

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SALT CREEK
SANITARY DISTRICT ON MAY 14, 2012 AT 6:00 P.M.

1. Call Public Hearing to order (Notice published in Villa Park Review on April 11, 2012).
 - A – Roll Call.
 - B – Open Public Hearing for Budget/Appropriation FY 2012/2013.
 - C – Public Participation.
 - D – Adjourn Public Hearing.
2. Call Regular Meeting to Order.
 - A – Roll Call.
3. Election of Officers for Fiscal Year 2012/13. (Board of Trustees).
 - A – President.
 - B - Vice President.
 - C – Clerk.
4. Appointments for the following positions for FY 2012/13.
 - A – Ethics Officer.
 - B – District Treasurer.
 - C – District Attorney.
 - D– District Engineer.
 - E - Assistant Clerk.
 - F - F.O.I Officers.
5. Roll Call of Officers for the FY 2012/13.
6. Consider approval of Regular and Executive Session minutes of April 19, 2012 and Special Meeting minutes of May 2, 2012.
 - A. Authorization to destroy tape of Executive Session minutes of April 19, 2012 after being held for 18 months.
7. Consider approval of Bill Listing dated May 14, 2012.
8. Department Head Reports:
- 8-1 BUSINESS ADMINISTRATOR
 - A - Update and action: Billing, collections, delinquent accounts and water terminations.
 - B - April Reconciliation Report.
 - C – Ratify April 2012 CDAR Investment term.
 - D - Discussion – Open Capital Improvement/Debt Service Fund Phase 4 checking account.
 - E – Discussion and Action – Employee Health Insurance Renewal effective July 1, 2012.
 - F - Other as required.

8-2 ATTORNEY

- A – Action via Ordinance – Rescind Pool Credit Ordinances.
- B – Action via Ordinance – Ethics Ordinance.
- C – Action – Adopt Credit Card Policy via Resolution..
- D– Authorization: Prepare User Charge Rate Increase Ordinance, effective July 1, 2012.
- E – Authorization: Prepare Prevailing Wage Ordinance.
- F – Authorization: Prepare Ordinance Authorizing SCSD to borrow funds for State Revolving Loan fund for the Tertiary Building Project.
- G – Other as required.

8-3 ENGINEER

- A – Update – Tertiary Building project.
- B – Other as required.

8-4 PLANT MANAGER

- A - Manager's Report for April 2012.
- B – Memo – Village of Villa Park/SCSD Pool Credit.
- C – Action - Membership of DuPage River Salt Creek Workgroup.
- D - Other as required.

9. TRUSTEE REPORTS AND ANNOUNCEMENTS

- A - Other as required.

10. PUBLIC PARTICIPATION

- A - Other as required.

11. MISCELLANEOUS CORRESPONDENCE & COMMUNICATIONS

- A - Other as required.

12. OLD BUSINESS

- A - Other as required.

13. NEW BUSINESS

- A - Consider approval of Budget/Appropriation Ordinance for FY 12/13.
- B - Consider Purchase of 3 computers for Business and Manager's office. Approx. cost \$4,000.00.
- C - Other as required.

14. ADJOURNMENT

15. EXECUTIVE SESSION (All Executive Sessions will be tape recorded).

- A – Other as required.

16. COMMITTEE OF THE WHOLE

- A – Other as required.