

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK
SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON OCTOBER 17, 2016.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m. Present: Trustees, Raymond Hensley, President; Dennis Keating, Vice-President and William Dewyer, Clerk. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay and Engineer Mark Halm.

Minutes Approved Trustee Dewyer moved, seconded by Trustee Keating to approve the minutes of the Regular Meeting of September 13, 2016. Ayes: Hensley, Keating and Dewyer: None. Motion carried.
Trustee Dewyer moved, seconded by Trustee Hensley to approve minutes of Special Meeting held on September 17, 2016. Ayes: Hensley, Dewyer. Nays: None. Abstained: Keating. Motion carried.

Bill Listing Review and discussion ensued. Trustee Dewyer moved, seconded by Trustee Keating to approve the bill listing dated October 17, 2016 and to pay when funds are available prior to their due date. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Water Shut Off List Bus. Admin. Seaton presented a list of delinquent accounts dated October 2016 requesting approval to proceed with water termination. Trustee Dewyer moved, seconded by Trustee Keating to approve the water shut off list dated October 2016. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Reconciliation Report/September 2016 Bus. Admin. Seaton presented the September Reconciliation report for review and discussion. Trustee Keating moved, seconded by Trustee Dewyer to approve the Reconciliation report for September 2016 as presented. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Investment Maturing Trustee Dewyer moved, seconded by Trustee Hensley to approve the reinvestment of a Improvement Fund CDAR maturing on October 27, 2016 as presented. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

FY 15/16 Audit Report A Final Audit report was presented for approval. Discussion took place reviewing the format of the report due to changes within the pension reporting. Trustee Dewyer moved, seconded by Trustee Keating to approve the FY 15/16 audit report. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Authorization to Open Project Fund Checking Account Bus. Admin. Seaton requested authorization to open a checking account through MB Financial for the Ph. 5 Digester Cover Replacement project for receipts of IEPA disbursement funds and payments to contractor and engineer. Trustee Dewyer moved, seconded by Trustee Hensley to approve the opening of checking account for the project fund. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Annexation/Connection Fee Amendments. Attorney Kay informed the board that he is working on a draft to amend the Districts current Annexation/Connection Permit fees.

Engineer Updates Engineer Halm informed the board that a pre-construction meeting will take place at the District on Wednesday, October 19th to discuss the Digester Cover Project.

Manager's Report/September 2016 Manager Listwan presented his report for the month September. Manager Listwan discussed plant operations and the annual IEPA inspection. Manager Listwan gave an update on a meeting held with Village staff on October 3rd 2016.
Trustee Dewyer moved, seconded by Trustee Hensley to approve the Manager's Report for September 2016 and place it on file. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Authorization to Bid O&M Bldg. Roof Replacement Manager Listwan requested authorization to bid for the replacement of O&M building roof. Manager Listwan stated the roof is over 20 years old and will require a complete tear off. Trustee Hensley moved, seconded by Trustee Dewyer to approve bidding for O&M roof replacement. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

610 N Michigan Connection Permit At last month's meeting Mr. Jasper LaGambina request waiving of permit that was not issued when a home was built at 610 N Michigan Ave. Mr. LaGambina explained his mis-understanding of needing a separate permit for each residential dwelling. After consideration the board concurred that a permit is required from the District and a fee of \$1,000.00 is due. Waiving of issuing a permit was denied. Trustee Hensley moved seconded by Trustee Dewyer. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

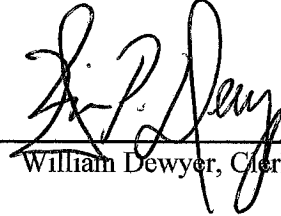
Meeting Adjourned Trustee Keating moved, seconded by Trustee Dewyer to adjourn the meeting at 6:58 p.m. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.



APPROVED _____

Raymond Hensley, President

ATTEST _____



William Dewyer, Clerk

Prepared by Debbie Seaton, Bus. Admin.