

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL
ON NOVEMBER 12, 2012.**

Regular Meeting was called to order at 6:00 p.m. Present: Trustees, Phillip Rodriguez, President; Dennis Keating, Vice-President and William Dewyer, Clerk. Also present: Manager Jim Listwan, Attorney Bob Kay, Business Administrator Debbie Seaton, Engineer Mark Halm.

Minutes Approved Vice-President Keating moved, seconded by Trustee Dewyer to approve the minutes of the Regular Meeting of October 15, 2012. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Vice-President Keating moved, seconded by Trustee Dewyer to approve the bill listing dated November 12, 2012 and to pay when funds are available prior to their due date. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Loan Disbursement Trustee Dewyer moved, seconded by Vice-President Keating to approve the loan disbursement request with IEPA for the Phase 4 Tertiary Building project in the amount of \$74,168.39. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Water Shut Off List Trustee Dewyer moved, seconded by Vice-President Keating to approve the water shut off list dated November 2012. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Reconciliation Report/October 2012 Bus. Admin. Seaton presented the October Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Vice-President Keating to approve the Reconciliation report dated October 2012. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Transfer of Funds Manager Listwan and Bus. Admin. Seaton recommended to the board to transfer \$150,000 from Harris Corp. account to MB Financial Debt. Service Ph. 4 account. Bus. Admin. Seaton noted that this is a budgeted item within the current FY. Vice-President Keating moved, seconded by Trustee Dewyer to approve the transfer of funds between accounts. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Uncollectible Account Bus. Admin. Seaton presented to the board a request to write off a balance of \$184.61 due to the sale of property through foreclosure that cannot be collected. Vice-President Keating moved, seconded by Trustee Dewyer to approve \$184.61 be written off due to uncollectible account. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Resolution 2012-06 Bidding Threshold Trustee Dewyer moved, seconded by Vice-President Keating to adopt Resolution 2012-06 – the Districts bidding threshold will be 0.1% of the total general fixed assets stated within the most current audit dated April 30, 2012. In accordance with Sanitary District Act of 1917. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

SCSD/Prins Payment Arrangement Attorney Kay presented an amended payment arrangement requested by Mr. Prins. After discussion the board concurred to accept the amended agreement and place on file. Trustee Dewyer moved, seconded by Vice-President Keating to approve the amended payment agreement between SCSD and Mr. Prins. Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Tertiary Building Update Engineer Halm updated the board regarding construction of the Tertiary Building project to date.

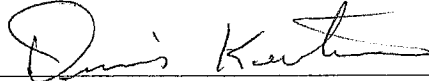
Mr. Halm also submitted Maxim Constructions invoice in the amount of \$74,168.39 which has been reviewed and approved for loan disbursement.

Specs were distributed to the trustees for generator cables. The specs will be used to meet the districts requirements in purchasing generator cables that may be purchased for emergency situations if at any time a generator is rented.

Manager's Report/October 2012 Manager Listwan presented his report for the month October. Trustee Dewyer moved, seconded by Vice-President Keating to approve the Manager's Report for October 2012 and place it on file. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

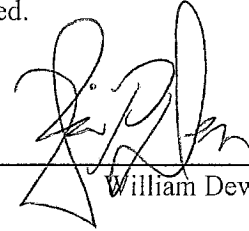
Meeting Adjourned Vice-President Keating moved, seconded by Trustee Dewyer to adjourn the meeting at 6:55 p.m. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

APPROVED



Dennis Keating, Vice-President

ATTEST



William Dewyer, Clerk

Prepared by Debbie Seaton, Bus. Admin.