



## QUALIFICATION OUTLINE

**QUALIFICATION TITLE: Diploma in Adult Care**

**QUALIFICATION LEVEL: Level 4**

### Introduction

---

The Level 4 Diploma in Adult Care has been specifically designed for learners who work in the health and social care in adult settings and would like to develop their skills and knowledge to demonstrate competence in a range of roles. The qualification carries 70 credits and can typically be completed within 12-18 months.

### Who should take this qualification?

---

This qualification is for all learners aged 18 and above working in health and social care within adult settings, wanting to develop their skills and knowledge in order to demonstrate their competence in their role which may be Community Care/Support Officers; Social Care Assessors; Care Assessment Officers; Community Care Assessment Officers; Social Services Officers; Social Care Assistant; Social Work Assistant ; Brokerage Workers ; OT Assistant ; Occupational Assessment Officer; Physiotherapy Assistant; Rehabilitation and Re-enablement Assistant; Independence Support Assistant; Re-enablement Support Workers/ Officer; Telecare Assistant; Assistive Technology Co-ordinator/Officer

### Qualification Content and Assessment Information

---

**Study Location:** Work based

**How is the qualification delivered?** The course material is delivered via blended learning; a mix of assessor visits and work uploaded onto an electronic portfolio. The Assessor will visit the workplace to facilitate observation of practice and professional discussion. Dependent on the payment method, the number of visits may vary.

**Assessment and Exams:** There are no exams for this qualification. The qualification is an on-going assessment of learners work plus Observation, Discussion, Expert Witness and Assignments. Learners are allocated an experienced assessor who will have competency in your particular field and will support and guide the learner and ensure that the range of evidence produced fulfils the following criteria;

**Valid** is relevant to the standards for which competence is claimed

**Authentic** is produced by the learner

**Reliable** indicates that the learner can consistently perform at this level

**Current** is sufficiently recent to create confidence that the same skill, understanding or knowledge persist at the time of the claim

**Sufficient** fully meets the requirements of the standards

**Mandatory units** are;

- Advanced communication skills
- Personal development in health, social care or children's and young people's settings
- Equality and Diversity in health, social care or children's and young people's settings
- Understanding the safeguarding and protection in health and social care settings
- Facilitate person centred assessment to support wellbeing of individuals
- Facilitate support planning to ensure positive outcomes for individuals
- Understand personalisation in care and support services
- Health and Safety in social care settings
- Professional practice in health and social care for adults or children and young people
- Develop, maintain, and use records and reports
- Working in partnership in health and social care or children or young people's settings
- Safeguard children and young people who are present in the adult social care sector

**Optional Units:** totalling 34 credits

- Understand the process and experience of dementia
- Understand the administration of medication to individuals with dementia using a person-centred approach
- Support individuals with multiples conditions and /or disabilities
- Undertake a research project within services for health and social care or Children and young people
- Providing independence advocacy for adults
- Share knowledge and good practice
- Support the spiritual wellbeing of individuals

- Understand the role of communication and interactions with individuals who have dementia
- Diabetes awareness
- Understand theories of relationships and social networks
- Understand the factors affecting older people
- Understand Parkinsons for health and social care staff
- Understand public funding for individual care needs in adult social care
- Understand positive risk taking for individuals with disabilities
- Understand how to support individuals with autistic spectrum conditions
- Principles of self-directed support
- Understand how to manage a team
- Understanding professional supervision practice
- Understand professional management and leadership in health and social care or children and young people's settings
- Awareness of the mental capacity act 2005
- Understand the impact of acquired brain injury on individuals
- Understand stroke care management
- Understand sensory loss
- Lead practice in assessing and planning for the needs of families and carers
- Appraise staff performance
- Support people who are providing homes to individuals
- Facilitate the development of effective group practice in health and social care or children and young people's settings
- Facilitate change in health and social care on children and young people's settings
- Manage finance within own area of responsibility in health and social care or children and young people's settings
- Support individuals in the use of assistive technology
- Support individuals to access education, training, or employment
- Provide support to maintain and develop skills for everyday life
- Support the development of community partnerships
- Support individuals to access and use services and facilities
- Support individuals to access and manage direct payments
- Support individuals to access housing and accommodation services
- Identify the physical health needs of individuals with mental health needs and plan appropriate actions
- Work with families, carers, and individuals during times of crisis
- Implement the positive behavioural support model
- Assess the needs of carers and families
- Provide information, advice, and guidance
- Develop and implement Re-enablement plans
- Mentoring in social care
- Installation, maintenance, and removal of assistive technology
- Assessment, implementation, and review of assistive technology in social care
- Promote rights and values in assistive technology
- Promote assistive technology in social care
- Supporting infection prevention and control in social care
- Support individuals with autistic spectrum conditions
- Promote access to healthcare for individuals with learning disabilities
- Promote good practice in the support of individuals with autistic spectrum conditions
- Manage quality in Health and social care or children and young people's settings
- Promote awareness of sensory loss
- Support the use of assistive technology
- Support individuals with sensory loss with communication

## General Information

---

**Payment Options:** This qualification can be paid for in full or via our Flexi Payment Plan which spreads the cost over 4 consecutive equal payments. Learners can also finance this course utilising an Advanced Learner Loan. Please contact us for the most up to date funding information.

**Start Date:** This is a rolling programme. Start date is by arrangement.

**Entry requirements:** There are no formal entry requirements although a good standard of English and Maths is necessary and initial assessments are offered to learners without prior achievement.

### Where could this lead?

---

This qualification will enable learners to confirm occupational competence in a range of roles within the adult care sector. Learners may be able to progress onto further learning such as the Level 5 Diploma in Leadership for Health and Social Care and Children and Young People's Services (England) QCF.

