MEETING MODIFICATION DUE TO COVID-19
In accordance with P.A. 101-0460, which includes changes to the Illinois Open Meetings Act (OMA) that allow public bodies to conduct remote meetings under certain conditions, members of the Reddick Public Library District Board of Trustees attended this meeting remotely using the Zoom virtual meeting platform; Molly DeBernardi (Library Director) was also physically present in the Community Room for this meeting. Members of the public were encouraged to attend this meeting remotely and provided with the link and information needed to do so, as well as an email address to submit questions or statements prior to the meeting, on the posted meeting agenda.

I. CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Board President Neil Reinhardt.
PRESENT: Neil Reinhardt, Amy Novario, Daniel Heaver, Phyllis Palmer, Jameson Campagne, and Melissa Hulse (arrived at 6:02 p.m.).
ABSENT: Mary Jo Farrell, with notice.
STAFF PRESENT: Molly DeBernardi, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS PRESENT VIA ZOOM: Allison Hertzner.

II. CHANGES TO AGENDA: There were no changes to the agenda.

III. SECRETARY'S REPORT: The Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, January 11, 2021, was reviewed. Motion by Daniel Heaver, 2nd by Amy Novario to accept the Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, January 11, 2021, as written. Roll call vote as follows: Amy Novario, aye. Daniel Heaver, aye. Phyllis Palmer, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

IV. APPEARANCES: There were no appearances.

V. CORRESPONDENCE: The Board received the following correspondence:
1. District Levy Amount Signoff document from the LaSalle County Clerk. All board members received a copy of this notification in their electronic board packets. The signed original was delivered to the LaSalle County Clerk’s office on January 25, 2021.
2. Annual statement for the Duane Schroeder Trust from SunTrust Bank. All board members received a copy of the 2020 statement in their electronic board packets.

VI. FINANCIAL REPORT: The January 2021 Disbursements and January 31, 2021 Financial Reports were reviewed and discussed. Molly reported that a Special Reserve CD (formerly Working Cash CD 2) will reach maturity on February 19, 2021. $14,475.83 owed to the General Fund for the 2019 loan payment, plus all interest earned on this CD through June 30, 2020 ($5,615.72), will be immediately deposited into the General Fund checking account at Ottawa Savings Bank. Motion by Phyllis Palmer, 2nd by Amy Novario to approve the January 2021 Disbursements, and to accept the January 31, 2021 Financial Reports and place the reports on file for audit. Roll call vote as follows: Amy Novario, aye. Daniel Heaver, aye. Phyllis Palmer, aye. Jameson Campagne, aye. Melissa Hulse, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

VII. LIBRARY DIRECTOR'S REPORT:
1. A written report was provided to all board members, which included the following attachments:
   a) February 2021 Virtual Events Calendar.
   b) Preliminary sketch of the Bill Strong Jr. Memorial painting from Charles Funk.
2. The LaSalle County Clerk’s office was notified that the Community Room will not be available to serve as a polling location for the April 6, 2021 Consolidated Election.

VIII. COMMITTEE REPORTS:
1. Finance Committee: No committee report.
2. Personnel Committee: No committee report.
3. Building and Grounds Committee: No committee report.
4. Library Services and Policies Committee: No committee report.
IX. UNFINISHED BUSINESS:
1. Discussion/Identification of future projects: A list of all projects discussed at the meeting on January 12, 2021, was compiled and provided in the electronic board packet. Lengthy discussion was held regarding potential future improvements and project prioritization. It was the consensus of the board to revisit this topic at next month’s meeting to allow time for estimates and additional information to be obtained.

X. NEW BUSINESS:
1. Review chapters 7-13 of Serving Our Public 4.0 as part of the FY2021 Illinois Per Capita Grant application: The FY2021 Illinois Public Library Per Capita Grant application requires that the Library Director and Board of Trustees review Serving Our Public 4.0: Standards for Illinois Public Libraries in its entirety to determine the status of the library in relationship to the standards. Following the meeting on December 14, 2020, all board members were sent a digital copy of Serving Our Public 4.0. Board members also received copies of the checklists for chapters 7-13 in their electronic board packet. The standards and checklists for chapters 7-13 of Serving Our Public 4.0 were reviewed and discussed to determine if the library meets, is making progress towards meeting, or does not meet each standard. The FY2021 Illinois Per Capita Grant application will be presented at the March 8, 2021 meeting for review and approval prior to submission to the Illinois State Library.

2. Approve energy efficient lighting (LED) conversion/upgrade through the Ameren Illinois Efficiency Program: A proposal from B&G Electric for the upgrade of all interior and exterior lighting to energy efficient lighting (LED) through the Ameren Illinois Efficiency Program was scanned and sent electronically to all board members. Molly noted that the proposal includes conversion from ballast to direct wire. The Library District is eligible for $5,210.76 in incentives through the Ameren Illinois Efficiency Program, bringing the total out-of-pocket cost to complete this project to $4,654.24. Discussion was held regarding the selection of specific bulbs to be installed and Ameren Illinois’ business practices. It was the consensus of the board to table this item until additional information has been obtained.

XI. Motion by Phyllis Palmer, 2nd by Amy Novario to adjourn the meeting at 7:08 p.m. Roll call vote as follows: Amy Novario, aye. Daniel Heaver, aye. Phyllis Palmer, aye. Jameson Campagne, aye. Melissa Hulse, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

XII. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, March 8, 2021, at 6:00 p.m.

Respectfully Submitted,

Melissa Hulse, Board of Trustees Secretary pro tem

Lisa Katrein, Recording Secretary