I. CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Board President, Neil Reinhardt.


ABSENT: None.

STAFF PRESENT: Molly DeBernardi, Library Director; Lisa Katrein, Publicity and Outreach Coordinator.

VISITORS: Susan Burton, Art Explorations (left meeting at 6:35 p.m.).

II. CHANGES TO AGENDA: The Board moved New Business #1 (Approve purchase of mosaic sculpture for Canal Street Art Walk) to the beginning of the agenda.

III. SECRETARY'S REPORT: The Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting of Monday, June 11, 2018 was reviewed. Motion by Phyllis Palmer, 2nd by Jameson Campagne to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting of Monday, June 11, 2018 as written. All ayes. No nays. Motion carried.

IV. APPEARANCES: There were no appearances.

V. CORRESPONDENCE: The Library received the first tax distribution from the LaSalle County Treasurer. All board members received a copy of this notification in their board packets.


VII. LIBRARIAN'S REPORT:
1. A written report was provided to all board members which included the following attachments:
   a) July 2018 events calendar.
   b) Copy of article, "Tales from the Circulation Desk: Serving Our Patron's Behind the Scenes," by Rici Dale (PrairieCat PING!).
   c) Copy of document, "PrairieCat 101: Connecting Libraries to Strengthen Communities."
2. Stefanie Sullivan's display in the Teen Room promoting the use of OverDrive was entered into a contest and won 2 free tickets to the Shakira Concert at the United Center on August 3, 2018. Library patrons 14 years of age and older can enter a raffle to win these tickets through Friday, July 20, 2018.
3. Reddick Library will have a float in the annual Riverfest Parade on Sunday, August 5, 2018.

VIII. COMMITTEE REPORTS:
1. Finance Committee: No committee report.
2. Personnel Committee: No committee report.
3. Building and Grounds Committee: No committee report.
4. Library Services and Policies Committee: No committee report.

IX. UNFINISHED BUSINESS:
1. Approve quote from Garden's Gate for library landscaping: Molly provided all board members with written reports from her meetings with Adrienne Pike-Adelphia on June 13, 2018 and Nevada Nevin on June 16, 2018. She provided a detailed overview of their notes and recommendations. Lengthy discussion followed. The board tabled this topic until its August meeting so that additional information and updated proposals may be obtained.
X. **NEW BUSINESS:**

1. **Approve purchase of mosaic sculpture for Canal Street Art Walk:** Susan Burton (Art Explorations) presented the board with a proposal for purchasing a mosaic sculpture to be installed outside the library as part of the City of Ottawa’s Canal Street Art Walk. She provided a detailed description of a design concept and presented pieces of her previously completed mosaic artwork for viewing. She also provided a design and proposal for the two exterior concrete benches that are located on either side of the library’s entrance. Discussion followed. The board tabled this topic until its August meeting.


3. **Approve update to User Conduct Policy:** All board members received a copy of the revised *User Conduct Policy* in their print board packets. Discussion followed. **Motion by Bill Strong Jr., 2nd by Phyllis Palmer** to approve the update to the *User Conduct Policy* as presented. All ayes. No nays. Motion carried.

4. **Appoint 2 trustees to audit board book for IPLAR:** Per the Illinois Public Library Annual Report (IPLAR), two trustees must audit the board book. Jean Batson-Turner and Melissa Hulse volunteered to audit the board book for IPLAR prior to next month’s meeting.

5. **Board updates standing committee assignments:** Per board bylaws, standing committees are to be appointed annually in the month of July and consist of a minimum of three trustees and the president. A sign-up sheet, which included committee descriptions, was distributed to all board members. Board members signed up for standing committees as follows: Finance-Jameson Campagne, Phyllis Palmer, Neil Reinhardt; Personnel-James Brusatte, Jean Batson-Turner, Melissa Hulse, Bill Strong Jr., Neil Reinhardt; Library Services and Policies-James Brusatte, Jean Batson-Turner, Phyllis Palmer, Neil Reinhardt; Building and Grounds-Jean Batson Turner, Melissa Hulse, Jameson Campagne, Neil Reinhardt.

XI. **Motion by Bill Strong Jr., 2nd by Phyllis Palmer** to adjourn the meeting at 7:45 p.m. All ayes. No nays. Motion carried.

XII. **The next regular meeting of the Reddick Public Library District Board of Trustees will be Monday, August 13, 2018 at 6:00 p.m. in the Reddick Library Community Room.**

Respectfully Submitted,

\[Signature\]

Bill Strong Jr., Board of Trustees Secretary

\[Signature\]

Lisa Katrein, Recording Secretary

Reddick Public Library District Board of Trustee Regular Meeting Minutes, Monday, July 9, 2018