



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
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www.burksfallsdistricthistoricalsociety.com
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, June 19, 2017

Members Present: Diane Brandt – Acting Chair
Nieves Guijarro – Vice President
Charlene Watt - Secretary
Linda Maurer
Dona Crawford
Lorne Main
Judy Ransome
Wilma Bentley
David Gray
Rosalind Hall
Maureen Lanois
Lisa Morrison
Jarv Osborne

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 6:56 p.m.

Diane Brandt in the Chair.

Welcome:

Diane welcomed Members.

Delegation:

None

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the May 15, 2017 Meeting Minutes as circulated: **Moved by Linda Maurer, Seconded by Lisa Morrison. Carried**



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Treasurer's Report:

Treasurer's / Financial Report presented by Charlene Watt on behalf of Rakel Gray. The estimated bank balance as of June 19, 2017 is \$10,500. **Acceptance of the Treasurer's Report and pay the monthly invoices: Moved by Lisa Morrison, Seconded by Jarv Osborne. Carried**

Committee Reports:

Archiving Committee: Diane Brandt advised that archiving is continuing at the Farmhouse and intentions are to start archiving at the Schoolhouse this summer.

Membership Committee: Lorne Main advised that the Historical Society currently has 13 paid Memberships for 2017.

General Business:

1. *Canada 150 / Ryerson Event:* Rosalind Hall presented details on the Canada Day Celebration that is being held on June 24, 2017. Event duties for the day include:

Linda Maurer:	to bring a popcorn maker
Diane Brandt:	to bring an extension cord from the farmhouse
Rosalind:	to assist in setting up the Fire Department tent, deliver bottled water, coffee and cake
Charlene:	to deliver the picnic table for raffle on a trailer

Setup will begin around 8:00 a.m. Members that will attend to assist in the setup are: Rosalind Hall, Nieves Guijarro, Judy Ransome. Diane Brandt will arrive around 9:30 a.m. Charlene Watt and Linda Maurer will arrive around 11:00 a.m.

Rosalind requested that Members park their vehicles at the Township office as there will be horse and wagon ride up and down the road that day. Arrangements were made for Wilma Bentley.

2. *Canada 150 / Armour Event:* Charlene Watt submitted a written report to Members and it is attached as a reference. Event duties for the day include:

Diane Brandt:	ask Mitch from arena to deliver chairs, make a sign for the raffle, ask Cathy Still to play piano, obtain cream, milk, sugar
Dylan & Logan Watt:	collect garbage/recycling for the day



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Nieves & Josie:	co-ordinate games, serve cake
Wilma/Lorne:	heritage reps in the museum
Linda Maurer:	gift shop/donation jar/raffle tickets/coffee
Charlene Watt:	obtain popcorn
Students:	games and inflatables
Dave Gray:	event photographer

Setup will begin on Friday night (July 7) with volunteers: Linda Maurer, Diane Brandt and Charlene Watt.

Setup on Saturday morning around 8:30 a.m. with volunteers: Charlene Watt, Nieves Guijarro, Linda Maurer, Diane Brandt, Summer Student – Jessica.

Members discussed and requested that around noon the following occur:

- Randy Cox bless the event (Dave Gray confirmed Randy's attendance)
- Cathy Still lead the public in the singing of O' Canada
- Reeve Bob MacPhail address the crowd and the celebration

3. *Heritage Curator Position:* Linda Maurer requested to address Members. Diane Brandt left the room. Linda presented to Members and asked that they consider hiring the Acting Chair, Diane Brandt as paid staff for the Heritage Curator position for the term of the summer student (8 weeks). Diane is qualified and Linda proposed that the acting chair be hired to mentor students, etc. Summer student position is 8 weeks, 30 hours at a cost of \$5,428 (\$13/hour). The Heritage Curator position would cost \$18/hour. **Motion for the Society Members to support the hiring of Diane Brandt as the summer 2017 Heritage Curator: Moved by Linda Maurer, Seconded by Charlene Watt. Carried**

Diane Brandt returned to the meeting and was presented the hiring proposal. Diane accepted the proposal.

4. *Donations:* Dona Crawford generously donated a table, buffet, cabinet, chairs, shelves and a desk to the Historical Society. Thank you to Nieves Guijarro and her husband in assisting with the move of the artifacts.
5. *Hours of Operation for Summer 2017:* Wilma Bentley will open the schoolhouse from Thursday to Sunday from the hours of 11:00 am to 4:00 pm. The student will work at the schoolhouse on Tuesdays.



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The farmhouse will be open from Wednesday to Saturday from 10:00 am to 4:00 pm. The farmhouse will be open on Sundays from 11:00 am to 3:00 pm with volunteer assistance.

