



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, January 16, 2017

Members Present: Betty Caldwell – Vice President
Rakel Gray – Treasurer
Charlene Watt – Secretary
Bruce Campbell
Diane Brandt
Nieves Guijarro
Lorne Main
Lisa Morrison

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.

Betty Caldwell in the Chair.

Welcome:

Betty welcomed Members.

Delegation:

None

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the November 10, 2016 Meeting Minutes as circulated:

Moved by Rakel Gray, Seconded by Diane Brandt. Carried

Treasurer's Report:

Treasurer's / Financial Report presented by Rakel Gray. Expenses for November and December totalled \$2,865.37. The bank balance on December 31, 2016 was \$5,619.40. The Financial Report has been attached for review.



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Motion to accept the treasurer's report and pay the monthly invoices: Moved by Charlene Watt, Seconded by Lorne Main. Carried

Committee Reports:

None

General Business:

1. *Correspondence:* Raket has been checking the general email and has received an inquiry on the history of Stephen Pink and Angus Kennedy. Nieves suggested the inquiry be directed to the library as land grant deeds are available on the properties. Betty, Diane and Lisa discussed the family history, Raket took notes. The farm house has documents and pictures of Angus Kennedy.

Roderick Nimtze mailed historical postcards to the Historical Society of the Boy Scout Camp and Sharon McDonald sent pictures of the Knight Brothers. Raket has sent thank you notes to the donors.

Raket received an email from a person by the name of Jen asking to be put on a volunteer list.

2. *Treasurer Resignation:* Raket announced to Committee Members that she would be resigning her position as Treasurer and would not be interested in being nominated in the upcoming elections. Raket indicated that she may be interested in returning to the position at a later date.
3. *Farm House Clean Up:* Betty and Diane closed the Watt Farm House for the season. Heat has been turned down and the water has been shut off.
4. *Cookies with Mrs. Claus:* Betty reported that the December 11, 2016 event was a success and extremely well received by the locals. The children decorated cookies with her for hours and some parents even participated. Santa and Cathy Still were entertaining. We raised \$71.25. The Committee is not interested in raising the cost of \$5 per family for admission for future events. The purpose of the events is to encourage visitors and to be a community social. To assist with the costs of future events we should look into local business support.



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5. *Summer Students:* Applications for funding have been submitted for two summer students. The Heritage Co-ordinator position is pending municipal funding. It is not a funded position.
6. *Charitable Status:* An amendment to the Constitution is required per the CRA. The amended constitution must be returned to the CRA by January 28, 2017 in order to process the application. Diane Brandt presented the motion.

I move to change the wording in Article 2 as advised by CRA for Charitable purposes. The exact wording to read as follows: "To restore, preserve and maintain the historic and cultural sites and building dedicated to the history of Burk's Falls and surrounding areas in the Province of Ontario. To educate the public about the history of Burk's Falls by restoring historical buildings for the purpose of curating and exhibiting artifacts, publications, photographs and documents of historical significance to Burk's Falls and surrounding areas in the Province of Ontario. To do such things as are incidental or ancillary to the attainment of the above objects." Moved by Bruce Campbell, Seconded by Lorne Main. Carried

7. *Post Cards:* Charlene provided Diane Brandt with a few aerial photos of the Watt Farm House that were taken back in the 1980s. Diane will attempt to scan a selected photo and determine if the picture is of postcard quality.
8. *Canada 150:* Diane Brandt is the Historical Society's Representative and will report to Members on the event status once she meets with Canada 150 Committee Members from Ryerson, Armour and Burk's Falls. The meeting will take place this Friday, January 20, 2017. The municipalities have not received a response from the province regarding the funding request to date. Diane indicated that the Farm House event will focus on farming with a trapper, maple syrup and tractor display. The School House event focuses on logging and steamships. Archives of Ontario will loan a farming display to the Farm House for June-July 2017. (Since the meeting, Trina Chatelain confirmed with Charlene that Archives of Ontario will loan the farming display from June 12 – July 31, 2017). A Touch a Truck display is being considered and Nieves indicated that she would contact Sandy Inkster, Early Learning Specialist for assistance.
9. *2017 Event Planning:* Members suggested that events for 2017 include a focus on the Canada 150 celebration and the MA Wittick Reunion in May 2017. An Easter event is not being considered at this time. The farm house is not scheduled to be open until May.



