

<b>Policy Title</b>	Uniform & Student Appearance Policy
<b>Date Policy Approved</b>	September 2018
<b>Policy Owner &amp; Position</b>	Principal
<b>Team Responsible for Policy</b>	Executive Leadership Team
<b>Authorised by</b>	Principal
<b>Who is the Policy for?</b>	Staff & Students
<b>Version Control</b>	Version 1
<b>Statutory/ Legislative Requirement</b>	
<b>Relevant cross references</b>	<ul style="list-style-type: none"> <li>• Vision, Purpose, Objects &amp; Values, Child Safety Undertaking, Principles &amp; Statement of Faith</li> <li>• Student Code of Conduct</li> <li>• Behaviour Management Policy</li> </ul>
<b>Include during Induction</b>	Yes
<b>Review Date</b>	2020

<b>Purpose of the Policy</b>	<p>Students at Ballarat Christian College are encouraged to live the whole of their lives under the Lordship of Jesus Christ. Their appearance also comes under His Lordship. As such, it must at all times reflect their role as ambassadors for Jesus Christ to the wider community.</p> <p>The Scriptures teach that “The Lord does not look at the things man looks at. Man looks at the outward appearance, but the Lord looks at the heart” (1 Samuel 16:7b). The desire of Ballarat Christian College is to have a balance between:</p> <ul style="list-style-type: none"> <li>• dress and appearance that reflects positively upon the College;</li> <li>• enforcing compliance with policies and rules;</li> <li>• encouraging proper respect for authority and College standards;</li> <li>• valuing students as unique individuals created in the image of God; and</li> <li>• acknowledging that what is within the heart is more important than what is seen on the surface, while also acknowledging that actual appearance should be, and usually is, a reflection of attitudes of the heart.</li> </ul>
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<p>Responsibility for Management of Policy</p>	<p>Heads of School and Teachers</p>
<p>Policy Statement and Procedure</p>	<p>The College will uphold child safety, human rights and anti-discrimination legislation and seek to create a safe and inclusive school environment where students from all backgrounds and regardless of personal characteristics (such as disability, health condition or gender identity) feel welcome, supported and physically and emotionally secure at school.</p> <p>At Ballarat Christian College, student care regarding personal appearance is important. Students are representing themselves and the College at all times whilst in uniform. Only the correct College uniform as detailed in this Policy is to be worn. It must be clean, in good repair and worn properly. Adherence to uniform requirements is required.</p> <p>Uniform will always be worn on excursions, (unless authorised otherwise by a Head of School), with the organising teacher specifying whether the dress or sports uniform is to be worn and what elements of the uniform are appropriate for the excursion. Parents will be notified to come and collect students from school who are improperly dressed. Full winter uniform, and a high standard of personal presentation, are expected for official College functions, where specified, unless otherwise determined by the Principal. Sole discretion rests with the Principal with regard to uniform requirements for official College functions.</p> <p>Students with medical conditions making the wearing of school uniform impossible can be temporarily excused on presentation of a dated Medical Certificate. In this instance, any uniform substitute must still be in the spirit of the accepted standards of personal presentation. Requests for exemptions are to be referred to the relevant Head of School.</p> <p>Students who wear their uniform incorrectly, or who are out of uniform without permission, will be subject to the College’s Behaviour Management Policy. High standards are expected by the College, and deliberate non-compliance with the uniform code shows disrespect and non-compliance on the part of the student.</p> <p>Student appearance must at all times be neat, clean, modest and in keeping with the role of Ballarat Christian College students as representatives for Christ. Essentially this ensures that students should not be dressing to draw any undue attention to themselves or to individual body shape or size.</p>

Student appearance is equally important on the inside. God judges the hearts of all, therefore Ballarat Christian College students are required to be distinctive to others through their display of Christ-like attitudes and behaviours.

Homeroom teachers, in conjunction with relevant Heads of Schools, will inform parents when items of student uniform need to be replaced or repaired due to being in poor condition, ill-fitting or otherwise unsuitable or inconsistent with the College policy.

Contact for uniform enquiries will be the College Administration Office. Details of second hand options are available upon request.

