

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL
ON SEPTEMBER 15, 2014.**

Regular Meeting was called to order at 6:02p.m. Present: Trustees, William Dewyer: President: Dennis Keating: Vice-President and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Engineer Mark Halm and Attorney Bob Kay.

Minutes Approved Trustee Keating moved, seconded by Trustee Hensley to approve the minutes of the Regular Meeting of August 18, 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Trustee Keating to approve the bill listing dated September 15, 2014 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Part Time Office Personnel Manager Listwan and Bus. Admin. Seaton requested authorization to hire a part time personnel for the billing office to assist with duties in the office that have fallen behind due to the new billing structure. Since the Village of Villa Park has gone to monthly billing this has caused more time spent on billing while other duties have been difficult to keep up with in a timely manner. The position is expected to be temporary with no benefits paid based on a maximum of 18 hours per week. Bus. Admin. Seaton suggested a high school student on a work program may fit the needs of the position while Manager Listwan expressed interest in an unemployed vet. Trustee Dewyer moved, seconded by Trustee Hensley to approve the hiring of a part time employee to assist in the billing office. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut-Off List Trustee Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated September 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report/August 2014 Bus. Admin. Seaton presented the August Reconciliation report for review and discussion. Trustee Hensley moved, seconded by Trustee Dewyer to approve the Reconciliation report dated August 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Investment Maturing Trustee Dewyer moved, seconded by Trustee Keating to approve the investment schedule as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Discharge of Debtor Bus. Admin. Seaton presented a Discharge of Debtor for the property located at 364 N Princeton Ave. requesting authorization to write off an amount of \$517.69. Trustee Dewyer moved, seconded by Trustee Hensley to approve the write off based on Discharge of Debtor. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Preliminary Loan Repayment Schedule Bus. Admin. Seaton informed the board that preliminary loan repayment schedule has been received for the Tertiary Building Project from IEPA Revolving Loan Program. The District's first payment will be January 2015. Upon final disbursement of any outstanding invoices the loan repayment schedule will be revised. Signatures are required by September 29, 2014 to accept the agreement.

Update on Sub Contractors Pay Request Attorney Kay informed the board that he is in receipt of a waiver of lien from Xylem Water Solutions. The District is currently holding a payment for sub-contractor Handling Systems for resolution of their waiver of lien. Attorney Kay will request a representative to attend the October meeting to address the board regarding the status of punch list items that need to be resolved for completion of the project.

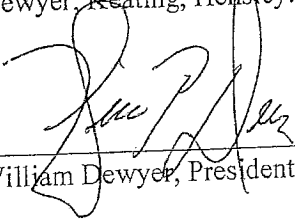
Engineer Updates Engineer Halm informed the board that he has received an application from DCEO for grant money available for Turbo Blower Replacement Projects. The initial estimated cost of the project to be paid with district Replacement Funds was \$227,500. The value of the grant if approved could result in a savings of \$179,150 district funds. Application must be completed by the end of October, 2014 for consideration. Trustee Dewyer moved, seconded by Trustee Keating to authorize Manager Listwan to sign completed application prior to deadline. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Manager's Report/August Manager Listwan presented his report for the month of August. Manager Listwan discussed the Treatment Plants operation and performance. Included in the discussion was the process of cleaning the disk filter panels. Trustee Dewyer moved, seconded by Trustee Hensley to approve the Manager's Report for August 2014 and place it on file. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

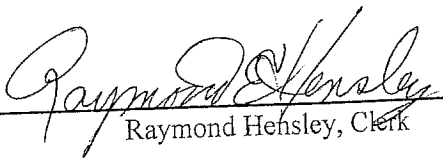
Open House An Open House will be held on October 11, 2014 from 9:00 a.m. to 12:00 p.m.

Meeting Adjourned Trustee Hensley moved, seconded by Trustee Keating to adjourn the meeting at 7:04p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED


William Dewyer, President

ATTEST


Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.