



KID'S ZONE VENDOR APPLICATION
SUNDAY, SEPTEMBER 15, 2019

VENDOR BOOTH PRICING:

Table with 2 columns: Booth Type and Price. Rows include Regular 10x10 booth, Double 10x20 booth, Regular 10x10 booth, and Double 10x10 booth with their respective prices and deadlines.

NEW VENDOR RETURNING VENDOR

Name:
Organization/Company:
Address:
Cell number: Email:
Sellers Permit # (If applicable):
Previous Years Participated in our Festival:

Please check ALL that apply:

Non-Profit For Profit Selling Goods or Services Offering Goods or Services (free of charge)

Please describe the content of your booth, prior festival experience and your price range (if applicable). For new vendors, you must submit four (4) different color photographs of your work, product, and/or booth - labeled with your name and company name. Photos will not be returned. We are only interested in handmade, unique arts and crafts that are made in USA.

Blank lines for describing the booth content.

I hereby agree to comply with the policies and procedures set by the Almaden Valley Women's Club Festival Committee and the City of San Jose Parks & Recreation Department. AVWC is not responsible for any lost, damaged or stolen merchandise. I have read and understand the attached Kid's Zone Guidelines.

Signature Date

Please mail your application, check payable to Almaden Valley Women's Club, and photos to: Kid's Zone Chair, Almaden Valley Women's Club, P.O. Box 20084, San Jose, CA 95160

For Festival Use Only: Accepted: Yes No Date notified:

Check # Amount Received:

Kid's Fun Zone Committee Member:



FESTIVAL INFORMATION

The Almaden Valley Art & Wine Festival is a community fundraising event hosted by the Almaden Valley Women's Club and sponsored in part by the City of San Jose. The festival includes works from local artists, wine and beer tasting, food booths, Kid's Fun Zone, as well as performing arts presentations. Those interested in being a vendor in the Kid's Fun Zone are encouraged to apply.

LOCATION AND TIME

The festival takes place on a **Sunday, September 15, 2019 from 10am - 6pm at Almaden Lake Park**, located on the corner of Almaden Expressway and Coleman Avenue, San Jose, CA 95120.

JURY SELECTION DATE

All entries should be postmarked by July 31st and will be selected by our Kid's Fun Zone committee. Participation in the Kid's Fun Zone is by committee approval only. Late selection will occur only if the Festival is not at capacity. Special needs or requests concerning booth assignment will be prioritized for those applicants meeting the aforementioned deadline. Late requests will be accommodated as available.

SET-UP AND DISPLAY

You are assigned a 10'x10' space. Set up is on Sunday between 6:30am-9:30am. No late set-up is permitted. *We furnish no materials, booths or tables.* We suggest an overhead canopy for your booth that can be firmly secured to the ground (you are responsible to bring your own booth stakes - Fire Department regulation).

GENERAL PROCEDURES

1. Make your check or money order payable to "ALMADEN VALLEY WOMEN'S CLUB". Your application fee is NON-REFUNDABLE.
2. To ensure proper handling of applications, please sign and postmark all festival forms by July 31st.
3. Please submit a detailed description and/or photo of space design (including dimensions) of your booth with your application. NO BARE TABLES WILL BE ALLOWED. Outdoor spaces are 10'x10'. You are responsible for bringing all your display materials.
4. If you need a booth space larger than 10'x10', you must reserve a second booth space for a total of 10'x20'.
5. EACH VENDOR WHO IS SELLING MUST PROVIDE A VALID SELLER'S PERMIT NUMBER OF HIS/HER APPLICATION. Participants are responsible for collecting their own sales tax.
6. You are responsible for set-up, breakdown, staffing, and cleanup of your booth. All spaces must be set-up by 9:30am day of Festival. Please note that although the majority of booth spaces have adjacent drive-up access, some booth spaces will require moving materials across 20 to 40 feet of egress.
7. You are responsible for your own merchandise and its protection. San Jose Police Department will provide minimal security from 9:30a.m. to 6:00p.m. the day of the Festival.
8. A parking permit for the day of the Festival will be issued in the vendor packet, which will be sent by mid-August. No overnight parking the evening before the Festival will be provided. The permit entitles you to enter the barricaded areas for set-up between 6:30 a.m. to 9:30a.m. ONLY. Breakdown occurs after 6:00p.m.



GENERAL POLICIES

1. The festival is a community fund raising event.
2. No pets are allowed.
3. We will not accept applications from art and crafts wholesalers or sales representatives.
4. YOU CANNOT RE-ASSIGN YOUR SPACE TO ANYONE AFTER FINAL APPROVAL OF FESTIVAL STAFF. Participants may sign-up to share a space provided they meet the Almaden Valley Art and Wine Festival approval. Limited to two participants per space.
5. Only quality, personally handcrafted articles are accepted. Prefabricated, imported artwork, kits, store-bought ceramic molds pre-designed material and book-pattern oil painting are not accepted.
6. You are responsible for keeping your area clean. Bring a trash receptacle. Trash cans and bins will be provided throughout the festival park area. Please dispose of your trash properly.
7. We understand that the words "original hand-crafted" leave a wide range of interpretations. It is because of this, that the Festival Committee reserves the right to approve or disapprove of all entries. FESTIVAL COMMITTEE DECISIONS ARE FINAL!
8. We reserve the right to extend filing deadlines, if necessary.
9. The festival goes on rain or shine. There are no shaded areas, and it can get windy so come prepared.

CONTACT INFORMATION:

For further information, please email the Kid's Fun Zone Chair at Children@Almadenwomen.org