Member volunteer dates for the farmhouse:

July 2	Diane Brandt
July 9	Nieves Guijarro
July 16	
July 21	Lorne Main
July 22	Linda Maurer
July 23	Lisa Morrison
August 6	
August 13	
August 19	Lisa Morrison
August 27	Lisa Morrison

The farmhouse will be closed on June 24 as it is Ryerson's Canada 150 Celebration and July 1 as it is Burk's Falls Canada 150 Celebration. July 8, 2017 is the Canada 150 Celebration at the farmhouse.

Wilma Bentley reported to Members that there has been 40 visitors to the schoolhouse already this year. She has collected \$25 in donations to date.

6. *Picnic Table:* Brad Crozier has finished painting the picnic table. It looks amazing!! It will be picked up by Cam Watt via trailer on Friday, June 23rd and put on display at the Historical Society Canada 150 Events. Members and Municipal Offices will sell raffle tickets throughout the summer and the winner will be announced at the annual fall fair. 500 tickets will be issued at a cost of \$5.00 per ticket. Dave Gray will take a picture of the picnic table for raffle advertising.

7. *Cell Phone:* Diane Brandt presented to Members that she has encountered obstacles with the Pay as you Go for the cell phone. She requested that Members consider purchasing the prepaid plan in the amount of \$100 for 365 instead of the current frequent charge of \$80. **Motion to purchase a prepaid cell phone plan for the Historical Society's cell phone in the amount of \$100 + HST: Moved by Jarv Osborne, Seconded by Linda Maurer. Carried**



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Other Business:

Dave Gray addressed Members to advise that after the Canada 150 Celebrations are completed that the Historical Society look at restructuring. A few Members will be required to go over the business plan and have position descriptions created.

Adjournment:

It was decided to meet on Monday, July 17, 2017 at the Fell Homes at 7:00 p.m. There being no further business, **Jarv Osborne moved to adjourn the meeting at 8:47 p.m.**

Recorded by
Charlene Watt, Secretary

Approved by
Diane Brandt, Acting Chair



DISTRICT OF PARRY SOUND

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Canada 150 / Heritage Day Celebration



Member Update Report:

The Canada 150 / Heritage Day Celebration event organization is coming together for us. I have included a list of events/displays to update members and have also detailed where volunteers and assistance is required. For your convenience, I've attached a site plan for the day.

Volunteers are requested to be at the Farmhouse around 9:00 am to help guide the setup of vendors and visiting displays.

Mulligans cannot attend the event but a tractor and sap vat collecting trailer will be on display on the Watt field. Maple syrup products will be available for sale in our gift shop.

I have sent an email to Northland Power requesting that we be permitted to provide escorted tours via the trackless train throughout the solar farm.

I have emailed a local Scout Leader requesting that the Scout/Venturer Group put on a log sawing demonstration.

The cake will be on display in the farmhouse kitchen until it is ready to be served. The cake will be cut and served outdoors.

Farmer's markets that were booked cannot attend that day. I have a couple "possible vendors". If any Member has canned preserves that they would like to sell or put on display as a decoration, please advise. Products may be set up at a farmer's market table outdoors (but would need to be manned) or in the gift shop. If a farmer's market table setup is preferred, please let me know.

Diane's tasks:

The Fire Association will set up the big tent on the Friday night, July 7th.

Secure the community bus for the event to transport seniors/locals & get the word out.

Popcorn machine, popcorn & paper bags

Cream, milk & sugar

Generator for inflatable

Charlene's tasks:

The lawn will be cut by Jordan on Thursday night, July 6th.

Bring two rain barrels to be used for garbage. Recycle bins will be placed throughout the property. I will obtain 4 more recycle bins

Generator for inflatable

Member tasks: (Volunteers needed)

Tables and chairs are required under the big tent. A Member volunteer is needed to contact the arena and have the items delivered to the farmhouse.

If sack races are planned to occur, items and member volunteer is required to co-ordinate.

Setup Volunteers

Cleanup Volunteers

Event Day Tasks:

Indoors

Heritage Centre Representative(s) on the main floor

Gift Shop / Donation Jar

Picnic Table Raffle Ticket Sales – need cash box and cash float

Coffee maker

Outdoors

Monitor Garbage cans / recycle bins

Cake cutting and serving

Assist with games (bottle ring toss)

Event Photographer

Event Grounds volunteer - floater/reliever

Township of Armour Volunteers for the Day:

Roads Department for the Touch a Truck Event (2-3 employees)

By-law Officer to assist with Parking in the Field across from the farmhouse

Council Members will be present to assist as required and flag traffic as needed

Report submitted by Charlene Watt, Senior Administrative Assistant
June 19, 2017