#### **Uniform Regulations:**

- All students are required to correctly wear the full College uniform while travelling to and from school. Students wear full College uniform unless it is their allocated sports/PE day, when correct College sport uniform is to be worn.
- **Blazers** are optional for Secondary students.
- **Dress, Tunic and Skirt Length** - all girls uniform dresses, skirts and tunics to be at knee length.
- **Ties** - Secondary school boys must wear ties in Terms 2 and 3 at all times, unless otherwise advised. No ties are to be worn in the Trade Training Centre.
- **Jackets** - Students are permitted to have a logoed navy jacket to keep dry and for extra warmth whilst they are outside. It may be worn to and from school, and in the playground, however it is to be removed upon entry to the classrooms. Jackets are permitted to be worn throughout the year. Soft shell jackets are available with the College logo.
- **Hats** - Approved hats must be worn in the playground during the designated 'Sun Smart' period, or as directed by staff. Hats will also be worn for outdoor excursions in summer.
- **Bag** - The school bag is navy and can be of a back pack or pull along style.
- **Footwear** - The only approved footwear is black polishable shoes (refer Appendix 1)
- **Year 12 Rugby Tops** - Special commemorative rugby tops for Year

12 students may be designed and obtained each year. They are an optional item of student uniform and may be worn with or without a jumper. The relevant Head of School has the authority to instruct that Year 12 rugby tops not be worn on specific occasions at his/her discretion.

- **Hairstyles** for boys and girls should not be such that they attract abnormal attention. Hair should be secured off the face at all times. Hair must be pulled back from the face, clipped and tied in accordance with OH&S practices. **Year 11 and 12 girls** may wear their hair out, but it must be clipped and tied back in the Trade Training Centre, science laboratories and food technology areas. Only navy blue, maroon or white hair ribbons, clips, headbands and combs may be worn. Boys' hair should be cut neatly and not below collar length. Boys must be clean shaven, except Year 11 & 12. Students must seek an opinion from the relevant Head of School before contemplating receiving a styling that could be interpreted as 'extreme' or 'non-conformist'. Examples of such styles are closely shaven hair either completely or on one side of the head, and heavily and closely undercut hair, rats tails, Mohawk, dreadlocks. Unnatural hair colour is not permitted, including excessive streaking or bleaching of hair.
- **Swimwear** - Students participating in school-based swimming activities (e.g. sports days, camps) must wear bathers that are modest. Girls should preferably wear one piece bathers. T-shirts can be worn for modesty. Boys should wear bathers that are appropriate for swimming. Therefore, knee length shorts or football shorts should not be worn.
- **Navy scarves, gloves and beanies** only may be worn.
- **Jewellery** - Watches and S.O.S. medical alert pendants are permitted. Students are permitted to wear two small studs or sleepers in each ear lobe. No body piercing or exposed body art (tattoos) are permitted. For Year 10, 11 & 12 students, the following additional discreet items of jewellery; signet ring, lightweight bracelet, lightweight necklace (these must not be worn in the Trade Training Centre).
- **Make-up & Nails** - Light make-up is permitted for girls for Year 10, 11 & 12 as specified by the College. Make-up should not be such that it attracts abnormal attention to a student. Chapsticks should not be coloured. Clear nail polish only is permitted for girls.

