

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT
CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON
NOVEMBER 18, 2013.**

The Regular Meeting was called to order by President Dewyer at 6:00 p.m. Present: Trustees, William Dewyer, President; Dennis Keating, Vice-President; Raymond Hensley, Clerk. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay, Engineer, Mark Halm.

Minutes Approved Trustee Hensley moved, seconded by Vice-President Keating to approve the minutes of the Regular Meeting of October 21, 2013. Ayes: Trustees: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Vice-President Keating to approve the bill listing dated November 18, 2013 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Loan Disbursement President Dewyer moved, seconded by Trustee Hensley to approve the loan disbursement with IEPA for the Phase 4 Tertiary Building project in the amount of \$264,029.85. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut Off List Bus. Admin. Seaton presented a list of delinquent accounts dated November 2013 requesting approval to proceed with water termination. Vice-President Keating moved, seconded by Trustee Hensley to approve the water shut off list dated November 2013. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report/October 2013 Bus. Admin. Seaton presented the October Reconciliation report for review and discussion. Trustee Hensley moved, seconded by Vice-President Keating to approve the Reconciliation report for October 2013 as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Uncollectible Accounts Bus. Admin. Seaton requested authorization to write off an amount of \$34.63 from charges against the property located at 122 S Myrtle Ave due to change in ownership were past due charges were not paid. All attempts have been made to collect the charges with no response for the seller or buyer of the property. Trustee Hensley moved, seconded by Vice-President Keating to approve the write off of 34.63. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Annexation Ordinance Attorney Kay presented three ordinances for approval. Ordinance #517, for the annexation of 374 Schiller St. President Dewyer moved, seconded by Trustee Hensley. Ordinance #518, for the annexation of 620 E Van Buren St. Trustee Hensley moved, seconded by President Hensley and Ord. #519, an amended ordinance correcting the legal description of Ordinance 514, moved by President Dewyer, seconded by Vice-President Keating. Ayes: Dewyer, Keating, Hensley, Nays: None. Motion carried.

Engineer Updates Engineer Halm presented a change order in the amount of \$30,119.00 from Maxim Construction for an extension of a storm sewer located behind the Tertiary Building for approval. Trustee Hensley moved, seconded by Vice-President Keating to approve change order in the amount of \$30,119.00. Ayes: Dewyer, Keating, Hensley, Nays: None. Motion carried.

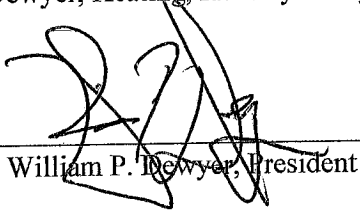
Manager's Report/October 2013

Manager Listwan discussed with the board shared services meeting held with Village Manager Keehner and Staff from the Village of Villa Park. The meeting focused on billing services. Vice-President Keating moved, seconded by Trustee Hensley to approve the Manager Report for the month of October. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Employee Recognition A luncheon will be held for Trustees, Staff and Employees on December 18, 2013 in the District board room. The board concurred to approve employee bonuses for a total of \$2,000.00 to be reported on 2013 final paycheck. Trustee Hensley moved, seconded by President Dewyer. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Meeting Adjourned Trustee Hensley moved, seconded by President Dewyer to adjourn the meeting at 7:30p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED



William P. Dewyer, President

ATTEST



Raymond E. Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin