I. CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Board President Neil Reinhardt.

PRESENT: Phyllis Palmer, Jean Batson-Turner, Bill Strong Jr., James Brusatte, Neil Reinhardt; Jameson Campaigned, and Melissa Hulse (arrived at 6:42 p.m.).

ABSENT: None.

STAFF PRESENT: Molly DeBernardi, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.

VISITORS: William Piller – William Piller Studios (left meeting at 6:30 p.m.).

II. CHANGES TO AGENDA: The Board moved New Business #1 (Presentation by bronze sculptor William Piller) to the beginning of the agenda.

III. SECRETARY’S REPORT: The Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting of Monday, October 8, 2018 was reviewed. Motion by Phyllis Palmer, 2nd by Jean Batson-Turner to accept the Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting of Monday, October 8, 2018 as written. All ayes. No nays. Motion carried.

IV. APPEARANCES: There were no appearances.

V. CORRESPONDENCE: The Board received the following correspondence:


VI. FINANCIAL REPORT: The October 2018 Disbursements and October 31, 2018 Financial Reports were reviewed and discussed. Molly provided all board members with an updated copy of the escalator CD maturation schedule and reported that the 2018 construction loan payment of principal and interest was delivered to Mark Stoudt at Ottawa Savings Bank on October 9, 2018. Discussion was held regarding CD options currently available at Ottawa Savings Bank. The consensus of the board was to deposit $200,000.00 of General Funds into an escalator CD at Ottawa Savings Bank. Motion by Bill Strong Jr., 2nd by James Brusatte to approve the October 2018 Disbursements and to accept the October 31, 2018 Financial Reports and place the reports on file for audit. Roll call vote as follows: Jameson Campaigned, aye. Phyllis Palmer, aye. Bill Strong Jr., aye. James Brusatte, aye. Jean Batson-Turner, aye. Melissa Hulse, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

VII. LIBRARY DIRECTOR’S REPORT:

1. A written report was sent electronically to all board members that included the following attachments:
   a) November 2018 events calendar.
   b) Copy of “Ask the Times: Painted Rocks Around Ottawa,” (The Times).
   d) Baker & Taylor v. Ingram discount sheets.
   e) FY2018 Annual Report of Receipts and Disbursements. The FY2018 Annual Report of Receipts and Disbursements was signed by Board Treasurer Jameson Campaigned and notarized by Stefanie Sullivan, Technology Coordinator; it will be available for review on the library’s website.
   f) Library Director’s 2019 goals.
2. The safe deposit box at First National Bank will be updated to remove individuals who have separated service from the RPLD Board of Trustees and add Jameson Campagne and Bill Strong Jr. as authorized signers.
3. Vissering Construction Company constructed the concrete pad and installed the library bicycle rack near the library’s main entrance on October 15-18, 2018.
VIII. COMMITTEE REPORTS:
1. Finance Committee: No committee report.
2. Personnel Committee: No committee report.
3. Building and Grounds Committee: No committee report.
4. Library Services and Policies Committee: No committee report.

IX. UNFINISHED BUSINESS: There was no unfinished business

X. NEW BUSINESS:
1. Presentation by bronze sculptor William Piller: William Piller (William Piller Studios) presented a detailed overview of a design concept for a bronze sculpture to be installed at the library. His presentation included a small-scale cast molding of the proposed design. He answered questions, explained the sculpting and casting process, and discussed two of his earlier works, *The Radium Girl* in Ottawa and *James Butler "Wild Bill" Hickok* in Mendota. Discussion followed.

2. Review chapters 6-10 of *Trustee Facts File, Third Edition* as part of FY 19 IL Public Library Per Capita Grant Application: All board members received a copy of the selected text electronically and in print. The FY19 Per Capita Grant application requires review of these chapters. Discussion followed. Molly will also provide a list of webinars options to satisfy the final continuing education requirement via email.

3. Review minutes of closed meetings: As required by the Illinois Open Meetings Act, the Board must determine whether to make public the minutes from closed meetings held during the previous six months and also whether to destroy verbatim recordings older than 18 months. There was one set of minutes from the previous six months to consider: 10/8/2018 (annual Library Director evaluation). There were no verbatim recordings. Motion by Phyllis Palmer, 2nd by Melissa Hulse to keep closed the minutes from 10/8/2018 due to confidentiality. All ayes. No nays. Motion carried.

XI. Motion by James Brusatte, 2nd by Bill Strong Jr. to adjourn the meeting at 7:25 p.m. All ayes. No nays. Motion carried.

XII. The next regular meeting of the Reddick Public Library District Board of Trustees will be Monday, December 10, 2018 at 6:00 p.m. in the Reddick Library Community Room.

Respectfully Submitted,

Bill Strong Jr, Board of Trustees Secretary

Lisa Katrein, Recording Secretary

Reddick Public Library District Board of Trustees Regular Meeting Minutes, Monday, November 12, 2018