ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA, 
D/b/a Island Transit

MONTHLY BUSINESS MEETING MINUTES
May 1, 2020
9:30 AM
Telephonic Meeting
646-749-3122, Access Code 580-433-621

BOARD MEMBERS:
Chair and Town of Coupeville Councilmember Jackie Henderson
Vice Chair and Island County Commissioner Janet St. Clair
Secretary and Island County Commissioner Helen Price Johnson
Amalgamated Transit Union Local 587, President Emeritus, Mr. Lance Norton
City of Langley Councilmember Craig Cyr
City of Oak Harbor Councilmember Beth Munns

STAFF:
Executive Director Todd Morrow
Administrative & Human Resources Manager Robyn Goldring
Finance Manager Paul Arand
Maintenance Manager Ken Riley
Operations Manager Shawn Harris
Assistant to the Executive Director Meghan Heppner
Legal Counsel Matt Hendricks

MEETING CALLED TO ORDER
Councilmember Henderson called the May 1, 2020 monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM.

GUESTS PRESENT
There were no guests.

APPROVAL OF CONSENT AGENDA
Councilmember Munns moved to approve the consent agenda. Commissioner Price Johnson seconded the motion, which passed unanimously.

PUBLIC INPUT
No public attended.
BUSINESS ITEM NO. 1: Update on COVID-19 emergency action plan
Executive Director Morrow and Operations Manager Harris provided an update on the ongoing COVID-19 emergency action plan. Discussion ensued.

EXECUTIVE DIRECTOR’S REPORT
Executive Director Morrow provided the monthly update.

FINANCE MANAGER’S REPORT
Finance Manager Arand provided the monthly financial presentation.

OTHER BUSINESS
There was no other business.

BOARD MEMBER COMMENTS
There were no additional comments.

ADJOURNMENT
At 10:25 AM, Councilmember Henderson adjourned the meeting.

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<th>ACTION ITEMS APPROVED BY THE BOARD</th>
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Approved: ____________________________

Helen Price Johnson, PTBA Secretary

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Island Transit serves Whidbey and Camano Islands in Island County. The mission of Island Transit is to provide safe, accessible, convenient, and friendly public transportation services which enhance our island quality of life.