

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK
SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON MAY 20, 2013.**

The Regular Meeting was called to order by Trustee Dewyer at 6:00 p.m. Present: Trustees, Dennis Keating, Vice-President; William Dewyer, Clerk and Raymond Hensley. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay and Engineer Mark Halm.

Election of Officers/Salt Creek Sanitary District for the FY 13/14

Chairperson Dewyer called for nominations of officers of Salt Creek Sanitary District for the Fiscal Year 13/14.

For President: Trustee Keating moved seconded by Trustee Hensley to approve William Dewyer as President.

Vice-President: Trustee Hensley moved, seconded by Trustee Dewyer to approve Dennis Keating as Vice-President.

Clerk: Trustee Keating moved, seconded by Trustee Dewyer to approve Raymond Hensley as Clerk.

Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Annual Appointments FY 13/14

Trustee Hensley moved, seconded by President Dewyer to appoint the following positions to represent Salt Creek Sanitary District for the FY 13/14:

District Attorney: Robert Kay, P.C.

District Engineer: Walter E. Deuchler Assoc.

Assistant Clerk: Bus. Admin. Deborah Seaton.

F.O.I Officers: Manager James Listwan and Bus. Admin. Deborah Seaton.

Ethics Officer: Manager James Listwan.

Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Roll Call of Officers for the FY 13/14 Present: Trustees, William Dewyer; President, Dennis Keating; Vice-President and Raymond Hensley; Clerk.

President Dewyer welcomed newly appointed Trustee Hensley to the Board of Trustees of Salt Creek Sanitary District.

Minutes Approved Vice-President Keating moved, seconded by President Dewyer to approve the minutes of the Regular Meeting of April 22, 2013 and table the approval of the Executive Session minutes from March 11, 2013. Ayes: Trustees: Dewyer, Keating. Nays: None. Abstained: Trustee Hensley. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Vice-President Keating to approve the bill listing dated May 20, 2013 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Loan Disbursement Trustee Hensley moved, seconded by Vice-President Keating to approve the loan disbursement request with IEPA for the Phase 4 Tertiary Building project in the amount of \$134,282.00. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut Off List Bus. Admin. Seaton presented a list of delinquent accounts dated May 2013 requesting approval to proceed with water termination. Vice-President Keating moved, seconded by Trustee Hensley to approve the water shut off list dated May 2013. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report/April 2013 Bus. Admin. Seaton presented the April Reconciliation report for review and discussion. Trustee Hensley moved, seconded by Vice-President Keating to approve the Reconciliation report for April 2013 as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Transfer of Funds Bus. Admin. Seaton requested authorization from the board to transfer \$200M from Harris Corporate checking account to MB Financial Debt Service Ph. 4 Fund. Stating that this is a FY 13/14 budgeted item for upcoming loan payments for the Tertiary Building project. Vice-President Keating moved, seconded by Trustee Hensley to approve the transfer of funds from Harris Corp. checking account to MB Financial Debt Service Ph. 4 fund in the amount of \$200M. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Electronic Invoice Payment Beginning June 2013 Paychex will begin charging a fee for monthly statements to be mailed out. To avoid these fees, Bus. Admin. Seaton requested authorization to set up EIP with Paychex. Trustee Hensley moved, seconded by President Dewyer to authorize payment of Paychex monthly invoices via EIP. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Authorization to Prepare Prevailing Wage Ordinance Trustee Hensley moved, seconded by President Dewyer to authorize Attorney Kay to prepare Prevailing Wage Ordinance to be presented at the June meeting for approval. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Annexation Ordinance #511 Attorney Kay presented **Ordinance #511** for approval of 1440 S Monterey Ave. to be annexed to Salt Creek Sanitary District. Vice-President Keating moved, seconded by Trustee Hensley to approve **Ordinance #511** regarding the annexation of 1440 S Monterey Ave. Dewyer, Keating, Hensley. Nays: None. Motion carried.

Ordinance #512 **Ordinance #512** was presented for approval of imposing a Capital Improvement charge of \$4.00 per quarterly bill for IEPA Loan L17-096200 until paid in full. Vice-President Keating moved, seconded by Trustee Hensley to approve **Ordinance #512**. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Manager's Report/April 2013 Manager Listwan presented his report for the month April. A presentation regarding the impact of last months flood on the plant, including proposed infrastructure protections that could be implemented. Trustee Hensley moved, seconded by Vice-President Keating to approve the Manager's Report for April 2013 and place it on file. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Purchase of Belt Press Grinder Manager Listwan presented quotes to the board for the replacement of the Belt Press Grinder. After discussion the board concurred to approve the purchase of a belt press grinder after specs and quotes have been reviewed by Manager Listwan and Engineer Halm for an amount not to exceed \$19,571.00. Trustee Hensley moved, seconded by Vice-President Keating. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

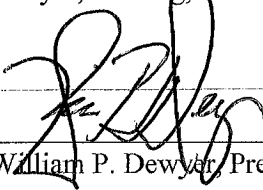
2014 IMRF Employer Contribution Rate was tabled for future discussion.

Employee Health Insurance Renewal Bus. Admin. Seaton presented Health, Dental an Vision insurance renewal rates for employee benefit policies effective July 1, 2013. Vice-President Keating moved, seconded by Trustee Hensley to approve the health insurance renewal rates from our current carriers effective July 1, 2013. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.


Ratify Approval of Plant Insurance Quotes Bus. Admin. requested from the board to ratify the amount of plant insurance that was approved on at the April 2013 board meeting in the amount of \$83,277 to \$85,076. The difference of \$1,699 is due to the underwriters oversight of quoting stamping and surplus fees not included in original quotes presented. Vice-President Keating moved, seconded by President Dewyer to ratify the amount of approved plant insurance in the amount of \$85,076. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Meeting Adjourned Trustee Hensley moved, seconded by Vice-President Keating to adjourn the meeting at 8:40 p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED


William P. Dewyer, President

ATTEST


Raymond E. Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.