

Brecknock Township Board of Supervisors
Minutes of Reorganization and Regular Meeting – January 6, 2014

The reorganization and regular monthly meeting of the Brecknock Township Board of Supervisors was called to order at 7 PM by temporary chairman Jeff Fiant at the Township Building with all members present, followed by the salute to the flag. The reorganization meeting was then conducted.

1. Chairman: Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint Jeff Fiant.
2. Vice Chairman: Motion was made by Mark Weber seconded by Jeff Fiant and unanimously approved to reappoint Richard Burkhart.
3. Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint the following positions: Secretary – Dorothy Martin; Assistant Secretary – Lisa Reinoehl.
4. Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint the following positions: Full time police chief – Jack Singerling; Full time sergeant – Mark Hafner; Full time patrolmen – Nicholas Concordia, Michael Martin, Dale Winchester; Part time patrolmen – Kyle Bohn, Brandi Courtesis, Chad Eberly Keely Johnston, Matthew Menna, Duane Witman; Toby Davis
5. Motion was made by Mark Weber seconded by Richard Burkhart and unanimously approved to reappoint the following positions: Full time road workers – Charles Keifer, Jon Murphy; Part time seasonal road workers – Charles Crowell, Dennis Gaul
6. Solicitor: Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint Hartman Shurr.
7. Motion was made by Jeff Fiant seconded by Richard Burkhart and unanimously approved to reappoint the following positions: Bank – Citizens Bank; Roadmaster – Charles Keifer; Police Liaison Supervisor – Mark Weber; all members of the Board of Supervisors to work on the roads if needed.
8. Zoning Officer – Motion was made by Jeff Fiant seconded by Richard Burkhart and unanimously approved to reappoint Jim Franey. There is no assistant zoning officer at the present time.
9. Sewage Enforcement Officer and Alternate Sewage Enforcement Officer: Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint LTL Consultants, Ltd. and to approve their 2014 fee schedule. **RES. #2014-1**
10. Engineer: Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint LTL Consultants, Ltd. and to approve their 2014 fee schedule. **RES. #2014-2**
11. Planning Commission: Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint Elizabeth Davis for a four-year term.

12. Zoning Hearing Board – Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to appoint Michael Bieber for a three-year term as a regular Board member; Glenn Kraft to complete a term expiring at the end of 2014 as a regular Board member and Kerry Stoner for a term expiring at the end of 2015 as an alternate Board member. **RES. #2014-3**
13. Motion was made by Mark Weber seconded by Richard Burkhart and unanimously approved to reappoint the following: Zoning Hearing Board Solicitor: Affirm appointment of Daniel P. Becker which appointment is made by the Zoning Hearing Board; Building Code Official: Jim Franey, Contractors Inspection Services; Vacancy Board Chairman: Gerald Wert.
14. Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint the following positions: Earned Income Tax Collector – Berks Earned Income Tax Bureau; Amusement Tax Collector – Brecknock Township to continue collecting the tax; Federal Mileage Reimbursement Rate – 56 cents per mile; bills with discount to be paid when received and bills due before next meeting that will incur a late fee to be paid when received; Resolution to re-enact tax resolution #7 (amusement tax), ordinance #8 (real estate transfer tax; ordinance #20 (earned income tax) and ordinance #32 (real estate transfer tax amendment). **RES. #2014-4**
15. Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to approve the following: Treasurer's bond - \$700,000; Auditor for Township records: Reappoint Reinsel, Kuntz, Leshner to perform the 2013 audit at a cost of \$7,200 **RES. #2014-5**
16. Meeting Conduct Resolution: Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reapprove the resolution.
17. Meeting Dates: Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to schedule the regular meetings for 2014 on the first Tuesday of the month except July and November which will be held on the second Tuesday due to holiday conflicts.
18. State Conference Voting Delegate: Motion was made by Jeff Fiant seconded by Mark Weber and unanimously approved to appoint Richard Burkhart as the voting delegate to the PSATS conference in April to which all supervisors, office staff and road crew members are entitled to attend.
19. Pay Rates and Holiday, Vacation and Overtime Schedule: Motion was made by Jeff Fiant seconded by Richard Burkhart and unanimously approved to grant a 3% pay increase, which is the same as approved in the police contract, to the office staff, road crew members, part time police officers and playground leaders and to keep the holiday, vacation and overtime scheduled unchanged.

