

SRCOS Summer Research Conference Guidelines for Student Travel Awards

Each year, the Southern Regional Council on Statistics (SRCOS) attempts to obtain funding to support student travel to the Summer Research Conference (SRC). SRCOS has been very successful in past years financially supporting a large number of students who participate in the Student Poster Session with Harshbarger travel awards.

1. To be eligible for a Harshbarger travel award, the student must submit the following by the advertised submission due date.
 1. Register online at srcos.org
 2. Attach your abstract to the registration form.
 3. Attach your Current CV to the registration form.
2. Each student who submits the items listed in Guideline 1 by the advertised submission due date is eligible for travel support. Support will cover conference registration, up to one-half of the conference hotel cost per individual for the duration of student's stay at the conference (see Guideline 3.4 for more details), and mileage from the student's university to the conference location (see Guideline 3.1 for more details).
3. To receive reimbursement students must supply the items described below within two weeks of the end of the SRC (contingent upon funds). **(June 19th, 2019).**
<https://www.srcos.org/travel-award-application>
 1. Students who drove to the SRC must provide:
 - i. Scanned and emailed receipts for all fuel purchases for travel to and from the conference.
 - ii. A letter signed by either the student's department chair, graduate coordinator, or major dissertation advisor. The content of the letter must include the name of the student who drove/is driving, and any other student passengers who attended the SRCOS SRC.
 2. Students who drove will be reimbursed at a predetermined rate. In 2019, this rate is 14 cents per mile. Distance will be calculated from the students' university to the conference site. Students who did not drive are not eligible for mileage reimbursement.
 3. Students who fly to the conference must provide a scanned copy of airfare receipt. Shuttle expenses for travel between the conference site and airport are eligible for reimbursement. A scanned copy of a receipt for any shuttle expenses must be provided.
 4. Students are encouraged to share a hotel room with other conference participants. When checking into the hotel, students should request the bill for the room be divided up among the students who are sharing the room, so that each occupant receives their own receipt. (Most hotels will accommodate this request.) If the hotel cannot accommodate the request, duplicate hotel receipts may be submitted, along with a list of all occupants of the room. Reimbursement for the room will be the total room cost divided by the number of occupants. If a student chooses to not share a room, the student will be reimbursed for up to 1/2 the room rate. Scanned receipts are required.

4. A copy of the registration receipt to reimbursement form at <https://www.srcos.org/grad-registration>
5. Completed "SRC Graduate Student Travel Reimbursement Form <https://www.srcos.org/travel-award-application>. Any student who does not participate in the Student Poster Session is ineligible for reimbursement. You must attend all sessions. There will be a sign-in sheet at every table!

4. In the event of insufficient funding, applications will be reviewed by the SRCOS Officers and SRC Program Chairs. Poster applications will be ranked. The top ranked student posters will receive the travel awards defined in Guideline 2 until all travel funds are exhausted.