

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT  
CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON  
OCTOBER 21, 2013.**

**The Regular Meeting was called to order by President Dewyer at 6:03 p.m.** Present: Trustees, William Dewyer, President: Dennis Keating, Vice-President; Raymond Hensley, Clerk. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay, Engineer Mark Halm, Employees: John Bach, Eunice Basile, Chris Dale, Doug Koch and wife Leslie, Bob Newland and Malcolm Loebach.

**Minutes Approved** Trustee Hensley moved, seconded by Vice-President Keating to approve the minutes of the Regular Meeting of September 16, 2013. Ayes: Trustees: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Bill Listing** Review and discussion ensued. Trustee Hensley moved, seconded by Vice-President Keating to approve the bill listing dated October 21, 2013 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Loan Disbursement** Trustee Hensley moved, seconded by Vice-President Keating to approve the loan disbursement with IEPA for the Phase 4 Tertiary Building project in the amount of \$257,334.65. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Public Participation** Manager Listwan introduced the employees of Salt Creek Sanitary District to the board and explained that they were in attendance to inquire as to the districts consolidation of services with the Village of Villa Park or DuPage County and how it may affect them as employees. President Dewyer explained that the District is looking into possible services that may benefit the Village of Villa Park and Salt Creek Sanitary District to better serve its residents. This action is being taken due to the passage of Illinois Public Act 98-0126. No actions has been taken at this time but all employees will be informed of any changes that may take place, but do not see any effects to the employees. Employees thanked the board for listening to their concerns working in the best interest on their behalf. All employees left the meeting at 6:42 p.m.

**Water Shut Off List** Bus. Admin. Seaton presented a list of delinquent accounts dated October 2013 requesting approval to proceed with water termination. President Dewyer moved, seconded by Vice-President Keating to approve the water shut off list dated October 2013. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Reconciliation Report/September 2013** Bus. Admin. Seaton presented the September Reconciliation report for review and discussion. Vice-President Keating moved, seconded by Trustee Hensley to approve the Reconciliation report for September 2013 as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Annexation Ordinance** Attorney Kay requested approval to prepare two annexation ordinances for properties located at 374 Schiller and 620 E Van Buren St. Trustee Hensley moved, seconded by Vice-President Keating to authorize Attorney Kay to prepare Annexation Ordinances for the referenced properties and present at the November regular board meeting. Ayes: Dewyer, Keating, Hensley, Nays: None. Motion carried.

**Engineer Updates** Engineer Halm presented a report on the progress of the Tertiary Building which consisted of, replacing fascia and soffit, interior scaffolding for ceiling mechanical and electrical work.

**Manager's Report/September 2013**

A review of an operational presentation was given. A discussion was held on commercial customers treating and reusing water and the potential effects on revenue. Manager Listwan attended a Procurement Practices Seminar at the DuPage County Administration Building.

President Dewyer moved, seconded by Trustee Hensley to approve the Manager Report for the month of September. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.


**Approval of FY12/13 Audit** Vice-President Keating moved, seconded by Trustee Hensley to approve the FY12/13 Audit as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Meeting Adjourned** Vice-President Keating moved, seconded by Trustee Hensley to adjourn the meeting at 7:58p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED

  
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William P. Dewyer, President

ATTEST

  
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Raymond E. Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.