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10. *T-Shirts:* Members selected a sapphire blue coloured shirt that will include the logo and "Member" printed on the front of the shirt.
11. *Katrine Church Donation:* Betty advised Members that Nancy Elmer from the Katrine Church called and offered a piano. The piano cannot be re-tuned and Members would have to arrange the move. Members thanked Nancy for the offer but declined. The Watt Farm House already has a piano and we do not need another one.

Other Business:

2017 Elections: Linda Maurer is resigning as President, Rakel Gray is resigning as Treasurer. Betty Caldwell and Diane Brandt are not interested in being elected into these positions. Mention by Diane and Betty that if no one wants to be elected as President, we may choose to have three directors instead. **Attendance of Members is requested for the next meeting to discuss elections.**

Books: Nieves donated extra history books from the library to the Historical Society.

TRI Council Meeting: Linda Maurer plans to attend the January 23, 2017 meeting.

Adjournment:

It was decided to meet on Monday, February 13, 2017 at the Fell Homes at 7:00 p.m. The meeting is being moved from the third Monday to the second Monday as February 20, 2017 is Family Day. There being no further business, **Lisa Morrison moved to adjourn the meeting at 8:42 p.m.**

Recorded by
Charlene Watt, Secretary

Approved by
Betty Caldwell, Vice-President

REVENUE	Deposit	Total	Member	Public	Legion	Main	Prov	Fund	Bank	Site of	Total	Bank	
Apr 17/2016 Bank Balance Forward													
Apr 21/15 Bank interest	0.05	0.05							0.05			0.05	
April 15 Annual Grant	5,000.00					5,000.00				15.00		1,115.00	0.68
Bank interest	0.70	0.70							0.70			6,100.64	New 11/2015 Bank Balance
Donation fee	35.00	5,041.50								16.00		11,179.24	
Total	5,041.70	5,041.70				5,000.00			1.95	16.00		5,041.70	11,179.24
												11,179.24	Recorded in Bank Statement
May 14/16 Bank interest	0.94	0.94							0.94			6,654.79	
May 17/16 Payment Grant	5,000.00	5,000.00				5,000.00				16.00		11,186.29	
May 17/16 Donation fee	35.00	5,041.00										11,186.29	
May 17/16 Grants	18.00	18.00										10,664.47	Recorded in Bank Statement
May 20/16 Bank Int. Fee	65.00	65.00									65.00		
May 20/16 Donation fee	5.00	5.00				500.00			0.94	16.00		645.79	
Total	645.79	645.79				500.00			0.94	16.00		645.79	11,296.29
												89.87	Recorded in Bank Statement
Jun 20/15 Bank interest	0.91	0.91							0.91			86.61	
Jun 20/15 Membership Dues	30.91	30.91							0.91			86.61	
Total	30.91	30.91							0.91			86.61	Recorded in Bank Statement
July													
July 14/15 Henry Ag. Celebration	1,000.00	1,000.00				200.00				1,000.00		1,000.00	
July 15/15 Donation	200.00	200.00				84.00						84.00	
July 17/15 Donation	24.00	24.00										24.00	
July 18/15 Donation	7.00	7.00										7.00	
July 18/15 PPD	32.00	32.00										32.00	
July 18/15 Social Return	10.00	10.00										10.00	
July 20/15 Strong Ag. Workshop	50.00	50.00										50.00	
July 20/15 Donation	50.00	50.00										50.00	
HOHRS	0.00	0.00							0.00			0.00	
Total	1,753.90	1,753.90				341.00			0.90	1,600.00		1,753.90	1,753.90
												2,233.90	Recorded in Bank Statement
												10,049.26	Recorded in Bank Statement
