About Business Controls Training

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E-Learning Resource
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Business Controls Training: E-Learning Resource

There is a growing call for all employees to be part of the process of reviewing business controls to ensure they address risks that impact the success of private as well as public sector and not-for-profit organizations. Meanwhile, many employees have little or no training to equip them with the knowledge and skills required to design, review and report on their business controls. This is where Business Controls Training (BCT) comes into play; as an important training resource, that will help all types of organizations get to grips with the fast moving risk management and internal control agenda. The BCT resource is aimed at all employees who have some degree of responsibility for ensuring they have sound controls over their business area. The resource is split into various e-learning courses:

- Conducting Internal Investigations
- Fraud Awareness Staff Training
- Business Risk & Controls Training
- Internal Audit Training Portal
Many companies are moving towards a blended learning environment where e-learning is a key component. BCT is a cost effective resource that breaks down some of the complex theory into simple, easy-to-use e-courses designed to help develop a good understanding of governance, risk and controls across your entire workforce.

Our approach to developing BCT is to reinforce the ‘RRA/c’ model. That is, we should be concerned that everyone who works for an organization has three things under control:

- Rights in terms of what they can expect from a reasonable employer and the rule that people can only be accountable for areas that they are responsible for.
- Responsibilities in terms of understanding and managing those risks that impact their ability to deliver successful work outcomes.
- Accountabilities in terms of adhering to agreed risk appetites as part of their performance at work, and being accountable for the results.

In this way, business controls become the responsibility of everyone at work. The difficulty is trying to balance these three factors in a way that is both fair and practical. We can only be accountable for risks that we are rightly responsible for controlling properly; while those responsible for dealing with specific risks must stand up and be accountable for the results; both successes and failures.

BCT will help team leaders, supervisors and middle management while it will also be useful to front-line staff and specialists such as trainee internal auditors, procurement officers, IT staff and project managers. Newly appointed members of the audit or risk committee may wish to view the resource as a reminder of the basics of risk management and internal control.
Your new resource will give you all you need to ensure you can get to grips with business controls at work.

**Key features are:**

- Based on the detailed research from over a dozen published books.
- Audio accompaniment with storylines to bring learning to life.
- Various slideshows and presentations on an array of topics.
- Exercises, quizzes, case studies, and many real-life illustrations.
- Information nuggets of reference material.
- Checklists, toolkits and various diagnostic tools.
- Helps employees comply with relevant regulatory provisions.
- Explains the difference between governance, risk management and internal controls.
- Enhances performance by reducing the impact of business uncertainty wherever possible.
- Equips staff with enhanced competence in managing risk through sound control design.
- In the long run - achieving better and more effective products and services.
Jennifer Pickett MA, BA (Hons), IACert, AMBCS, JP has had a varied career as a senior manager responsible for over 60 staff, as well as working as a project manager, quality auditor, business analyst, risk manager and business continuity manager. Jennifer is responsible for ensuring the quality of the BCT resource.

KH Spencer Pickett MSc, FCCA, CFIIA, AssocCFE, AssocCIPD has spent a career working within and running training programmes related to the governance, risk management, internal control, internal auditing and fraud awareness arena. He has also authored over a dozen books that deal with these and other related topics. Spencer is the founder of the BCT resource.