**Due to COVID-19, the building was closed April 1, 2020 — April 30, 2020**

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Library Cards:</td>
<td>3</td>
<td>68 (+2 linked patrons)</td>
<td>---</td>
</tr>
<tr>
<td>Circulation-eBooks:</td>
<td>1,981</td>
<td>1,328</td>
<td>---</td>
</tr>
<tr>
<td><strong>TOTAL CIRCULATION</strong></td>
<td>1,981</td>
<td>13,449</td>
<td>---</td>
</tr>
<tr>
<td>Items Added:</td>
<td>66</td>
<td>278</td>
<td>---</td>
</tr>
<tr>
<td>Wi-fi Users:</td>
<td>116</td>
<td>403</td>
<td>---</td>
</tr>
</tbody>
</table>

**Building:**
- Garden’s Gate completed the spring landscaping clean-up and mulch application.
- John’s Service & Sales completed spring HVAC preventative maintenance services.
  All windows and glass doors (exterior and interior) throughout the building were washed.

**Investments:**
- Special Reserve CD #3305 reached maturity on 4/4/2020. The CD was closed out on 4/4/2020; all funds ($42,911.04) were immediately deposited into the General Fund Checking Account @ Ottawa Savings Bank.

**Adult Events:**
- WCMY Morning Meeting Book Group discussed *The Other Mrs.* (Kubica).

**Community/Media:**
- Laura provided bi-weekly library updates on WCMY’s *Morning Meeting*.
  Reddick Library’s [NEW YouTube Channel](https://www.youtube.com/channel/UCRh0I-A9TxFTeaYj6OknQ) went live on 4/13/2020—1,027 views and 5,837 impressions in April 2020!

**Meetings:**
- Allison, Diane, Jan, Jennifer, Pam, Rachel, and Shane attended four (4) virtual *Circulation* meetings led by Rici.
- Andru, Ellen, and Sydney attended three (3) virtual *Page* meetings led by Elaine.
- Annette, Elaine, Laura, Laurie, Lisa, Molly, Rici, and Stefanie attended two (2) PrairieCat *Member Updates (COVID-19 Concerns & Discussion)*.
- Annette, Elaine, Laura, Laurie, Lisa, Rici, and Stefanie attended four (4) virtual *Management* meetings led by Molly.
- Annette, Elaine, Laura, Molly, Rici, Stefanie, and Teresa attended the RAILS *Special Member Update on COVID-19*.
- Elaine attended a virtual meeting of LACONI’s *Technical Services Section (Tech Services & COVID-19)*.
- Greg, Kimberly, and Teresa attended four (4) virtual *Youth Services Department* meeting led by Annette.
- Laura attended a virtual meeting of the RAILS *Community Engagement Networking Group*.
- Molly and Rici attended the quarterly meeting of PrairieCat *Delegates Assembly*.
- Stefanie attended a virtual meeting of the RAILS *Circulation Managers’ Group*.

**Continuing Ed:**
- Allison, Andru, Annette, Diane, Elaine, Ellen, Greg, Jan, Jennifer, Kimberly, Kellie, Laura, Laurie, Lisa, Molly, Pam, Rachel, Rici, Shane, Stefanie, Sydney, and Teresa completed *Sexual Harassment Prevention in the Workplace* (RAILS interactive training).
Andru viewed Handling Difficult Customers (RAILS webinar).

Andru, Ellen, Shane, and Sydney completed Dealing with Angry Customer Behaviors (RAILS webinar).


Annette, Greg, Kellie, Rachel, and Teresa completed Beyond e-Story Times: Virtual Services & Programs for Youth (RAILS webinar).

Annette, Kellie, and Pam viewed Horror Readers’ Advisory: How to Help Your Scariest Patrons (RAILS webinar).

Annette, Kellie, Pam, and Rachel completed Young Adult Crossovers: Adult Books for Teen Readers & Teen Books That Appeal to Adults (RAILS webinar).

Annette and Laura viewed Reader Zone Users (RAILS webinar).

Annette, Laura, Stefanie, and Teresa completed Virtual Programming on the Fly (RAILS webinar).

Annette and Pam viewed Promoting Your eCollection (RAILS webinar).

Annette and Teresa completed Let’s Talk Tweens (Florida Library webinar).


