

Policy Title	Sun and UV Protection Policy
Date Policy Approved	July 2019
Policy Owner & Position	Principal
Team Responsible for Policy	Executive Leadership Team & Staff
Authorised by	Principal
Who is the Policy for?	All Staff, Students and Volunteers
Version Control	Version 3
Statutory/ Legislative Requirement	<ul style="list-style-type: none"> • Victorian Child Safe Standards 2015 • Occupational Health & Safety Act 2004 • Education & Training Reform Act 2006
Relevant cross references	<ul style="list-style-type: none"> • Staff Code of Conduct • Child Safety Policy • Vision, Purpose, Objects & Values, Child Safety Undertaking, Principles & Statement of Faith
Include during Induction	Yes
Review Date	2022

Purpose of the Policy	<p>Ballarat Christian College endeavours to;</p> <ul style="list-style-type: none"> • Create healthy environments and encourage appropriate behaviours to allow some UV exposure for vitamin D and minimise overexposure to reduce skin and eye damage and skin cancer risk; • Encourage behaviour change through education and role-modelling and; • Protect staff, students and volunteers from harm caused by overexposure to ultraviolet (UV) radiation. <p>Note: Overexposure to UV during childhood and adolescence is a major factor in determining future skin cancer risk. Melanoma is the most common cancer in young Australians aged 13-24 years.</p> <p>Rationale</p> <p>To increase experience of the cultural and social features of the community, the College is encouraged to:</p>
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	<ul style="list-style-type: none"> • Ensure parents/carers partner in their children’s development; • Create strong partnerships with community services, schools, businesses and the wider community¹ and; • Ensure the safety and protection of all students. <p><i>Behold, children are a gift from the Lord.... Psalm 127:3</i></p>
<p>Responsibility for Management of Policy</p>	<p>Principal & Executive Leadership Team</p>
<p>The Policy Statement</p>	<p>Ballarat Christian College is committed to the safety and wellbeing of all children and young people. Wherever it is at risk, child safety will be the primary focus of our care and decision making. Ballarat Christian College has zero tolerance for child abuse and neglect.</p> <p>Ballarat Christian College is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives. Particular attention will be paid to the cultural safety of Aboriginal children and children from culturally and/or linguistically diverse backgrounds, as well as the safety of children with a disability.</p> <p>Every person involved in and with Ballarat Christian College has a responsibility to understand the important and specific role he/she plays individually and collectively to ensure that the wellbeing and safety of all children and young people is at the forefront of all they do and every decision they make.²</p> <p>To assist with the implementation of this policy, staff and students are encouraged to access the daily local sun protection times via the SunSmart widget on the College website, the free SunSmart app, or at sunsmart.com.au. Ballarat Christian College will:</p> <ul style="list-style-type: none"> • Support staff and students to use a combination of sun protection measures when UV index levels are 3 or higher and allow sun exposure when UV levels are below 3; • Develop and implement policy and procedures promoting sun-safe practices; • Review and, if necessary, update the policy at least once every three years or as necessary. e.g. with the advent of new medical advice on exposure to the sun. • Ensure the sun protection measures listed in this policy are used for all outdoor activities whenever UV levels are three or higher (typically from mid-August to the end of April in Victoria).

¹ Adapted Victorian Department of Education and Training
² Revised PROTECT | The Department of Education and Training | ©2016

