

Application for Employment

Personal Details:

Forenames:			
Surname:			
Address:			
Town/City:		Postcode:	
E-mail:		Contact Telephone:	
Date of Birth: (DD-MMM-YY)		Gender:	Male / Female / Prefer not to say

Position Applied for:	
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School Education:

Establishment	From (MM/YY)	To (MM/YY)	Qualifications Obtained

Higher or Further Education:

Establishment	From (MM/YY)	To (MM/YY)	Qualifications Obtained

Professional Qualifications / Membership of Professional Bodies:

Organisation	Date (MM/YY)	Professional Qualification or Membership Level Obtained

Employment History *(Present or Most Recent First)*

Employer	From (MM/YY)	To (MM/YY)	Details of Job (Job Title, Brief summary of duties, final salary)

Please use this space for a supporting statement:

Please list your key skills and competencies:

[illegible]

Please provide contact details for two people from whom we can obtain a reference:

	Referee 1	Referee 2
Name:		
Position:		
Organisation:		
Address:		
Telephone:		
E-mail:		

Declaration:

I confirm that the information provided on this form is complete and accurate. I confirm that I have the right to work in the United Kingdom and that I will provide documentation to support this fact. I understand that providing false, incomplete or misleading information in connection with this application will provide grounds for summary termination of employment.

Signed	
Date	

Return form to: Recruitment, Calon Associates Ltd, 2 Whitworth Court, Runcorn WA7 1WA or by e-mail to recruitment@caloncontrols.com