

# ROSE REMOVALS AND STORAGE *of* DEVON

T H E   B E S T   M O V E   Y O U   C A N   M A K E

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Rose Removals & Storage, Station Business Park, Lapford, Crediton, Devon EX17 6AE

## **SURVEY DOCUMENT**

### **Commercial Removals**

Separate documentation required please call the office.

### **Why this document is important to YOU**

Moving home consists of packing and transporting often thousands of different objects, each of different value, shape and size, from one location to another. Given the stress of selling and buying homes, it is natural that people often do not give a lot of thought to exactly what will or will not be moved to their new home.

However, it matters to the remover! Moving someone's home is based on volume, time and distance, vehicles, staff and packing materials which all have to be matched to the customers' specific requirements.

The last thing anyone needs is an animated discussion about who said what just as a nervous and impatient housing chain is poised to hand over keys. This document is designed to avoid such a situation.

### **If we are doing the packing**

Where the customer accepts a quotation, which includes the packing, please note that we will have included the supply of labour and packing materials in our quotation, so there will be no additional charges for this work.

### **If you are doing the packing**

With the best will in the world, customers often decide they are going to do their own packing and then find they run out of time! It is not surprising, given the dozens of other things to do as moving day approaches.

If the packing is not going to be finished we are happy to help – but there are two important conditions. First, you must give us reasonable warning (at least a phone call a couple of days before) otherwise when the van arrives at your home, it will not have the necessary crew and packing materials needed for the extra work. Second, we will obviously have to make a charge for the extra work.

This document tells us what kind of service you require be it moving or storing your belongings. Please read it carefully in conjunction with the notes throughout this document and make sure it covers all your requirements. If you want to vary the requirements before or after your quotation please contact us as soon as possible.

**PLEASE COMPLETE THE FOLLOWING SURVEY DOCUMENT FORM AS FULLY AS POSSIBLE AND RETURN TO US. REMEMBER IT'S ALWAYS BETTER TO INCLUDE TOO MUCH INFORMATION RATHER THAN NOT ENOUGH!**



# ROSE REMOVALS AND STORAGE *of* DEVON

THE BEST MOVE YOU CAN MAKE



STATION BUSINESS PARK · LAPFORD · CREDITON · DEVON · EX17 6AE · TELEPHONE (01363) 83700 · FAX (01363) 83747  
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## **SURVEY DOCUMENT**

**Your Name:**

**Address:**

**Phone:**

**Mobile:**

**Fax:**

**e-mail:**

**Move date ? (if known)** \_\_\_\_\_

**Address Moving From** (Indicate if same as correspondence address)

**Building Type** (please tick) and indicate floor number where applicable

Farm \_\_\_\_ House \_\_\_\_ Bungalow \_\_\_\_ Flat \_\_\_\_ on Floor No \_\_\_\_ Lifts Y/N

Describe the access and parking facilities (this is to plan how many & what size of vehicle is required) i.e. cars parked on street throughout the day, busy street, quiet cul-de-sac, and anything else that could be important. It's essential to indicate any height restrictions, double lines, red lines, low trees, steps to the property and distance from your house to where the vehicle can park.

**Move to Address** (If into store please state this, and delivery address from store if known)

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## Move to Address (continued)

**Building Type** (please tick) and indicate floor number where applicable

Farm \_\_\_\_ House \_\_\_\_ Bungalow \_\_\_\_ Flat \_\_\_\_ on Floor No \_\_\_\_ Lifts Y/N

Describe the access and parking facilities (this is to plan how many & what size of vehicle is required) i.e. cars parked on street throughout the day, busy street, quiet cul-de-sac, and anything else that could be important. It's essential to indicate any height restrictions, double lines, red lines, low trees, steps to the property and distance from your house to where the vehicle can park.

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## Important: please indicate how many of each item

### **Bedrooms**

5' Wardrobe	_____	Double Wardrobe	_____
Single Wardrobe	_____	5' Divan & Mattress	_____
4'6" Divan & Mattress	_____	3' Divan & Mattress	_____
Bunk Beds	_____	Bedside Cabinets	_____
Baby's Cot	_____	Large Chest of Drawers	_____
Cabin Bed	_____	Table Lamps	_____
Small Chest of Drawers	_____	Folding Bed	_____
Blanket Box	_____	Ottoman	_____
Dressing Table	_____	Linen Basket	_____
Tall Boy	_____	Bedroom Chair	_____
Portable TVs	_____	Video	_____
DVD Player	_____	Hi Fi	_____
Computer	_____	Trouser Press	_____

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### **Lounge**

2 Seater Settee	_____	3 Seater Settee	_____
Armchairs	_____	Wall Unit	_____
Bookcase	_____	China Cabinet	_____
Occasional Table	_____	Coffee Table	_____
Nest of Tables	_____	Sideboard	_____
Bureau	_____	Standard Lamp	_____
Television	_____	TV & Video Cabinet	_____
Music Centre	_____	Gateleg Table	_____
Video Player	_____	Music Cabinet	_____
Sewing Machine	_____	DVD Player	_____

