

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SALT CREEK  
SANITARY DISTRICT ON NOVEMBER 21, 2016 AT 6:00 P.M.

1. Call Regular Meeting to Order.  
A – Roll Call.

2. Public Participation

3. Consider approval of minutes of the October 17, 2016 Regular Meeting.

4. Consider approval of Bill Listing dated November 21, 2016.

5. Department Head Reports:

5-1 BUSINESS ADMINISTRATOR

A - Discussion and Action: Billing, collections, delinquent accounts and water terminations.

B - Discussion and Action: October Reconciliation Report.

C - Action – Investment maturing in Corporate Fund.

D – Discussion and Action: EE Health Insurance Renewal, Effective January 1, 2017.

E - Other as required.

5-2 ATTORNEY

A - Action – Approval of Credit Card Policy by Resolution.

B - Other as required.

5-3 ENGINEER

A – Other as required.

5-4 PLANT MANAGER

A - Discussion and Action - Manager's Report for October 2016.

B - Discussion – Connection Permit fees based on Population.

C – Discussion – Transformer replacement.

D - Other as required.

6. TRUSTEE REPORTS AND ANNOUNCEMENTS

A - Other as required.

7. MISCELLANEOUS CORRESPONDENCE & COMMUNICATIONS

A - Other as required.

8. OLD BUSINESS

A - Other as required.

9. NEW BUSINESS

A – Discussion: Public Act 099-0841 EE Sick Leave Benefits.

B – Discussion: Public Act 099-0604 – Travel Expense Policy.

C – Discussion and Action: Employee Recognition Luncheon.

10. ADJOURNMENT

11. EXECUTIVE SESSION (All Executive Sessions will be tape recorded).  
A – Other as required.

12. COMMITTEE OF THE WHOLE  
A – Other as required.