MINUTES OF THE REGULAR MEETING OF THE IRA TOWNSHIP BOARD OF TRUSTEES DECEMBER 7, 2020

The Ira Township Board of Trustees met remotely on December 7, 2020 at 7:00 p.m. when the meeting was called to order.

ROLL CALL:

Board members present via ZOOM: James Endres Jr., Thomas Lauer, Thomas Eder, James Jacob and Jean Corbat Absent: None

MINUTES:

J. Jacob moved to approve the minutes of the 11/5/2020 regular and 11/9/20 special meetings, supported by T. Eder. All voting yes. Opposing: None MOTION CARRIED

CORRESPONDENCE:

• EGLE Public Notice RE 7509 Dyke Road Acknowledged

OLD BUSINESS:

Water Works Drive Signage

T. Lauer moved to approve payment of the sum of \$375.16 to replace existing signs located on Water Works Drive to correctly reference Ordinance No. 120 and authorize the Supervisor to sign the Work Order Agreement from the St. Clair County Road Commission, supported by J. Jacob. All voting yes. Opposing: None MOTION CARRIED

Cyber Liability Insurance Premium Increase

T. Lauer moved to approve an additional premium payment of \$410.00 for Cyber Liability Insurance Coverage, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

Amended 2021 Township Meeting Calendar

T. Eder moved to approve the amended 2021 Township Meeting Calendar which was amended to reflect a change in the meeting day for the Parks and Recreation Commission, supported by J. Corbat.

All voting yes. Opposing: None MOTION CARRIED

NEW BUSINESS:

2020-2021 Designated Management Agency Fee RE SEMCOG

J. Jacob moved to approve payment of \$500.00 for the 2020-2021 Designated Management Agency fee RE SEMCOG, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

School Choice Week Proclamation

J. Jacob moved to adopt a proclamation recognizing January 24 - January 30, 2021 as Ira School of Choice Week, supported by T. Lauer.

All voting yes. Opposing: None MOTION CARRIED

Bottomlands and Platted Alley (7941 and 7945 Wagner Lane)

J. Endres Jr., moved to table this matter for more information from the property owner, supported by T. Eder.
All voting yes. Opposing: None MOTION CARRIED

Clay Police - Monthly Additional Charges

T. Lauer moved to approve the additional monthly charge of \$1,292.00 from the Clay Township Police Department, for additional services rendered during the month of November 2020, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

St. Clair County Designated Assessor Agreement

T. Lauer moved to table this matter to the next meeting for more information, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

Special Land Use Application Refund (PC 20-427; 7870 Swan River Drive)

T. Eder moved to accept the recommendation of the Planning Commission and approve a refund in the amount of \$1,775.00 which represents the entire application fee paid by the homeowner, supported by J. Jacob,

All voting yes. Opposing: None MOTION CARRIED

Refund RE Water Tap and Inspection and Lateral Line Fees (8168 Short Cut)

T. Lauer moved to accept the recommendation of the DPS Supervisor and refund the sum of \$6,225.21 to the property owner which represent the prepaid water tap and inspection fees and lateral line fee, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

Newspaper / Attorney of Record / Engineer

J. Endres Jr. moved to retain Seibert & Dloski as the Township attorneys, to retain John Monte and Project Control Engineering as the Township engineer and to utilize The Voice as the newspaper of record, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

ACA Simplified Report Service Agreement

J. Jacob moved to renew the contract with Simplify ACA in an amount not to exceed \$595.00, supported by T. Lauer.

All voting yes. Opposing: None MOTION CARRIED

Planner Contract Negotiations

T. Lauer moved to authorize the Supervisor to begin negotiations to contract for a Township planner and report his recommendations to the Board, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

Budget Revision 20/21 #3 12/7 meeting

Budget Revision 20/21 #3

	General Fund		
Executive Activities			
101-173-818.001	Contractual Services - Computers	11,920	5,500 Block
			2,000 Contract
			4,420 Computers
101-173-935	Property Liability Insurance	1,400	
Assessing			
101-257-801	Professional & Contractual Service - Legal	5,000	Kehrig Litigation
101-257-818	Contractual Services	6,000	Survey - Kehrig property
Township Office			
101-265-930	Land & Building Repairs	500	
Parks & Recreation			
101-751-818.002	Contractual Services P&R Program Fees	1,000	
101-751-956	Seminars/Workshops/Training	150	

