MEETING MODIFICATION DUE TO COVID-19
The Reddick Public Library District Board of Trustees held a virtual meeting on Monday, July 13, 2020. Pursuant to P.A. 101-0460, which includes changes to the Illinois Open Meetings Act (OMA) that allow public bodies subject to OMA to conduct remote meetings under certain conditions, members of the Reddick Public Library District Board of Trustees participated in this meeting using the ZOOM virtual meeting platform; Board President Neil Reinhardt was also physically present in the Community Room. Members of the public were encouraged to attend the meeting virtually, and were provided with an email address to submit questions or statements prior to the meeting.

I. CALL TO ORDER: The meeting was called to order at 6:06 p.m. by Board President, Neil Reinhardt. Neil opened the meeting by acknowledging the passing of Board Secretary, Bill Strong, Jr. On behalf of the Reddick Public Library Board of Trustees, Neil expressed sorrow over Bill’s death and extended condolences to his family and friends. Neil also recognized and expressed appreciation for Bill’s many years of dedicated service to the library and community.

ABSENT: Melissa Hulse, with notice.
STAFF PRESENT: Molly DeBernardi, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: There were no visitors.

II. CHANGES TO AGENDA: There were no changes to the agenda.

III. SECRETARY’S REPORT: The Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting Monday, Monday, June 8, 2020, was reviewed. Motion by Jameson Campagne, 2nd by Phyllis Palmer to accept the Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, Monday, June 8, 2020, as written. Roll call vote as follows: Phyllis Palmer, aye. Mary Jo Farrell, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

IV. APPEARANCES: There were no appearances.

V. CORRESPONDENCE: The Board received the following correspondence:
1. Letter from Jesse White, State Librarian, awarding FY2020 Illinois Public Library Per Capita Grant in the amount of $30,377.50.
2. Final District Extension Summary Report for Tax Year 2019 from the LaSalle County Clerk.
3. Verification of Reddick Library’s availability as a polling place for the November 3, 2020 General Election from the LaSalle County Clerk.

VI. FINANCIAL REPORT: The June 2020 Disbursements and June 30, 2020 Financial Reports were reviewed and discussed. Molly noted that these were preliminary reports, pending the finalization of FY2020. Molly reported that the General Fund 3 CD reached maturity on June 11, 2020; this CD was closed out and all funds ($207,368.68) were immediately deposited into the General Fund checking account at Ottawa Savings Bank. All board members received a copy of the updated RPLD CD maturation spreadsheet in their electronic board packets. Discussion was held regarding the option of paying off the construction loan in full in December 2020. The consensus of the board was to add this topic to the November 2020 meeting agenda for additional discussion and board action. Motion by Amy Novario, 2nd by Mary Jo Farrell to approve the June 2020 Disbursements, and to accept the June 30, 2020 Financial Reports and place the reports on file for audit. Roll call vote as follows: Phyllis Palmer, aye. Mary Jo Farrell, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

VII. LIBRARY DIRECTOR’S REPORT:
1. A written report was provided to all board members.
2. Effective Friday, July 6, 2020, Chromebooks are available to check out for a 1-week lending period.
3. Effective Friday, July 10, 2020, a limited number of public computer stations (4 adult, 1 juvenile) are available for on-site use by appointment only. Patrons may reserve a computer station for 1-hour per day.

5. The annual budget hearing will be held at 6:00 p.m. on Monday, August 10, 2020; the hearing notice was published in The Times on June 30, 2020. The regular board meeting will immediately follow.

VIII. COMMITTEE REPORTS:
1. Finance Committee: No committee report.
2. Personnel Committee: No committee report.
3. Building and Grounds Committee: No committee report.
4. Library Services and Policies Committee: No committee report.

IX. NEW BUSINESS:
1. Adopt Ordinance 20-03, Building & Maintenance: A copy of Ordinance 20-03 was sent electronically to all board members. Motion by Phyllis Palmer, 2nd by Mary Jo Farrell to adopt Ordinance 20-03, Building and Maintenance, and publish it pursuant to statute. Roll call vote as follows: Phyllis Palmer, aye. Mary Jo Farrell, aye. Amy Novario, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.


3. Board updates standing committee assignments: Per board bylaws, standing committees are to be appointed annually in the month of July and consist of a minimum of three trustees and the president. A sign-up sheet, which included committee descriptions, was sent electronically to all board members. It was the consensus of the board that standing committee assignments remain unchanged from the previous year.

4. Appoint 2 trustees to audit board book for IPLAR: Per the Illinois Public Library Annual Report (IPLAR), two trustees must audit the board book. Mary Jo Farrell and Amy Novario volunteered to audit the board book for IPLAR prior to next month’s meeting.


XI. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, August 10, 2020, at 6:00 p.m.

Respectfully Submitted,

[Signature]
Phyllis Palmer, Board of Trustees Secretary pro tem

[Signature]
Lisa Katrein, Recording Secretary