

**FRANKLIN COUNTY COMMISSIONERS**  
February 8, 2016 9:00 a.m.

Present: Chairman Dirk Bowles, Commissioner Scott Workman, Attorney Vic Pearson and Clerk Shauna Geddes.

1. **PLEDGE OF ALLEGIANCE**
2. **ROAD SCHOLAR PRESENTATION**—Layla Crawl from the T2 Center of LTAC presented The Road Scholar Award to Lynn Bingham, Lance Geddes, Kim Keller, Jeremy Rossier and Max Sharp. It required 80 hours of instruction and an exam offered over a period of four years. LTAC provides training and technical assistance. The Commissioners appreciate the efforts of these men to complete the training.
3. **APPROVAL OF MINUTES** – Scott made the motion to approve the minutes of 12/28/15, 1/11/16 and 1/25/16. Dirk seconded the motion. Motion carried.
4. **BUILDING PERMIT CERTIFICATION OF OCCUPANCY**—The Commissioners decided that nothing will change at this time. After listening to comments made at the public hearing and discussing with Randy it was determined that a fee is not necessary. Scott made the motion to dismiss the proposed Certificate of Occupancy fee. Dirk seconded the motion. All voted in favor.
5. **PERSONNEL MANUAL** – The Commissioners recommended changes to the personnel manual. It was recommended that language from the ICRMP sample be used for Veteran’s Preference, Nepotism Prohibition, Preference for Promotion from Within, Rules of Employee Conduct, Classifying Employees for Policy Purposes, On-the-Job Inquiries, Personnel Records, Access to Personnel Files. Introductory Period for new employees was changed to six months for first pay increase (\$.75) and 1 year for the second (\$.75). Vacation will begin accruing at time of employment, but may not be used for 6 months. An appendix for Drug Testing Policy was added. Standard Procedures was changed from “will” to “may”. There were several clarifications and changes to coincide with current practices.  
A copy will be given to the Department Heads for review this week.
6. **BOARDS** – Currently working on filling board positions.
7. **COMMISSIONER ASSIGNMENTS** –The Commissioner Assignments will remain the same.

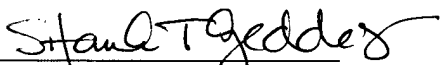
Adjourn Commissioner meeting 9:55 a.m.

- 11. PUBLIC HEARING/ SENIOR CENTER** -- Public Hearing for the Senior Center Community Block Grant was opened at 10:00 a.m. Kathleen Lewis and Dave Doran from SICOG gave an update for the project. The grant was approved for \$106,000 and used to put in new sewer line, new furnace, new cabinets, a swamp cooler and a new walk-in freezer. Randy Henrie, project manager has worked diligently to keep the cost down. If there is unused money new ovens will be purchased.  
There was no public comment and the hearing closed at 10:15 a.m.
- 12. PUBLIC HEARING/FAIRVIEW WATER PROJECT**--- Public Hearing for the Fairview Water Project was opened at 10:30 a.m. Kathleen Lewis and Dave Doran from SICOG conducted the public hearing for the Fairview Water Project. This project has multiple funding sources; \$500,000 was from the Community Development Block Grant, a bond for \$1,950,000.00 and Loan forgiveness for \$1,185,000.00 and \$15,000.00 local cash. The project redeveloped the two Foster Creek Springs, fenced and bermed springs and spring boxes, constructed a 225,000-gallon water storage tank. It also replaced pipe and installed pressure and flow control valves. Phase I and II are complete. Phase III should be complete by March.  
Public Comment was taken: Delbert Rawlings asked about replacing lines. He knows of a stretch that is a problem and would like that replaced.  
Darrell King –would like the moratorium lifted that was placed when the springs were to be developed.  
There were no further comments or questions. The hearing closed at 10:50 a.m.
- 13. HOMELAND SECURITY/WARREN WILDE**—Several issues were discussed. Sandbags will be handed out by the Sheriff’s department. Sand will be at the Fairgrounds. There will be no cost, but you must fill your own bags. Warren shared a copy of a Disaster Declaration Form and a pocket guide for Elected Officials. Franklin County is on a list for a new Hazard Mitigation Plan. A planning committee needs to be put together. Warren has a list of participants and would like to meet Feb 24 or 25. Homeland Security will be holding a class for Administration and Policy Makers this spring. Courthouse Security needs to be upgraded. Surveillance Cameras for the courthouse need improving. He would like a grant to pay for this. He would like to know when the EOC could be updated. Warren would like \$2500 to upgrade Amateur Communications. He is signing up the county for two emergency notification programs GETS and WPS.
- 14. TAX DEEDS/TREASURER JANET KIMPTON**—Treasurer Janet Kimpton will file “Affidavit of Compliance” for 12 parcels. Tax deeds will be taken on Feb 22, 2016. The following parcels have not paid their 2012 property taxes:  

#5178.00 in the amount of \$1,765.56,	#3677.00 in the amount of \$821.69
#3991.00 in the amount of \$1,628.00	#2264.03 in the amount of \$681.98
#1652.00 in the amount of \$1,164.00	#2771.00 in the amount of \$362.69
#3538.01 in the amount of \$1,163.86	#2292.03 in the amount of \$347.60
#4380.00 in the amount of \$1,071.54	#2964.00 in the amount of \$301.64
#4021.00 in the amount of \$1,028.44	#2964.03 in the amount of \$271.85

14. **EXECUTIVE SESSION ¶IC 74-260 (1) (d)** At 11:25 a.m. Scott made the motion to go into executive session. There was a second by Dirk and a roll call vote was taken. Each Commissioner voted "Aye". At 11:45 a.m. the executive session ended.

Meeting was adjourned at 11:45 a.m. Next meeting will be Monday, Feb 22, 2016.

  
Attest, Shauna Geddes

  
Dirk Bowles, Chair