<p>The Procedure</p>	<p>Sun Protection Measures Ballarat Christian College’s implementation of Sunsmart practices will entail all students wearing sun protective hats that shade the face, neck and ears. Hats must have a wide brim. Peak caps and visors are not considered a suitable alternative.</p> <p>Shade The College will ensure there are sufficient shelters and trees to adequately shade the school grounds, particularly in the following spaces:</p> <ul style="list-style-type: none"> • Where students congregate for lunch • The canteen • Outdoor lesson areas • Popular play areas • Assembly areas • Sporting grounds/pools <p>The College will:</p> <ul style="list-style-type: none"> • Ensure there is the provision for shade in planning for future buildings or grounds • Consider the availability of shade when planning excursions and outdoor activities • Complete a periodic shade audit to determine the availability and quality of shade <p>Clothing School uniforms or dress codes will include sun-protective clothing such as:</p> <ul style="list-style-type: none"> • Loose, cool, closely woven cotton fabrics • Shirts with a collar and or higher necklines tops with elbow length long sleeves • Longer style shorts and skirts • Rash vests or t-shirts for outdoor swimming activities <p>Hats Students and staff are required to wear hat styles which protect the face, neck and ears, styles including broad brimmed and bucket.</p> <p>Sunglasses The College encourages students, staff and volunteers to wear close-fitting, wrap-around sunglasses that:</p> <ul style="list-style-type: none"> • Meet the Australian Standard 1067 (Sunglasses: Category 2, 3 or 4) • Cover as much of the eye area as possible <p>Sunscreen The College encourages and reminds students and staff to:</p> <ul style="list-style-type: none"> • Apply SPF 30 or higher broad spectrum, water-resistant, fragrance-free sunscreen generously and evenly to clean, dry skin ideally 20 minutes before going outdoors
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	<ul style="list-style-type: none"> • Not rely on sunscreen alone as it does not provide full protection • Re-apply sunscreen every two hours or more often when sweating • Check and follow the ‘use by’ date stated on the packaging • Store sunscreen below 30° C • Supply some sunscreen to classrooms and at camps, excursions and sporting events • Develop strategies that remind students to apply sunscreen before going outdoors (e.g. reminder notices, sunscreen monitors, sunscreen buddies) <p>Student Expectations All students are required to abide by this Policy, unless a medical certificate is provided to the contrary.</p> <p>Students should;</p> <ul style="list-style-type: none"> • Be able to apply their own sunscreen • Be reminded to reapply sunscreen • Have access to sunscreen for all outdoor activities e.g. include in first aid kit <p>Staff Expectations As part of OHS UV risk controls and role-modelling and to reinforce the importance of sun protection staff and people participating in school events are required to role model the school’s expectation of students. For example, all staff must wear broad brimmed hats and covering clothing from mid-August to the end of April.</p> <p>Learning</p> <ul style="list-style-type: none"> • Programs on sun protection are included in the curriculum for all year levels. • SunSmart behaviour is regularly reinforced and promoted to the whole school community through newsletters, school website/intranet, staff and parent meetings, assemblies, student and teacher activities and at student enrolment/new staff orientation.
<p>Publication and Accessibility to Policy</p>	<p>This Policy is available on the College website.</p>
<p>Acknowledgement</p>	<p>Cancer Council Victoria Sun Smart Policies - Primary & Secondary.</p>
<p>Relevant documents/ links</p>	<p>ARPANSA HYPERLINK "http://www.arpansa.gov.au/pubs/rps/rps12.pdf" <u>Radiation Protection Standard for Occupational Exposure to Ultraviolet Radiation</u> (2006) · Safe Work Australia: HYPERLINK "http://www.worksafe.vic.gov.au/info/_data/assets/pdf_file/0012/198687/WorkSafe_WSV17410108.16_FactSheet_fi nal.pdf?ct=t(SunSmart_at_work9_23_2016)&mc_cid=e61cd5e247&mc_eid=88ecea834d" <u>Guidance Note – Sun protection for outdoor workers</u> (2016)</p>

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| | <ul style="list-style-type: none">· AS 4174:2018 Knitted and woven shade fabrics· AS/NZS 1067.1:2016, Eye and face protection - Sunglasses and fashion spectacles· AS/NZS 4399:2017, Sun protective clothing - Evaluation and classification· AS/NZS 2604:2012 Sunscreen products - Evaluation and classification· Australian Government Therapeutics Goods Administration (TGA) – Australian regulatory guidelines for sunscreens: <i>HYPERLINK "https://www.tga.gov.au/book/4-labelling-and-advertising" 4. Labelling and advertising – directions for use of the product</i> <p>AS/NZS 4685.0:2017, Playground equipment and surfacing - Development, installation, inspection, maintenance and operation.6.2.1: <i>General considerations</i>, 6.3.9: <i>Shade and sun protection</i>, Appendix A: <i>Shade and sun protection</i></p> |
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