Net effect on budget will be a \$25,970.00 increase to the expenses

Water/Sewer Fund

Sewer		
592-536-704	Wages - Part Time Employee	3,000
592-536-957	Dues & Publications	500
592-536-985	Capital Outlay - Grant	2,625
Water		

 592-537-935
 Property Liability Insurance
 350

 592-537-985
 Capital Outlay - Grant
 2,625

Net effect on budget will be a \$9,100.00 increase to the expenses

J. Jacob moved to approve Budget Revision 20/21 #3 for the General Fund and Water/Sewer Fund, supported by J. Corbat.
All voting yes. Opposing: None MOTION CARRIED

Reschedule Audit Review Special Meeting

T. Lauer moved to table this matter and authorize the Treasurer to confirm a meeting date with the Auditor, supported by J. Endres Jr.

All voting yes. Opposing: None MOTION CARRIED

Sewer Relief (8041 Dixie)

J. Endres Jr., moved to accept the recommendation of the DPS Supervisor and approve a sewer credit in the amount of \$119.25 to the homeowner at 8041 Dixie Highway, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

Sewer Relief (8709 Dixie)

T. Lauer moved to accept the recommendation of the DPS Supervisor and approve a sewer credit in the amount of \$1,042.24, which represents 25% of the sewer usage, for the property owner at 8709 Dixie Highway, supported by T. Eder. All voting yes. Opposing: None MOTION CARRIED

DWAM Grant Proposal

J. Jacob moved to accept the recommendation of the DPS Supervisor and retain Project Control Engineering, Inc., to prepare the documents and apply for the DWAM grant through the state of Michigan at a cost of \$7,322.50, supported by T. Eder.

All voting yes. Opposing: None MOTION CARRIED

RES 20-12-01 Performance and Indemnification Resolution

T. Eder moved to adopt Resolution 20-12-01 the Performance and Indemnification Resolution, supported by J. Jacob.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Eder, Thomas Lauer, James Jacob and Jean Corbat

Nays: None MOTION CARRIED

RES 20-12-02 Performance Resolution for Governmental Agencies T. Lauer moved to adopt Resolution 20-12-02 the Performance Resolution for Governmental Agencies, supported by J. Jacob. Roll Call Vote:

Ayes: James Endres Jr., Thomas Eder, Thomas Lauer, James Jacob and Jean Corbat

Nays: None MOTION CARRIED

Turbidimeter Purchase

T. Lauer moved to accept the recommendation of the DPS Supervisor and approve the proposal from HACH in an amount not to exceed \$33,000.00, for the purchase of seven (7) turbidimeters and benchtop turbidimeter, supported by J. Jacob.

All voting yes. Opposing: None MOTION CARRIED

REPORTS:

Police Run Report- November 2020 Building Permits - November 2020 Code Enforcement - November 2020 DPS

- Items ordered for plant are in;
- SCADA almost complete;

Parks & Recreation Report - November 2020 Fire Run Report

- 73 calls in November;
- Floors done and doors are on order;
- Lights installed on Engine 1;
- Cancelled all meeting at station due to COVID; manpower is down;
- Meeting with County Emergency Management 2-3 times a week Supervisor:
 - Building update;
 - Thank you to everyone for working together;

Clerk:

- Thank you to DPS for installing holiday decorations;
- Thank you to Parks & Recreation Commission for great holiday program;

Treasurer:

- Bank Balances as of November 30, 2020;
- Water / Sewer Adjustments November 2020;
- Township generating low interest on investments at this time;

Trustee Eder:

- Tree Lighting Ceremony
- Thank you to DPS for all their work;
- Thank you for sympathy on death of brother;

DISBURSEMENTS:

T. Lauer moved to pay the following disbursements totaling \$204,397.28 and supported by J. Endres Jr.
All voting yes. Opposing: None MOTION CARRIED

Reg	
Fund 101 General Government	\$ 84,257.35
Fund 206 Fire Fund	\$ 31,680.24
Fund 592 Water / Sewer Fund	\$ 87,279.34
ACH	
Fund 101 General Government	\$ 594.74
Fund 206 Fire Fund	\$ 129.97
Fund 592 Water / Sewer Fund	\$ 455.64
Total for All Funds	\$204,397.28

PUBLIC COMMENT: None

ADJOURNMENT:

With no further business to discuss and on the motion of J. Endres ${\tt Jr.}$, the meeting adjourned at 7:59 p.m.

Respectfully Submitted,

Jean Corbat, Clerk