Aug 21/16 August	84.00	84.00				1.00				24.00		84.00	
Aug 21/16 Henry Ag. Celebration	34.00	34.00										34.00	
Aug 21/16 1st Donation	5,000.00	5,000.00				5,000.00						5,000.00	
Aug 21/16 Annual Donation	2,102.85	2,102.85										2,102.85	
Aug 21/16 Sale-Donation Exp	481.15	481.15										481.15	
Total	7,901.26	7,901.26				7.00			1.40	290.00		7,901.26	7,901.26
												17,065.65	Recorded in Bank Statement
September													
Sept 21/16 Sale-Donation	365.00	365.00				4.00			1.37	140.00		365.00	
Sept 27/16 Donation	50.00	50.00							1.37			50.00	
Sept 28/16 interest	416.37	416.37							1.37	140.00		416.37	
Total	831.37	831.37				4.00			1.37	140.00		831.37	831.37
												416.37	Recorded in Bank Statement
October													
Oct 31/15 Sale-Donation	181.50	181.50				18.00				60.00		181.50	
Oct 31/15 Sale-Donation	415.31	415.31				5.00				14.00		415.31	
Oct 27/15 Sale-Donation	279.00	279.00								24.00		279.00	
Oct 28/15 HOOD Grant	1,545.00	1,545.00				100.00						1,545.00	
Oct 31/15 interest	1.97	1.97							1.97	290.00		1.97	
Total	2,623.28	2,623.28				41.00			1.97	290.00		2,623.28	2,623.28
												14,792.83	Recorded in Bank Statement
November													
Nov 20/15 interest	0.69	0.69							0.69			0.69	
Total	0.69	0.69							0.69			0.69	0.69
												6,403.70	Recorded in Bank Statement
December													
Dec 31/15 interest	0.63	0.63							0.63			0.63	
Total	0.63	0.63							0.63			0.63	0.63
												6,633.90	Recorded in Bank Statement
Jan 12/17 Sale-Donation	108.69	108.69										108.69	
Jan 17/17 interest													
Total	108.69	108.69										108.69	108.69
												71.25	71.25
												17.50	17.50



CONSTITUTION AND BY-LAWS

A.D. 1994

AS AMENDED JANUARY 16, 2017

THE BURK'S FALLS AND DISTRICT HISTORICAL SOCIETY

CONSTITUTION AND BY-LAWS

ARTICLE 1 - DESIGNATIONS

The name of the Society shall be: "The Burk's Falls and District Historical Society"

ARTICLE 2 - OBJECTIVES

To restore, preserve and maintain the historic and cultural sites and building dedicated to the history of Burk's Falls and surrounding areas in the Province of Ontario.

To educate the public about the history of Burk's Falls by restoring historical buildings for the purpose of curating and exhibiting artifacts, publications, photographs and documents of historical significance to Burk's Falls and surrounding areas in the Province of Ontario.

To do such things as are incidental or ancillary to the attainment of the above objects.

ARTICLE 3 - MEMBERSHIP

Shall consist of those individuals who have purchased an annual membership of the Society. Annual membership shall be \$10.00 (ten dollars).

ARTICLE 4 - MEETINGS

The Society will hold a monthly meeting the third Monday of each month at 7:00 p.m. All members are eligible to vote at any meeting. A minimum of five (5) voting members shall constitute a quorum. All members who attend a meeting shall have the right to vote.

ARTICLE 5 - ELECTIONS

Nomination and election meeting shall be held in the month of March of each year.

ARTICLE 6 - NEW EXECUTIVE OFFICERS

The outgoing Officers and Executive will be responsible for the conduct of all affairs of the Society until such time as the incoming Officers and Executive take over their duties which in no case shall be later than one month following their election.

