

## Vendor Agreement

**Type Vendors: Food Vendor [ ] Non-Food Vendor [ ]**

Business Name: \_\_\_\_\_ Type \_\_\_\_\_

Manager Name: \_\_\_\_\_ State license in \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

**HOURS OF SET-UP: 7 AM – 10 AM ONLY (Expect inspection between 10-12 noon.)**

### WARNINGS

Vendors are absolutely not allowed to sell, distribute or give away beverages (**commercial or homemade**). Once again, only the promoter can sell water, beer, sodas, snow cones etc.

**Vendors who violate this rule will be immediately evicted from the venue by Security/Broward County Sheriff's Office.**

### FIRE REGULATIONS:

All cooking equipment shall be isolated from the public by at least 6 feet with a barrier between the equipment and the public.

### LIABILITY:

The City of Lauderdale, The Broward Regional Park, and Vibes International Music Festival shall not be liable for any loss or damage to the Vendor's property, his/her employees, agents, patrons or guests, arising from any cause or for any reason whatsoever in about, during, and/or because of this event.

### OTHERS:

- Post your Health Certificate. If it is not posted, you may be fined \$40.00 by the health official.
- Each vendor must have a fire extinguisher. If one is not in your booth, you may be fined \$40.00.
- Vendors shall provide facilities for employees for hand washing. This may consist of a pan, soap, and water and single-use towels.
- All food handlers shall wear gloves whenever handling food items

### TERMS OF VENDOR PARTICIPATION

(PLEASE NOTE: VENDOR BOOTHS WILL NOT BE SOLD ON THE DAY OF THE FESTIVAL)

Mailing Address: 4500 W Oakland Park Blvd, Fort Lauderdale, FL 33319

Event Website: [www.vibesmf.com](http://www.vibesmf.com) Ticket for event: [www.vibesmf.com](http://www.vibesmf.com) Awareness supporters: [www.vibesmf.spruz.com](http://www.vibesmf.spruz.com)  
ALL CHECK OR MONEY ORDER MUST BE MADE PAYABLE TO **UNITED CONTRACT AND MANAGEMENT INC.**

**LOCATION:**

The Vibes International Music festival will be held at the Broward Regional Park, 3700 NW 11<sup>th</sup> Place, Lauderhill, Florida

**HOURS AND PROCEDURE FOR SET-UP:**

Vendors may begin setting up at 7:00 a.m. absolutely no vendor vehicles will be allowed on the festival grounds after 10:00 a.m. PLEASE INITIAL YOUR UNDERSTANDING \_\_\_\_\_

All equipment and food products shall be walked to vendor booth after 10:00 a.m.  
Any vendor who has not arrived by 9:30 a.m. will be considered "NO SHOW", your booth space will be reassigned and your booth fee will be forfeited.

**BOOTH SPACES:**

Booth spaces are 10 feet wide by 10 feet deep. Any vendor, who needs more space, must purchase an additional 10 x 10 space, NO EXCEPTIONS.

**PRICING**

Food vendor \$500 and Non-Food vendor \$375 (Tent setup at booth space is additional **\$175**, however, we will waive this fee if you **pay in full** to for the space.)

- Tents: Will be installed by a certified vendor with the Broward Regional Park

**REFUNDS:**

No refund will be given within a 30 DAYS of the kick off promotional date September 1, 2017.

**A DEPOSIT is required to hold the space: Full Payment \$: \_\_\_\_\_ Deposit \$: \_\_\_\_\_**

**Vendors balance by August 14, 2017 in order to be part of the promotional campaign starting September 1, 2017**

**Promotion**

- September 1, 2017 Job Fair: You can have a recruiter present no extra charge.
- September 2, 2017 Award Gala: You will be given 2 complimentary tickets
- September 3, 2017 BBQ Party: You and 3 staff members will receive an invitation

**PROMOTING YOUR BUSINESS (Promotional materials not included)**

- Each month we host awareness events, promo parties and community free BBQ we will distribute your business cards
- As we promote at other events and festival we will distribute up to 200 cards per event to attendees.
- We will provide you with **100 complimentary passes** you can give away (we will pay up to \$250 should the come to the event) Passes are only valid upon entry to the park.

**I have carefully read and fully understand the requirements and I will follow the requirements/guidelines as listed HEREIN and in the "TERMS" FOR FOOD VENDOR PARTICIPATION OR NON FOOD VENDOR.**

**SIGNATURE: \_\_\_\_\_ Vendor: \_\_\_\_\_ Date: \_\_\_\_\_**

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**YOUR PRODUCT AND PRICES:**

Each Vendor must list on the application form the items he/she proposes to sell and the cost of each item.

Please be specific when listing menu items. For example, if you are serving barbeque, please state if it is shredded barbeque beef sandwiches or Kaiser Roll or barbeque pork ribs served as a dinner with coleslaw and baked beans.

**Festival Coordinators reserve the right to limit food vendors.**

The festival will not use a ticket system and will not request a percentage of vendor sales. Vendors should only accept cash for their products.

**MENU SIGNS:**

Menus signs must be prominently displayed and contain a description of items offered with their prices indicated. Signs must be neat and legible.

**DECORATION OF VENDOR BOOTH:**

The appearance of vendor booths is very important to the festival atmosphere, therefore, all decorations must be in good taste and total skirting of tables and booths is recommended. Booths **MUST** have a one of the five awareness themes.

**NOISE-MAKING DEVICES:**

Vendors should not use noise-making devices or public systems in or about his/her allocated space without permission from the Sponsor.

**VENDOR SPACE:**

Spaces will be assigned on a "First Come, First Served Basis". Permits will be issued and must be displayed.

SIGNATURE: \_\_\_\_\_ Vendor: \_\_\_\_\_ Date: \_\_\_\_\_

**UCMI/Vibes International Music Festival**

UCMI/VIMF2018 Rep: \_\_\_\_\_ Date: \_\_\_\_\_