20. Playground Coordinator: Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to reappoint Ann Kline for the 2014 season.
21. Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to approve the following resolutions: **Resolution #2014-6** to recognize the Brecknock Fire Company as the official fire company for the Township and **Resolution #2014-7** to authorize the Fire Company to engage in fundraising activities.
22. Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to approve the following: **Resolution #2014-8** approving destruction of records as provided by the Municipal Records Manual; continuation of the 2012 fee schedule with no changes to be made.

There being no further business pertaining to reorganization, the regular meeting was then conducted.

The public comment period on agenda items was conducted with no comments heard from those in attendance.

The minutes of the December 3 and December 17, 2013 meetings were unanimously approved as written on motion by Richard Burkhart seconded by mark Weber.

The treasurer's report and payment of all bills and payrolls were unanimously approved on motion by Richard Burkhart seconded by Mark Weber.

Buxton Property Update: The grant in the amount of \$37,500 has been received. Another meeting of the sub committee is scheduled for January 21, 2014 at which time the members plan to work on bid specifications for demolition of the house. Dave Verrill has asked if we have any type of prior bid documents to follow which we do not. John Weber reported that LTL has done bid specifications for demolition. It was agreed that Dave Verrill with the help of Dennis McIntyre should develop a scope of work for the project which will then be reviewed by our engineer and solicitor to go ahead with the proper procedures for bidding. Chuck Keifer is still working on removing all junk and trash from the house.

The Sprint/Nextel land development plan which has been given conditional approval by the Township Planning Commission was reviewed and discussed. Motion was made by Jeff Fiant seconded by Richard Burkhart and unanimously approved to grant conditional approval of the plan subject to compliance with all remaining items in our engineer's review of December 12, 2013 except item #6 under the SALDO comments. It was agreed that an improvements agreement and financial guarantee will not be required as mentioned in Item #6.

The Gebhart School Road bridge has been posted with the new weight limits. The ordinance will be amended at a future time when there is another ordinance/s to be advertised.

John Weber and Richard Burkhart reported that they met with representatives from Percheron for the Sunoco pipeline road crossing project. They reviewed maps and were told that feasibility studies and other studies are still being done. There is an anticipated start date some time in 2015 although it appears that it will be later than that.

The secretary was directed to send a letter of thanks to Ann Deibert for her many years of dedication and service to the Township on the Zoning Hearing Board. Her term expired at the end of 2013 and she opted to not remain on the Board.

Motion was made by Richard Burkhart seconded by Mark Weber and unanimously approved to contribute \$250.00 to the Berks County Solid Waste Authority for its 2014 hazardous waste collection events.

Specifications for a new police vehicle were reviewed and discussed. The 2008 Dodge has a number of mechanical problems including the need for a new engine. Motion was made by Mark Weber seconded by Richard Burkhart and unanimously approved to purchase a 2014 Ford utility police vehicle at a cost of \$32,499.00 from New Holland Auto Group. In addition to the base cost, the vehicle will need decals and installation of radios and the MCT system.

Changes that are being recommended by the police chief to the Police Policy Manual will be reviewed by our solicitor and formal action taken at the February meeting.

A phone call was received from Zoning Officer Jim Franey asking for direction from the Board. He was called by a woman interested in purchasing the property at 354 Beech Road which is 1.4 acres. She is asking if she can do small animal rehabilitation at the property for the PA Game Commission and U.S. Fish and Wildlife Commission. Small animals would include rabbits, squirrels, porcupines, possibly turkeys. There would be no large animals such as deer. Jim mentioned that the rural residential district allows "woodland or game preserve, wildlife sanctuary, or similar conservation use" as a permitted use. The Board members agreed that the property can be used for the requested purpose.

The meeting was adjourned at 7:42 PM on a unanimously approved motion by Richard Burkhart seconded by Mark Weber.

Dorothy L. Martin
Secretary