MINUTES OF THE REGULAR MEETING OF THE IRA TOWNSHIP BOARD OF TRUSTEES NOVEMBER 5, 2020

The Ira Township Board of Trustees met in the board room of the Ira Township Hall on November 5, 2020 at 7:00 p.m. The meeting was called to order with a moment of silence followed by the Pledge of Allegiance.

ROLL CALL:

Board members present: James Endres Jr., Thomas Lauer, Thomas Eder, James Jacob and Jean Corbat

Absent: None

MINUTES:

J. Jacob moved to approve the minutes of the 10/5/2020 regular and 10/14/20 special meetings, supported by T. Lauer. All voting yes. Opposing: None MOTION CARRIED

CORRESPONDENCE:

• EGLE Public Notice RE 9627 Dixie Highway Correspondence acknowledged and filed.

OLD BUSINESS:

Municode Additional Expense RE: Supplement 15

J. Endres Jr. moved to accept the recommendation of the Clerk and approve an additional payment of \$73.93 to Municode for Supplement 15, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

NEW BUSINESS:

Sandy Smith Resignation Letter

J. Endres Jr. moved to accept with regret the resignation letter of Sandy Smith, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

Replace Scene Lights RE Fire Engine 1

T. Lauer moved to accept the recommendation of the Fire Chief and approve the proposal from Michigan Fire Apparatus, Inc. in the amount of \$6,384.00 to replace the current scene lights to LED lights on Engine 1, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

New Member Fire Department

J. Endres Jr. moved to accept the recommendation of the Fire Chief and hire Todd St. Germain as a contingent firefighter, supported by J. Corbat.

All voting yes. Opposing: None MOTION CARRIED

Shore Thing Market Renovations (8751 Dixie Highway)

T. Lauer moved to accept the recommendation of the Building Official and approve the exterior façade renovations of the building located at 8751 Dixie Highway, as presented, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

Clay Police - Monthly Additional Charges

J. Jacob moved to approve the additional monthly charge of \$1,976.00 from the Clay Township Police Department, for additional services rendered during the month of October 2020, supported by J. Corbat.

All voting yes. Opposing: None MOTION CARRIED

Parks & Recreation Educational / Meeting Expense

J. Endres Jr. moved to accept the recommendation of the Parks & Recreation Director and revise the 2020/21 Budget to include a line item for Educational/Meeting Expense in the amount of \$150.00, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

Savings Plan and Stipend Payouts

T. Lauer moved to approve the payout of the 2020 Savings Plan the week of November 23, 2020 and stipends the week of December 7, 2020, for participating employees, supported by J. Endres Jr.

All voting yes. Opposing: None MOTION CARRIED

Parks & Recreation Bylaws

T. Lauer moved to accept the recommendation of the Parks & Recreation Director and approve the Ira Township Parks and Recreation Bylaws, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

Samantha Lane Catch Basin Repair and Drive Replacement

J. Jacob moved to approve the recommendation of the Supervisor and approve the Township Agreement with the St. Clair County Road Commission for a 50% contribution or \$2,408.00, to remove the concrete driveway, repair catch basin and pour new concrete driveway at 8488 Samantha Lane, supported by J. Corbat.

All voting yes. Opposing: None MOTION CARRIED

Computer Replacements / Upgrades

T. Lauer moved to accept the recommendation of the Financial Clerk and approve the proposal from Hi-Tech in the amount of \$4,195.00 to replace and upgrade five (5) computers at the Township Hall, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

Hi-Tech TechCare Time Block

J. Endres Jr. moved to accept the recommendation of the Financial Clerk and approve the proposal from Hi-Tech in the amount of \$5,500.00 to purchase a 50-hour TechCare Time Block, supported by J. Corbat.

All voting yes. Opposing: None MOTION CARRIED

Hi-Tech Contract

T. Lauer moved to accept the recommendation of the Financial Clerk and renew the contract with Hi-Tech in the amount of \$1,089.00 per month, which renewal will also provide additional protection again Ransomware and offers a phishing program, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

RES 20-11-01 Delinquent Water / Sewer Utility Billing Charges to 2020 Winter Tax Roll

T. Eder moved to adopt Resolution 20-11-01 to Add Delinquent Utility Bills totaling \$80,141.57 to 2020 Winter Tax Roll, supported by J. Corbat.

Roll Call Vote:

Ayes: James Endres, Jr., James Jacob, Thomas Eder, Thomas Lauer & Jean Corbat

Nays: None MOTION CARRIED

RES 20-11-02 Delinquent Garbage Charges to 2020 Winter Tax Roll T. Lauer moved to adopt Resolution 20-11-02 to Add Delinquent Garbage Bills totaling \$68,359.30 to 2020 Winter Tax Roll, supported by J. Endres Jr.

