monday of each month. Trustee Hensley moved, seconded by Trustee Dewyer to approve the FY 15/16 Regular Scheduled Meeting dates as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Tentative FY 15/16 Budget/Appropriation** Based on the Budget Workshop held on March 7, 2015 a tentative budget/appropriation was presented for approval. A Public Hearing notice will be published in the Villa Park Review newspaper on March 11, 2015 informing the public that a Tentative Budget is available in the office for review and a Public Hearing will be held on April 16, 2015 prior to approval of FY 15/16 Budget. Trustee Dewyer moved, seconded by Trustee Keating to approve the FY15/16 Tentative Budget/Appropriation as discussed. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.


**Rate Increase Ordinance** Trustee Dewyer moved, seconded by Trustee Hensley to authorize Attorney Kay to draft a Rate Increase ordinance effective May 1, 2015 to be presented at the April 16, 2015 board meeting for approval. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Meeting Adjourned** Trustee Hensley moved, seconded by Trustee Keating to adjourn the meeting at 7:01 p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED

  
William Dewyer, President

ATTEST

  
Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.