MEETING MODIFICATION DUE TO COVID-19
In accordance with P.A. 101-0460, which includes changes to the Illinois Open Meetings Act (OMA) that allow public bodies to conduct remote meetings under certain conditions, members of the Reddick Public Library District Board of Trustees attended this meeting remotely using the Zoom virtual meeting platform; Lisa Katrein (Publicity & Outreach Coordinator) was also physically present in the Community Room for this meeting. Members of the public were encouraged to attend this meeting remotely and provided the link and information needed to do so, as well as an email address to submit questions or statements prior to the meeting, on the posted meeting agenda.

I. CALL TO ORDER: The meeting was called to order at 6:09 p.m. by Board Vice President Mary Jo Farrell.
PRESENT: Amy Novario, Mary Jo Farrell, Daniel Heaver, Phyllis Palmer, Melissa Hulse, Neil Reinhardt (arrived at 6:12 p.m.), and Jameson Campagne (arrived at 6:12 p.m.).
STAFF PRESENT: Molly DeBernardi, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS PRESENT VIA ZOOM: Elaine Chapman, Rici Dale, Jennifer Leifheit, Rachel Mason, and Pam Sim.

II. CHANGES TO AGENDA: There were no changes to the agenda.

III. SECRETARY’S REPORT: The Secretary’s Reports for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, October 12, 2020, and the Reddick Public Library District Board of Trustees Special Meeting on Wednesday, October 21, 2020, were reviewed. Motion by Amy Novario, 2nd by Melissa Hulse to accept the Secretary’s Reports for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, October 12, 2020, and the Reddick Public Library District Board of Trustees Special Meeting on Wednesday, October 21, 2020, as written. Roll call vote as follows: Amy Novario, aye. Jameson Campagne, aye. Melissa Hulse, aye. Phyllis Palmer, aye. Daniel Heaver, aye. Mary Jo Farrell, aye. All ayes. No nays. Motion carried.

IV. APPEARANCES: There were no appearances.

V. CORRESPONDENCE: There was no correspondence.

VI. FINANCIAL REPORT: The October 2020 Disbursements and October 31, 2020 Financial Reports were reviewed and discussed. Molly noted that the library received a credit from BlueCross BlueShield of Illinois in the amount of $985.00 for COVID-19 relief. Motion by Mary Jo Farrell, 2nd by Amy Novario to approve the October 2020 Disbursements, and to accept the October 31, 2020 Financial Reports and place the reports on file for audit. Roll call vote as follows: Amy Novario, aye. Mary Jo Farrell, aye. Phyllis Palmer, aye. Melissa Hulse, aye. Daniel Heaver, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

VII. LIBRARY DIRECTOR’S REPORT:
1. A written report was provided to all board members, which included the following attachments:
   a) November 2020 Virtual Events Calendar.
   b) FY2020 Statement of Receipts and Disbursements. After the FY2020 Statement of Receipts and Disbursements has been signed by Board Treasurer Jameson Campagne, it will be available for review on the library’s website.
2. Molly reported that the Make & Take craft kits continue to be popular with patrons of all ages.
3. Laura Youngstrum represented the library at the Outdoor Literary Fest in Washington Park on October 16, 2020. This event, which featured many local authors, was co-hosted by Prairie Fox Books and Reddick Library.
4. Lisa Katrein and Stefanie Sullivan have been working together to provide accurate subtitles for the video content created and posted on Reddick Library’s YouTube channel and social media platforms.

VIII. COMMITTEE REPORTS:
1. Finance Committee: No committee report.
2. Personnel Committee: No committee report.
3. Building and Grounds Committee: No committee report.
4. Library Services and Policies Committee: No committee report.
IX. UNFINISHED BUSINESS:
1. **Building reopening plan update**: Molly reported that the anticipated building reopening date of Friday, November 5, 2020, had been pushed back due to employee quarantines. She provided a detailed overview of all building preparation and modifications completed since the October 21, 2020 Special Meeting, and noted that she will need time to meet on-site with Allied Universal Security Services prior to the building reopening. Brief discussion was held regarding the Board’s preferred building reopening date; it was determined that the building would reopen to the public on Monday, November 16, 2020.

X. NEW BUSINESS:
1. **Approve additional payment to IMRF reserve**: Molly spoke with a representative from IMRF following the annual audit presentation at the October 12, 2020 Regular Meeting. The representative confirmed that an additional contribution of up to $1,000,000.00 can be made to IMRF without adopting a resolution. An additional payment to IMRF within the range of $90,000.00—$96,000.00 would retain a year in reserve as recommended by Brian Zabel. **Motion by Mary Jo Farrell, 2nd by** Daniel Heaver to approve an additional payment within the range of $90,000.00—$96,000.00 to IMRF. **Roll call vote as follows**: Amy Novario, aye. Mary Jo Farrell, aye. Phyllis Palmer, aye. Melissa Hulse, aye. Daniel Heaver, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

2. **Review minutes & closed meeting tapes (per OMA) and determine whether to make public**: As required by the Illinois Open Meetings Act, the Board must determine whether to make public the minutes from closed meetings held during the previous six months and whether to destroy verbatim recordings older than 18 months. There was one set of minutes from the previous six months to consider: September 14, 2020 (Trustee appointment to fill board vacancy). There were no verbatim recordings older than 18 months to consider. **Motion by Phyllis Palmer, 2nd by** Mary Jo Farrell to keep closed the minutes from September 14, 2020. **Roll call vote as follows**: Amy Novario, aye. Mary Jo Farrell, aye. Phyllis Palmer, aye. Melissa Hulse, aye. Daniel Heaver, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

3. **Bill Strong Memorial Donation**: Discussion was held regarding use of the memorial donations received in honor of Bill Strong Jr. and the possibility of commissioning and/or purchasing a piece of art from a local artist. It was the consensus of the Board to revisit this topic at next month’s meeting to allow time for contact and further discussion with Bill Strong Jr.'s family.

XI. **Motion by Mary Jo Farrell, 2nd by** Amy Novario to adjourn the meeting at 7:03 p.m. **Roll call vote as follows**: Amy Novario, aye. Mary Jo Farrell, aye. Phyllis Palmer, aye. Melissa Hulse, aye. Daniel Heaver, aye. Jameson Campagne, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

XII. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, December 14, 2020, at 6:00 p.m.

Respectfully Submitted,

[Signature]

Phyllis Palmer, Board of Trustees Secretary pro tem

[Signature]

Lisa Katrlein, Recording Secretary

Reddick Public Library District Board of Trustees Regular Meeting Minutes, Monday, November 9, 2020