

**Board Meeting Agenda Recommendations
South Texas District Assemblies of God Ministries**

Board Meeting Agenda / monthly, bimonthly or quarterly

Devotional & Prayer

Review agenda for meeting

Review minutes of previous meeting

Review previous month's financial report:

***Income and Expenses for the month**

***A copy of monthly statement from all financial institutions where the church has #**

***Listing of all checks not cleared the bank by month end**

***Listing of all bills received but not paid**

***Listing and balances of all offerings that are designated**

New Business

Old Business

Once per year

January

Building and property walk around to check for maintenance and safety issues

Review and update all criminal background checks for all those working with minors

Review church's insurance policy - make sure that there is Board and Director's #

Make sure church's state incorporation is up to date

September

Plans for Pastor appreciation month in October for pastor and family

November

Christmas bonus for church employees

December

Minister's housing allowance approved for the following year

Review all church employee salaries and benefits and make every effort, should the # afford it, to give annual raises and/or Cost of Living increases

Other Items

***Salary benefits to include, life insurance, health insurance, disability, retirement**

***Pay expenses for Pastor and family to attend District Council (save monthly)**

***Pay expenses for Pastor and family to attend General Council (save monthly)**

***Pay expenses for Pastor and family to attend District retreats and camps**

***Have someone or a committee in charge of planning to bless the pastoral family for # birthdays, church employment anniversary**