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**Conservatory Items**

Settee	_____	Armchairs	_____
Table	_____	Chairs	_____
Occasional table	_____		

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**Dining Room**

Dining Table	_____	Dining Chairs	_____
Dresser	_____	Hostess Trolley	_____
Drinks Cabinet	_____	Corner Cupboard	_____

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**Kitchen**

Cooker	_____	Washing Machine	_____
Tumble Dryer	_____	Fridge	_____
Fridge/Freezer	_____	Upright Freezer	_____
Chest Freezer	_____	Dishwasher	_____
Microwave	_____	Table	_____
Chairs	_____	Stools	_____
Kitchen Cabinet	_____	Base Unit	_____
Wall Unit	_____	Vacuum Cleaner	_____

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**Office / Study**

Computer	_____	Computer Desk	_____
Roll Top Desk	_____	Chair	_____
Book Cases / Shelves	_____	Filing Cabinet	_____

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**Bathroom**

Cabinet	_____	Mirror	_____
Chair	_____	Linen Basket	_____

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**Other Household Furniture & Objects**

Large Pictures	_____	Large Mirrors	_____
Hat Stand	_____	Small Pictures	_____
Large Indoor Plants	_____	Dog Kennel/Basket	_____
Carpets (indicate size)	_____	Underlay (indicate size)	_____
Grandfather Clock	_____	Rugs (indicate size)	_____
Upright Piano	_____	Electric Organ	_____
Gas Heater	_____	Grand Piano (indicate size)	_____
Hall Table / Stand	_____	Fish Tank (indicate size)	_____

Bird/Hamster Cage	_____	Pasting Table	_____
Barometer	_____	Golf Clubs	_____

### **Loft Items**

Suitcases	_____	Boxed Xmas Tree	_____
Xmas Decorations (boxes)	_____	Trunks	_____
Boxes	_____	Pictures	_____
Bags	_____	Mirrors	_____
Camping tent	_____		

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### **Outside/Shed/Green House Contents**

Workbench (size)	_____	Long Ladder	_____
Step Ladder	_____	Wheelbarrow	_____
Swing / Slide	_____	Ride On Mower	_____
Plastic Sand Pit	_____	Plant Tubs	_____
Hedge Trimmer	_____	Ride on Toys	_____
Granite Troughs (size)	_____	Strimmer	_____
Climbing Frame (size)	_____	Hanging Baskets	_____
Lawn Mower	_____	Garden Bench	_____
Patio Table	_____	Garden Tools (spades/forks)	_____
Bicycles	_____	Patio Chairs	_____
Sun Loungers	_____	Barbecue	_____
Dustbin	_____	Birds Table / Bath	_____
Hoses & Reels	_____	Surf Board	_____
Garden Roller	_____	Water Butt	_____
Wendy House	_____	Patio Heaters	_____
Picnic Benches	_____	Ornaments	_____
Gnomes & other garden folk	_____	Garden Roller	_____
Rabbit Hutch	_____		

### **Any Additional Items**

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### **Do you want us to provide a packing service? (please tick an option)**

Yes I want Rose Removals to do all my packing	_____
No I do not want Rose Removals to do my packing	_____
Yes I want Rose Removals to do part of my packing	_____
China & Glass	_____
Ornaments & pictures	_____
Kitchenware	_____
Books/tapes/videos/records	_____
Shoes/linen/bedding/clothes	_____
Toys	_____
Garage/shed contents	_____

### **Do you want specialist packing?**

Specialist (Export) packing is to a very high standard for delicate and valuable items.  
Please list items requiring specialist (export) packing below:

**We can also offer additional services**

Would you like us to? (Please tick an option if required)

Dismantle and re-erect furniture (detail furniture) \_\_\_\_\_  
Take down curtains/shades (indicate number) \_\_\_\_\_  
Lift/move carpets (indicate number) \_\_\_\_\_  
Remove goods from loft \_\_\_\_\_

**How many cartons do you think you will require us to pack?**

China & glass (1 carton holds approximately 1 single kitchen cupboard) \_\_\_\_\_

Books (1 carton holds approximately 3 ft of shelf space) \_\_\_\_\_

Food stores/drink (1 carton holds approximately 1 single kitchen cupboard) \_\_\_\_\_

Linen (1 carton holds approximately 1 airing cupboard shelf) \_\_\_\_\_

Miscellaneous (1 carton holds approximately 1 single medium cupboard) \_\_\_\_\_

Clothing (1 portable wardrobe hold approximately 2ft of hanging space) \_\_\_\_\_

**If you wish to pack your own cartons please state number** \_\_\_\_\_

**Extra Charges**

Under our contract conditions, additional charges can be made in the following circumstances:

1. If we offer services over and above those included in the accepted quotation.
2. If we are asked to do additional packing.
3. Delays which mean we cannot load or unload at the agreed times.
4. Difficulties of access involving unreasonably long distances to carry goods, or which, where lifts are not available, will make the job longer.

I declare the value of the goods to be moved as £\_\_\_\_\_

Please provide a written quotation without obligation, based on the details provided on this form.

**I understand this does not commit me to anything.**

**Signed** \_\_\_\_\_

**Name Printed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Additional Comments:**