

**SALT CREEK SANITARY DISTRICT
201 S ROUTE 83
VILLA PARK, IL 60181**

NOTICE OF SPECIAL MEETING

AGENDA

**Procurement Practices Seminar
County-appointed agencies
Monday, October 21, 2013**

9:00 a.m.

**Jack T. Knuepfer Administration Building
Room 3-500B**

- Public Comment
- Welcoming remarks and introductions (Procurement Services staff)
- Objectives of the training
- Disclaimer for procurement policy variations
- Basics definitions and procurement terminology
- Bid processes and thresholds

- Electronic quotes and thresholds
- Vendor evaluation and selection processes (RFI, RFP, RFQ)
- Intergovernmental purchasing opportunities
- Question and answer session