Roll Call Vote:

Ayes: James Endres, Jr., James Jacob, Thomas Eder, Thomas Lauer & Jean Corbat

Nays: None MOTION CARRIED

RES 20-11-03 Delinquent Sewer Lateral Line Charges to 2020 Winter Tax Roll

T. Eder moved to adopt Resolution 20-11-03 to Add Delinquent Sewer Lateral Line charges, costs and interest totaling \$661.99 to 2020 Winter Tax Roll, supported by J. Endres Jr.

Roll Call Vote:

Ayes: James Endres, Jr., James Jacob, Thomas Eder,

Thomas Lauer & Jean Corbat

Nays: None MOTION CARRIED

RES 20-11-04 Delinquent Water Lateral Line Charges to 2020 Winter Tax Roll

J. Jacob moved to adopt Resolution 20-11-04 to Add Delinquent Water Lateral Line charges, costs and interest totaling \$1,257.60 to 2020 Winter Tax Roll, supported by T. Eder.

Roll Call Vote:

Ayes: James Endres, Jr., James Jacob, Thomas Eder,

Thomas Lauer & Jean Corbat

Nays: None MOTION CARRIED

RES 20-11-05 Delinquent Invoices to 2020 Winter Tax Roll

J. Jacob moved to adopt Resolution 20-11-05 to Add Delinquent Invoices totaling \$368.10 to 2020 Winter Tax Roll, supported by T. Lauer.

Roll Call Vote:

Ayes: James Endres, Jr., James Jacob, Thomas Eder,

Thomas Lauer & Jean Corbat

Nays: None

Compensation Election Workers

T. Lauer moved to accept the recommendation of the Clerk and approve a \$50.00 appreciation / hazard payment for each election inspector who worked the November 3, 2020 general election, and to pay Sue Child \$150.00 for her assistance in preparing for the election, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

Sewer Pump Repair

J. Endres Jr. moved to accept the recommendation of the DPS Supervisor and approve the proposal from Kennedy Industries in the amount of \$2,365.00 to repair a failed sewer pump, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

Water Department and DPS Fire System Repairs

T. Lauer moved to accept the recommendation of the DPS Supervisor and approve two (2) proposals from Cintas in the total amount of \$5,129.44 to repair the fire sprinkler systems at the Water Department and at the Department of Public Services, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

Sewer Station Rehab

J. Endres Jr. moved to accept the recommendation of the DPS Supervisor and approve the proposal from Teltow Contracting in an amount not to exceed \$55,000.00 to rehab the interior of three (3) lift stations located at Palms Road, Swan Creek and Long Island Court, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

Special Meeting for Review of Audit

J. Endres Jr. moved to schedule a special meeting on December

7, 2020 at 6:00 p.m. to review the audit with the Township's Accounting Firm, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

REPORTS:

Police Run Report- October 2020 Building Permits - October 2020 Code Enforcement - October 2020 DPS

> - Attended meeting with MDOT - Dixie Highway project postponed to 2025/26;

Parks & Recreation

- Director's Report and Update;
- Trick & Treat on the Trails update;

Fire Run Report

- 67 Runs;
- Approved projects to start next month;
- Requested workshop with Board to discuss trucks, equipment and other fire department related items;

Supervisor:

- Local Road Funding for Long Island Court paving was approved;
- Special meeting scheduled for November 9, 2020 at 4:00 p.m.
- ViaSat update;
- Thank you to Clerk for the successful election and to Roxanne Reeder for her patricipation;

Clerk:

- Updates on election;

Treasurer:

- Bank Balances as of October 29, 2020;
- Water / Sewer Adjustments October 2020;
- VariPro contract renewal;

Trustee Eder:

- Re-election congratulations;

DISBURSEMENTS:

T. Lauer moved to pay the following disbursements totaling \$253,482.04 and supported by J. Endres Jr.

Opposing: None MOTION CARRIED All voting yes.

Reg	
Fund 101 General Government	\$ 58,383.61
Fund 206 Fire Fund	\$ 13,928.11
Fund 592 Water / Sewer Fund	\$179,386.83
ACH	
Fund 101 General Government	\$ 1,149.57
Fund 206 Fire Fund	\$ 147.05
Fund 592 Water / Sewer Fund	\$ 486.87
Total for All Funds	\$253,482.04

PUBLIC COMMENT: None

ADJOURNMENT:

With no further business to discuss and on the motion of J. Endres Jr., the meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Jean Corbat, Clerk