MEETING MODIFICATION DUE TO COVID-19
The Reddick Public Library District Board of Trustees held a virtual meeting on Monday, August 17, 2020. Pursuant to P.A. 101-0460, which includes changes to the Illinois Open Meetings Act (OMA) that allow public bodies subject to OMA to conduct remote meetings under certain conditions, members of the Reddick Public Library District Board of Trustees participated in this meeting using the Zoom virtual meeting platform; Library Director Molly DeBernardi was also physically present in the Community Room. Members of the public were encouraged to attend the meeting virtually, and were provided with an email address to submit questions or statements prior to the meeting.

I. CALL TO ORDER: The meeting was called to order at 6:16 p.m. by Board President, Neil Reinhardt.
ABSENT: Melissa Hulse.
STAFF PRESENT: Molly DeBernardi, Library Director; Lisa Katein, Publicity & Outreach Coordinator.
VISITORS: There were no visitors.

II. CHANGES TO AGENDA: There were no changes to the agenda.

III. SECRETARY’S REPORT: The Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting Monday, Monday, July 13, 2020, was reviewed. Motion by Amy Novario, 2nd by Phyllis Palmer to accept the Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, Monday, July 13, 2020, as written. Roll call vote as follows: Mary Jo Farrell, aye. Phyllis Palmer, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

IV. APPEARANCES: There were no appearances.

V. CORRESPONDENCE: The Board received the following correspondence:
1. Notification of the first tax distribution of 2019 tax revenue from LaSalle County. All board members received a copy of this notification in the electronic board packet.
2. Notification of the second tax distribution of 2019 tax revenue from LaSalle County. All board members received a copy of this notification in the electronic board packed.
3. Copy of a note left in the library’s exterior book return expressing the expectation of a tax reduction due to changes in library services as a result of COVID-19.

VI. FINANCIAL REPORT: The July 2020 Disbursements and July 31, 2020 Financial Reports were reviewed and discussed. Motion by Mary Jo Farrell, 2nd by Amy Novario to approve the July 2020 Disbursements, and to accept the July 31, 2020 Financial Reports and place the reports on file for audit. Roll call vote as follows: Mary Jo Farrell, aye. Phyllis Palmer, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

VII. LIBRARY DIRECTOR’S REPORT:
1. A written report was provided to all board members, which included a copy of the updated Board Committee Sheet.
2. The library’s annual external audit was conducted remotely by Brian Zabel & Associates on July 29-30, 2020.
3. The library will be closed on Friday, August 28, 2020 for the annual staff inservice training.
4. The library will remain on summer hours through the month of September.

VIII. COMMITTEE REPORTS:
1. Finance Committee: No committee report.
2. Personnel Committee: No committee report.
3. Building and Grounds Committee: No committee report.
4. Library Services and Policies Committee: No committee report.
IX. **NEW BUSINESS:**

1. **Adopt Ordinance 20-04—Budget and Appropriations:** A copy of Ordinance 20-04 was sent electronically to all board members. Pursuant to publication in *The Times*, the budget has been available for public inspection since June 30, 2020. **Motion by** Jameson Campagne, **2nd by** Phyllis Palmer to adopt Ordinance 20-04, *Budget and Appropriations*, and publish it according to statute. **Roll call vote as follows:** Mary Jo Farrell, aye. Phyllis Palmer, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

2. **Approve the dissolution of the Working Cash Fund and the transfer of funds to Special Reserve:** **Motion by** Mary Jo Farrell, **2nd by** Jameson Campagne to approve the dissolution of the Working Cash Fund and the transfer of funds to Special Reserve. **Roll call vote as follows:** Mary Jo Farrell, aye. Phyllis Palmer, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.


4. **Approve submission of FY20 Illinois Public Library Annual Report:** All board members received an abridged version of the report, which included 5-year data comparisons. Molly noted that data from FY2020 was impacted due to COVID-19. **Motion by** Mary Jo Farrell, **2nd by** Amy Novario to approve submission of the FY2020 Illinois Public Library Annual Report. **Roll call vote as follows:** Mary Jo Farrell, aye. Phyllis Palmer, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

5. **Trustee appointment to fill board vacancy:** Lengthy discussion was held regarding next steps to fill the board vacancy resulting from the death of Bill Strong Jr. It was the consensus of the board that potential candidates would be contacted to determine interest in the board vacancy, and that the topic would be revisited at the September meeting.

X. **Motion by** Mary Jo Farrell, **2nd by** Amy Novario to adjourn the meeting at 7:10 p.m. **Roll call vote as follows:** Mary Jo Farrell, aye. Phyllis Palmer, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

XI. **The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, September 14, 2020, at 6:00 p.m.**

Respectfully Submitted,

Phyllis Palmer, Board of Trustees Secretary pro tem

Lisa Katrein, Recording Secretary