	<ul style="list-style-type: none"> <li>• <b>Undergarments</b> - Undergarments which do not show under the uniform (eg. plain white t-shirts) may be worn. Compression garments are permitted for competition sport.</li> </ul> <p><b>When Summer and Winter Uniforms May Be Worn:</b></p> <ul style="list-style-type: none"> <li>• Term 1 Summer Uniform</li> <li>• Term 2 Winter Uniform</li> <li>• Term 3 Winter Uniform</li> <li>• Term 4 Summer Uniform</li> </ul> <p>Male students may wear shorts, trousers and shirts interchangeably in all seasons. Female students are permitted to wear summer or winter uniform interchangeably, dependent on weather conditions.</p> <p>In a Christian school, students and staff should look and act in a way which does not offend our Christian brothers and sisters, being careful to model a decent and wholesome example, so that no embarrassment or shame is brought to our College or its ethos.</p> <p><b>Casual Clothes Regulations</b></p> <ul style="list-style-type: none"> <li>• Clothing worn on casual clothes days, camps and casual dress excursions must be neat and modest, and must not have inappropriate slogans or symbols that are inconsistent with the College’s expectations.</li> <li>• Tank tops, singlets and caps are not appropriate in accordance with the Sun Protection Policy, and open toe footwear must not be worn.</li> <li>• The hair, jewellery and make-up sections of this policy also apply for casual clothes days, camps and casual dress excursions.</li> </ul> <p><b>For all student uniform requirements, refer to Appendix 1 (pages 6-8).</b></p>
Effectiveness of the Policy	To be monitored by Heads of School
Acknowledgement	Chairo Christian School Leighland Christian School Belgrave Heights Christian School Flinders Christian Community College

# APPENDIX 1

## Primary (Prep to Year 6)

### Girls

#### Daily Uniform

##### Summer

- Navy V-neck jumper with College logo
- College dress
- White fold down ankle socks
- Navy wide-brimmed hat (Terms 1 & 4)
- Black school shoes (can be lace up, or with Velcro fastening strap, or buckle)

##### Winter

- Long sleeved white shirt with College logo
- College Primary School tunic (the 'bib' or bodice is optional)
- Navy tights (optional - navy fold down ankle socks may be worn under tights for extra warmth)
- Grey slacks (optional, for non-sport days. Not for official functions. To be worn with white ankle socks)
- Black school shoes (can be lace up, with Velcro fastening strap, or buckle)

### Boys

#### Daily Uniform

##### Summer

- Grey shorts
- White short sleeve school shirt with College logo
- Navy V-neck jumper with College logo
- Navy wide-brimmed hat (Terms 1 & 4)
- Grey school socks
- Black polishable school shoes (can be lace up, with Velcro fastening strap)

##### Winter

- Long grey pants
- White long sleeve school shirt with College logo
- Navy V-neck jumper with College logo
- Grey school socks
- Black polishable school shoes (can be lace up, with Velcro fastening strap)

# Secondary (Year 7 to Year 12)

## Girls

### Daily Uniform

#### Summer

- Navy bucket hat (Terms 1 & 4)
- College summer dress
- Navy V-neck jumper with College logo
- White fold down ankle socks
- Black polishable school shoes (lace up or buckle)

#### Winter

- College winter skirt
- Tailored grey slacks (optional)
- Long sleeve white shirt with College logo
- White blouse with the College logo (**Year 11 and 12 students only** - can be worn with the skirt or slacks)
- Navy V-neck jumper with College logo
- Navy tights (navy ankle socks may be worn under tights for extra warmth)
- Black polishable school shoes (lace up or buckle)

## Boys

### Daily Uniform

#### Summer

- Navy bucket hat (Terms 1 & 4)
- Grey shorts
- Short sleeve white shirt with College logo
- Navy V-neck jumper with College logo
- Grey school socks
- Black polishable school shoes (lace up)

#### Winter

- Navy College tie
- Long grey pants
- Long sleeve white shirt with College logo
- Navy V-neck jumper with College logo
- Grey school socks
- Black polishable school shoes

# All Students

## Sports Uniform

- Sports top with College logo
- Navy sports shorts with College logo
- College sports pants
- College rugby top
- White sports socks
- Non-marking sport shoes

## Miscellaneous

- Navy scarf, gloves and beanie (optional)
- Hair ties (girls only) - navy blue, maroon or white hair ribbons, clips, head bands and combs
- Bag - Navy, can be backpack or pull along style
- College blazer (optional for Secondary students, not required for Primary students)
- Navy soft shell jacket with College logo
- College sports jacket with College logo (optional)

### **College Uniform Supplier**

PSW School Uniforms  
1013 Howitt Street, Wendouree 3355

Monday to Friday 9:00am - 5:00pm  
Saturday 10:00am - 1:00pm

Please note new address is valid from 1 October 2018