

North Kern Cemetery District
Board Meeting Agenda
Regular Meeting of the Board of Trustees
Thursday, March 14, 2019
627 Austin St. Delano, CA 661-725-8412
4:15 P.M.

1. **Call To Order.**
2. **Roll Call and Establishment of Quorum.**
3. **Pledge of Allegiance/Invocation**
4. **Public Comment:** The public may address the Board on items which do not appear on the agenda and are within the District's jurisdiction for up to (3) three minutes. The Board cannot respond nor take action on items that do not appear on the agenda but may refer the item to staff for study or for placement on a future agenda.
5. **Approve Transfer of Revenue February 2019 to the County Treasure for Deposit \$50,346.71**
6. **Approve February 2019 Bill List \$35,764.74**
7. **Financial Report February 2019.**
8. **Approve February 14, 2019 Board Minutes**
9. **Approve February 28, 2019 Special Board Minutes**

Regular Agenda:

10. **Review and Approve Employee Time Card Policy**
11. **Review and Approve Deferred Revenue Policy**
12. **Review and Approve Capital Asset Policy**
13. **Review and Approve Inventory Policy**
14. **Review and Approve Casket Placement Verification Policy**
15. **Review and Approve Safety Cone Placements During Funerals Policy**
16. **Review and Approve Visitors Restroom Policy**
17. **Review and Approve Mapping to West Cemetery**

OPEN SESSION

Reports

18. **Manager's/Trustee's Reports:** Burials: February Casketed: 18 Cremations: 2
Monthly Total: 20 YTD: 56 YTD Casketed: 53 YTD Cremations: 3

19. **Discussion Items:** No action can be taken.

- A. Weed Abatement
- B. Replacement of Simco Digger Information

20. **Adjournment:**

“In compliance with the Americans with Disabilities Act,” if you need special assistance to participate in this meeting, or, if you need to have this agenda and documents in the agenda made available in an alternative format to accommodate a disability, please contact Manager Alfred Roman at 661-725-8412. Notification of 3 days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”