

Please read the following BEFORE submitting resume via e-mail and make sure ALL requirements are met.

Positions Available: • Inside Customer Service/Sales

• Outside Service Technicians

Job Requirements:

- High School Diploma or GED
- Excellent Customer Service Skills
- Career Oriented Team Player
- Verbal and Written Communication Skills
- Must Clear Background Check with Clean Criminal Record
- Must Maintain a Valid Driver's License & Be Insurable by Company Insurance
- Neat & Clean Appearance
- Basic Computer & Math Skills
- Self Motivated with a Strong Work Ethic
- Ability to Work Independently & Multitask
- Requires Ongoing Self-Study (includes Reading, Research & Practice) to Obtain Technical Proficiency on Required Products and Applications.

Job Description:

- Installation, Repair, Adjustment & Service of Various Door Hardware Including – Locks, Door Closers, Exit Devices and Doors
- Originate, Duplicate & Repair Automotive Keys & Locks. Includes Programming Transponder Keys, Remotes and Mechanical Keys
- Installation of Electronic Locking Systems and Hardware
- Installation and Maintenance of CCTV Systems Including Third Party Systems Along with Computer Networking
- Interacting with Customers in Showroom or Upon Arrival & Before Departing Work Site. Continuous & Proactive Communication Includes a Full and In-Depth Understanding of Customers Wants & Needs for Locks, Hardware and Electronic Security.
- Estimating Time & Material Costs on Proposed Projects
- Delivery, Service and Maintenance of Safes.
- Opening Locked Doors & Automobiles

Benefits:

- Competitive Salary
- Paid Vacation, Sick Days & Holidays
- Medical Benefits
- 401k
- Future Management Opportunities