Request for Qualifications

Re: Statement of Qualifications for Architectural and Engineering Services

Island Transit seeks to hire a consulting firm to provide on-call architectural and engineering services to support or lead to the construction, alteration, and repair of the agency’s real property.

It is anticipated that this work will begin February 28, 2021, and end no later than December 1, 2025.

Project description:

The project consists of:
--on-call architectural and engineering services as needed
--research, feasibility studies, evaluation, and preliminary planning and design of potential transit center sites
--conceptual design, environmental and permitting review, planning and specification, program management, engineering, construction phase services, and management of the development of the selected transit center site
--program management and construction phase services for a solar panel installation at one or more of the agency’s operating bases
--studying and planning for the installation of electric charging infrastructure for different vehicle types at public transit facilities

Major elements of the work in the near term include completing a feasibility analysis of a potential transit center location and overseeing the installation of solar panels at one or more of the agency’s operating bases.

The chosen consultant will demonstrate that they have personnel available to perform this work with significant experience with similar projects.

Submittal:

If you are interested in performing this work, please submit your interest and statement of qualifications by January 30, 2021. The submittal package should address the evaluation criteria listed below.

The following criteria will be used to evaluate the submittal:
• Experience in designing the type of project envisioned
• Quality of previous performance
• Ability to meet contract deadlines
• Responsiveness to solicitation requirements
• Compliance with applicable laws and regulations
• References
• Staff readily available and experienced for this project
• Financial capacity
• Licensing and certification
• History of errors and omissions
• Construction change order history

Submittals shall include, but not be limited to:
• Firm’s general capabilities
• Categories and subcategories of the services they provide
• List of principals and project manager
• Previous projects
• Number of employees
• Licenses

If you have any questions, contact Pete Schrum at 360-678-9541.

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