ARTICLE 7 - PRESIDENT

It is the duty of the President to attend and preside over all Executive and General Meetings of the Society. He or she shall preserve order and decorum during such meetings. He or she shall conduct these meetings according to correct parliamentary procedure. It is his/her duty to see that no infraction of the Rules and Regulations of the Society are committed insofar as he/she is able to do so.

ARTICLE 8 - VICE-PRESIDENT

It shall be his/her duty to officiate in the absence of the President and to assist in that office, in the discharge of his/her duties.

ARTICLE 9 - SECRETARY

He/she shall record the minutes and circulate copies to all members.

ARTICLE 10 - TREASURER

He/she shall take charge of all accounts against "THE BURK'S FALLS AND DISTRICT HISTORICAL SOCIETY" and see that the accounts are duly paid when the same have been passed for payment by the Committee. All cheques must be signed by at least any two (2) signatures which can be either the President, Vice-President or Treasurer in any combination thereof. It is his or her responsibility to have proper accounts drawn up in a financial institution in Canada, named by the committee and that all monies, with the exception of petty cash, be deposited therein. All accounts exceeding twenty dollars (\$20.00) must be paid by cheque.

The Treasurer has the authority of the committee to have access to any Accounts, Vouchers, Petty Cash and stock on hand or any records pertaining to the finances of the society at any time.

He or she shall advise the committee of the monthly finances on the operation of the Society.

He or she shall also submit a detailed written financial statement for the fiscal year ended the last day of February. This statement to show revenues, expenditures and current bank balance, and shall be presented at the following meeting in March.

ARTICLE 11 - FINANCES

RAISING OF FUNDS – Funds for all purposes of the Society shall be obtained by subscription from members by way of annual dues, from various forms of entertainment, by draws, municipal contributions, corporate sponsorships, and/or in any other manner which the Society shall determine.

ARTICLE 12 - AUDITORS

Two paid up members in good standing may be elected to the position of Auditors provided they are not officers of the Society. For greater clarification of the term "OFFICERS", these are persons who have been elected at a general meeting of the Society to serve as President, Vice-President, Secretary, Treasurer. Paid up members in good standing, are and shall be deemed to be any two of the regular membership at large. They shall be elected at a duly called meeting of the general membership.

DUTIES – The Auditors shall examine all accounts of the Society and shall verify the financial records and prepare a statement to be presented at the next regular scheduled meeting of the Society.

ARTICLE 13 - ORDER OF BUSINESS

1. Call to Order
2. Introduction/Welcome
3. Delegation
4. Approval/Amendments of the minutes of the last meeting
5. Treasurer's Report
6. Committee Reports
7. Nomination and Election of Officers (Annually)
8. General Business
9. Adjournment

ARTICLE 14 - AMENDMENTS TO CONSTITUTION OR BY-LAWS

Any amendment to the constitution or by-laws may be submitted to the Secretary at any time. It shall be presented to the committee for their approval. Such amendments will then be read at a General Meeting, providing all members have been duly notified of such amendment at least thirty (30) days prior to the date of the General Meeting. A simple majority vote of members in attendance is required before final approval of any amendment.

ADOPTED THIS 16th DAY OF JANUARY, 2017

THE BURK'S FALLS AND DISTRICT HISTORICAL SOCIETY

NOTICE OF MOTION

JANUARY 16, 2017

I move to change the wording in Article 2 as advised by CRA for Charitable purposes.

The exact wording to read as follows:

“To restore, preserve and maintain the historic and cultural sites and building dedicated to the history of Burk’s Falls and surrounding areas in the Province of Ontario.

To educate the public about the history of Burk’s Falls by restoring historical buildings for the purpose of curating and exhibiting artifacts, publications, photographs and documents of historical significance to Burk’s Falls and surrounding areas in the Province of Ontario.

To do such things as are incidental or ancillary to the attainment of the above objects.”

Carried

MOVED BY

Bruce Campbell

SECONDED BY

Louise H. Main

DATED JANUARY 16, 2017