



Every learner reaching their God-given potential

Enrolment Application Process

1. Please complete the application form and return it to the College Registrar with the documentation listed below. All emailed forms must be in PDF format and will not be accepted in any other format. Applications without all documentation will not be accepted or processed.

- Copy of Birth Certificate
- Passport, Visa, citizenship or residency documentation (*as applicable*)
- Copy of Immunisation History Statement (*available from Medicare website*)
- Most recent School Report
- Most recent NAPLAN Report (*Years 3, 5, 7 or 9*)
- Letter from professional referee for your family (*ie. Lawyer, teacher, Church minister, doctor*)
- Specialist Medical and/or Specialist Educational Support Reports
- Out of Home Care documentation (*ie. Foster care*) Victoria or interstate equivalent
- Any Guardianship or Custody/Court Order documentation (*as applicable*)
- Copy of Health Care Card (*if applicable*)

2. Parents and children will then be required to attend an interview with the Principal and Business Manager.

Offers for positions are at the Principal's discretion and will only be made after an interview is held.

3. Upon receiving an offer of placement from the Principal, parents are required to:

- Complete an 'Application for Student Enrolment' form (*one per child*)
- Provide a non-refundable \$200 enrolment fee
- Provide a \$500 Family Bond

Applications to be sent to:

The Registrar
Ballarat Christian College
PO Box 183
Sebastopol Vic 3356

Or email Registrar@balcc.vic.edu.au

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Student Application Form

		Date:
Child's Given Names:	Gender: M <input type="checkbox"/> F <input type="checkbox"/> Other <input type="checkbox"/>	
Preferred Name:	DOB:	
Child's Surname:		
Academic year you would like your child to start at BalCC (eg. Year 7):		
Calendar year you would like your child to start at BalCC (eg. 2035):		
Do you currently have, or have you had, any other child attend at BalCC: YES <input type="checkbox"/> NO <input type="checkbox"/>		
How did you find out about the College? FRIEND <input type="checkbox"/> CURRENT STUDENT <input type="checkbox"/> CHURCH <input type="checkbox"/> COLLEGE WEBSITE <input type="checkbox"/> OTHER <input type="checkbox"/>		
Have you enquired at the College before? YES <input type="checkbox"/> NO <input type="checkbox"/>		
PARENTAL INFORMATION RELATING TO THE CHILD		
Any special arrangements that we need to know regarding custody/access? <i>(Copies of any Family Law/relevant Court Orders are to be provided)</i>		
MOTHER/GUARDIAN		FATHER/GUARDIAN
Preferred Title: MR <input type="checkbox"/> MRS <input type="checkbox"/> MISS <input type="checkbox"/> MS <input type="checkbox"/> OTHER <input type="checkbox"/> _____	Preferred Title: MR <input type="checkbox"/> MRS <input type="checkbox"/> MISS <input type="checkbox"/> MS <input type="checkbox"/> OTHER <input type="checkbox"/> _____	
Surname:	Surname:	
Given Names:	Given Names:	
Address:	Address:	
Home Phone: <i>(indicate with 'S' if silent number)</i>	Home Phone: <i>(indicate with 'S' if silent number)</i>	
Work Phone:	Work Phone:	
Mobile:	Mobile:	

Email:	Email:
Are you the primary carer: YES <input type="checkbox"/> NO <input type="checkbox"/>	Are you the primary carer: YES <input type="checkbox"/> NO <input type="checkbox"/>
OTHER SIBLINGS	

Student Name	Sex	Entry/Current Year Level	Date of Birth
1.			
2.			
3.			
4.			

Where do your children currently attend school?

AUSTRALIAN RESIDENCY STATUS

Does your child have...

Australian Citizenship? YES NO

Permanent Residency status? YES NO

(a copy of the residency certificate or Passport and Visa must be attached)

Ballarat Christian College is not registered to enrol overseas students.

FURTHER INFORMATION

Ballarat Christian College has an open enrolment policy. However, the College is founded on the Christian faith, as articulated in the College's Principles, Statement of Faith, and Core Values; these guide and inform our operations and the entire curriculum.

Reason for choosing Ballarat Christian College:

Name of Church / Religion:

Does your family attend church on a regular basis: YES NO *(please tick)*

Name of Minister/Pastor/Priest:

REGISTRATION STATEMENT

I/We request that my/our child be registered for placement. I/we acknowledge that this form is NOT a confirmation of enrolment or a guarantee of placement and that final enrolment is conditional upon places becoming available and completion of enrolment procedures.

SIGNED _____ / _____ / _____

MOTHER/GUARDIAN FATHER/GUARDIAN

NB: This application will not be processed until all parents/guardians of the child have signed this form.

INSTRUCTIONS

Please complete a separate form for EACH child you are seeking to register with Ballarat Christian College. Receipt of this form, complete with the extra documentation, will place your child on the appropriate waiting list.

Please be advised that it remains your responsibility to inform us of any change of details during the enrolment process in order for us to be able to continue to keep you up to date with all details and make offers for places as they become available.

Office Use Only

Enrolment Pack Given:/...../.....

Appointment Scheduled:/...../.....

School Tour Conducted :/...../.....

Offer made: Yes / No

Education Support Information

This is to ensure that Ballarat Christian College is able to provide your family with the best care and to ensure that the appropriate resources are available. Please note all information obtained by the College is regarded as highly confidential. All information regarding enrolments will be destroyed after a two-year period should you decide not to proceed with your enrolment.

Child's Name:	
Anticipated Year Level your Child will Start at the College:	Year of Entry: 20_____

Please tick the box if your child has ever received, or is currently receiving, any of the following services:

<input type="checkbox"/> Counselling Support	<input type="checkbox"/> Therapy Support: <ul style="list-style-type: none"> <input type="checkbox"/> Hearing Impairment Services <input type="checkbox"/> Occupational Therapy <input type="checkbox"/> Physiotherapy <input type="checkbox"/> Physical Impairment Services <input type="checkbox"/> Speech Therapy <input type="checkbox"/> Visual Impairment Services
<input type="checkbox"/> Early Intervention Services	<input type="checkbox"/> Teacher Aide Support
<input type="checkbox"/> Special Education Support	<input type="checkbox"/> Curriculum Program Support: for example Individual Learning Plans.
<input type="checkbox"/> Hospitalisation for any extended period of time	<input type="checkbox"/> Psychological Assessments (testing of Intellectual Function such as a WISC test)
<input type="checkbox"/> Ongoing treatment for a medical condition	<input type="checkbox"/> Programs for Intellectually Gifted children
<input type="checkbox"/> Other Support Services	

Should your child receive any of the above services, would you please provide a brief outline as to the reason for this service along with written documentation. While information provided will not exclude an offer, failure to disclose pertinent information may result in an application being reviewed.

Parent Name: _____ Signature: _____

Date: ____/____/____

PARENT/GUARDIAN CHECKLIST

The following documentation is compulsory and must accompany the Student Application Form:

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- Copy of Immunisation History Statement
- Most recent School Report
- Most recent NAPLAN Report (if applicable)
- Passport/Visa, citizenship or residency documentation (if applicable)
- Letter from professional referee for your family
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