Elaine, Kellie, Laura, Laurie, Molly, and Pam viewed COVID-19 & Collection Care (RAILS webinar).

Elaine, Laura, and Lisa viewed Mitigating COVID-19 When Managing Paper-Based, Circulating, and Other Types of Collections (IMLS webinar).

Ellen and Sydney completed Keeping Patrons Safe: Our Responsibilities during High Risk Situations (RAILS webinar).

Greg viewed two (2) RAILS webinars: Book Blogging 101 and Developing Diverse Children's & YA Collections.


Kellie, Laura, and Teresa completed Virtual Advisory: Online Book Clubs (RAILS webinar).

Kellie and Pam completed 10 Easy Steps to Improve Your Technology Skills (RAILS webinar).


**Kimberly, Kellie, and Shane** completed Accessible to All: Serving Youth & Young Adults with Disabilities (RAILS webinar).

**Laura** completed Meditation: Benefits & Practice (RAILS webinar) and Reaching Forward Fridays: 20 New Programs for 20-30 Somethings (ILA webinar).

**Laurie** viewed RBdigital’s Unlimited Collections & Education Products Demo and completed the following 3 Library 2.0 webinars: Preparing Your Digital Branch for Increased Use, Serving Patrons in Crisis, and Why & How to Promote Your Online Services during the Quarantine.

**Laurie** and **Lisa** viewed Self-Care during a Crisis: Breath, Think & Grow (Library 2.0 webinar).

**Laurie** and **Shane** viewed two (2) RAILS webinars: Communication Strategies for Managing Change and Leading Tough Conversations.

**Laurie** and **Stefanie** completed All of Us: Dementia Awareness for Public Libraries (RAILS webinar).


**Molly** completed two (2) HR Source webinars: Coronavirus Q&A for Employers and The New Federal Emergency Paid FMLA/Sick Leave Laws.


**Pam** and **Rachel** completed Don’t Panic! It’s Only the Law: Resources for Legal Queries (RAILS webinar).

**Pam** and **Shane** viewed two (2) RAILS webinars: How to Discuss eBooks with Patrons (Parts 1-2) and Public Libraries & Healthy Communities

**Pam** and **Sydney** viewed two (2) RAILS webinars: Book Review Basics: Using Reviews and Annotations for Readers Advisory and Navigating the Changing Landscape of Library Privacy.

**Rachel** completed Virtual Services & Programs for Youth (RAILS webinar).

**Rachel** and **Shane** completed You Belong @ Your Library: Welcoming & Serving the LGBTQIA Community (RAILS webinar).

**Rici** completed The Science of Well-Being (Coursera online course).


**Shane** and **Teresea** completed It’s Not Just Part of the Job: Strategies to Recognize & Address Sexual Harassment in the Library (RAILS webinar).

**Stefanie** attended Library 2.0 Emerging Technology Mini Conference (virtually); completed 3 Lynda.com online courses: iMovie for iOS Essential Training, Learning YouTube Analytics, and Managing Stress for Positive Change; and 2 WebJunction online courses: Dealing with Angry Patrons and Dealing with Difficult Patrons. **Stefanie** also viewed the following 10 webinars: Coding for Everyone: How Your Library Can Help Anyone Learn to Code (RAILS), A Crash Course in Protecting Library Data While Working From Home (LiTA), Evidence-Based Strategies for Managing Habits, Enhancing Motivation & Avoiding Burnout (Learning Revolution), Getting Started with Libby (OverDrive), How to Bring In-Person Events Online (TechSoup), How to Handle Challenging Patrons (Library 2.0), Innovative Solutions in Times of Crisis (PLA), Strategies for Advancing Digital Equity Now (PLA), Teaching Digital Literacy in Your Library (NLC), Teaching Visual Literacy Through Fake News (Learning Revolution).
Stefanie and Teresa completed Wreck the Library: How to Host a Tech Take Apart (WebJunction webinar).

Teresa viewed Programming with Purpose (Wild Wisconsin Winter Web Conference) and completed the following 5 webinars: Amplified Advisory with Video Book Talks (NLC), Dazzling Displays (WebJunction), Escaping Online: Virtual Escape Rooms & Other Online Programs (NLC), Virtual Book Clubs (RAILS), and Zoom in on a Winning Grant (AISLE).

Donations: N/A

Grants: N/A

Personnel: N/A