MONTLY BUSINESS MEETING MINUTES  
July 3, 2020  
9:30 AM  
Virtual Meeting  
Call in number: 1-253-215-8782, Meeting ID: 925 0891 1144  
https://zoom.us/j/92508911144

BOARD MEMBERS:  
Chair and Town of Coupeville Councilmember Jackie Henderson  
Vice Chair and Island County Commissioner Janet St. Clair  
Secretary and Island County Commissioner Helen Price Johnson  
Amalgamated Transit Union Local 587, President Emeritus, Mr. Lance Norton  
City of Langley Councilmember Craig Cyr  
City of Oak Harbor Councilmember Beth Munns

STAFF:  
Executive Director Todd Morrow  
Administrative & Human Resources Manager Robyn Goldring  
Finance Manager Paul Arand  
Maintenance Manager Ken Riley  
Operations Manager Shawn Harris  
Assistant to the Executive Director Meghan Heppner  
Legal Counsel Matt Hendricks

MEETING CALLED TO ORDER  
Councilmember Henderson called the July 3, 2020 monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:31AM.

GUESTS PRESENT  
Matthew Branson, Member Services Manager, WSTIP attended to present Island Transit with the 2019 Safety Stars Award.

APPROVAL OF CONSENT AGENDA  
Councilmember Henderson moved to approve the consent agenda. Councilmember Munns seconded the motion, which passed unanimously.
PUBLIC INPUT
There was no public input.

BUSINESS ITEM NO. 1: Update on COVID-19 emergency action plan
Executive Director Morrow provided an update on the ongoing COVID-19 emergency action plan, the Governor’s mandate requiring people to wear a mask when in public, the Modified Service Plan, and the communication plan. Discussion ensued.

BUSINESS ITEM NO. 2: Discussion with possible action (Resolution No. 6-20) regarding Island County Mutual Aid Agreement
Councilmember Cyr moved to approve Resolution No. 6-20 of the Board of Directors of the Island County Public Transportation Benefit Area Corporation, entering into the Island County Mutual Aid Agreement with amended language, as set forth in Exhibit A attached hereto and incorporated herein by the reference, effective upon execution. Commissioner Price Johnson seconded the motion, which passed unanimously.

FINANCE MANAGER’S REPORT
Finance Manager Arand provided the monthly financial presentation.

EXECUTIVE DIRECTOR’S REPORT
Executive Director Morrow provided the monthly update.

OTHER BUSINESS
There was no other business.

BOARD MEMBER COMMENTS

ADJOURNMENT
At 10:30 AM, Councilmember Henderson adjourned the meeting.

ACTION ITEMS APPROVED BY THE BOARD

1. Councilmember Henderson called the July 3, 2020 monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:31 AM.

2. Councilmember Henderson moved to approve the consent agenda. Councilmember Munns seconded the motion, which passed unanimously.
3. Councilmember Cyr moved to approve Resolution No. 6-20 of the Board of Directors of the Island County Public Transportation Benefit Area Corporation, entering into the Island County Mutual Aid Agreement with amended language, as set forth in Exhibit A attached hereto and incorporated herein by the reference, effective upon execution. Commissioner Price Johnson seconded the motion, which passed unanimously.

4. At 10:30 AM, Councilmember Henderson adjourned the meeting.

Approved:

[Signature]
Helen Price Johnson, PTBA Secretary

Approved at August 7, 2020 virtual meeting. See minutes of August 7, 2020 meeting.