



Code of Conduct Policy

The management of SCC (SA) Pty Ltd. requires that workers follow the policy below in relation to the standard of behaviour that is expected of them, whilst on SCC work sites:

- SCC workers may not use threatening, rude or abusive language towards any persons including; Management staff, fellow workers, clients and the general public.
- SCC workers are forbidden from engaging in conversations with our clients regarding any business dealings, including staff issues, grievances, slander and defamation of SCC or SCC workers.
- SCC workers are not to use social media to slander, defame or voice your opinion on SCC, clients, other workers or any other person involved with any SCC site.
- SCC workers are required to follow or carry out all reasonable instructions from their Area Manager or Supervisor.
- SCC workers are required to observe and comply with all company employment agreements, policies and procedures.
- SCC workers may not deliberately damage, destroy or steal property belonging to our client, fellow workers or SCC.
- SCC workers are required to follow all safety and environmental regulations, policies and procedures.
- SCC workers are to not share any confidential information or knowledge gained through your employment with any competitors, customers or outside parties' of SCC.
- SCC workers are not to smoke on any work site at any time.
- SCC workers need to be presentable, clean and tidy while working on site.
- Hair clean, neat and tidy (tied back if long)
- SCC shirt and other clothing needs to be freshly washed and ironed
- Foot wear needs to be comfortable, clean, fully closed, non-slip sole, shoes must be worn at all times
- Personal hygiene, need to be clean with no body odour (wearing of deodorant is highly recommended).

Failure to comply with the Code may lead to disciplinary action, and in serious cases may lead to termination of employment and/or criminal prosecution.



Brandon Petty – Managing Director

18/8/2015
Date

