MEETING NOTICE

TO:           PTBA BOARD MEMBERS
SUBJECT:      Regular Monthly Business
DATE:         January 8, 2021
TIME:         9:30 AM
LOCATION:     Zoom virtual meeting

Join Zoom Meeting:  https://zoom.us/j/93566986628
Call in number:  1-253-215-8782, Meeting ID:  935 6698 6628

MEETING AGENDA

Call to Order Monthly Business Meeting
Introduction of Guests – Joshua Grandbouche, Audrey Barber, Katelyn Bigby, all from the Western Washington University Center for Economic and Business Research

PRESENTATION

Economic Impacts and Retail Sales Forecast by WWU Center for Economic and Business Research

CONSENT AGENDA

Approval of Consent Agenda
Minutes from Previous Meetings:
  Regular Meeting: December 4, 2020
  December 2020 Vouchers

PUBLIC INPUT & COMMENTS

This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items not already set aside for a public hearing. Comments are limited to three minutes. Public comment may be ended or modified if the comments become disruptive and are not germane to business at hand. Input requiring lengthier comment is best submitted in writing.

BUSINESS ITEMS

Business Item No. 1: Update on COVID-19 Emergency Action Plan
**Business Item No. 2:** Discussion with possible action (Resolution No. 1-21) regarding employee handbook policy revision

**MONTHLY REPORTS**

Executive Director’s Report

Finance Manager’s Report

**CLOSED SESSION**

Closed Session regarding collective bargaining sessions. [RCW 42.30.140(4)(b), RCW 42.30.110 (1)(d)]

**OTHER BUSINESS**

**BOARD MEMBER COMMENTS**

**ADJOURNMENT**
January 8, 2021

BUSINESS ITEM NO. 1

SUBJECT: Update on COVID-19 Emergency Action Plan
RECOMMEND: NA
MOTION: NA
January 8, 2021

BUSINESS ITEM NO. 2

SUBJECT: Discussion with possible action (Resolution No. 1-21) regarding employee handbook policy revision

RECOMMEND: Approval

MOTION: I move to approve Resolution No. 1-21 adopting revisions to the General Benefits Policy of the Island Transit Employee Handbook, Section 4.23 General Benefits, Section 4.24 Medical and Dental Insurance Coverage, Section 4.25 Retirement Plans, and Section 4.26 Life Insurance Policy, as set forth in Exhibit A attached hereto and incorporated herein by this reference, superseding any other resolutions of Island Transit insomuch that they conflict with the revisions, and authorizing the Executive Director to make future regulatory and administrative changes.