



P.O. Box 463, Burk's Falls, Ontario P0A 1C0  
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827 Chetwynd Road  
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Wiseman's Corner Schoolhouse  
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**MINUTES**  
**Burk's Falls & District Historical Society**  
**Fell Homes, Burk's Falls**  
**Monday, March 19, 2018**

Members Present: Diane Brandt – Acting Chair  
Nieves Guijarro – Vice President  
Rakel Carlsen - Treasurer  
Charlene Watt - Secretary  
Betty Caldwell  
Lorne Main  
Lisa Morrison  
Jarv Osborne  
Judy Ransome  
Rosalind Hall

The Members present constituted a quorum.

**Call to Order:**

The meeting was called to order at 7:02 p.m.

Diane Brandt in the Chair.

**Welcome:**

Diane welcomed Members.

**Delegation:**

None

**Approval & Amendments of the Minutes of the Last Meeting:**

Acceptance and adoption of the February 19, 2018 Meeting Minutes as circulated:

**Moved by Jarv Osborne, Seconded by Betty Caldwell. Carried**

**Treasurer's Report:**

Treasurer's / Financial Report was presented by Rakel Carlsen. The bank balance effective March 1, 2018 was \$5,634.70. For the 2017/2018 fiscal year, deposits totaled \$11,382.64 and expenses totaled \$10,304.53, giving a year-end balance on February 28,



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2018 of \$6,712.81. Lotto account balance remains at \$1,095.00. **Motion to accept the treasurer's report and pay the monthly invoices was moved by Lisa Morrison, Seconded by Lorne Main. Carried**

### **Committee Reports:**

*Membership Committee:* Lorne Main advised that the Historical Society has 7 paid Memberships for 2018.

*Archiving:* Diane Brandt advised members that archiving is ongoing. Betty Caldwell and Diane Brandt are reviewing genealogy records.

### **General Business:**

1. *Watt Farmhouse Sign:*

Diane Brandt indicated that the heritage centre directional sign that was placed at the intersection of Yonge Street and Ontario Street is missing. She has made attempts to locate it through the Village of Burk's Falls office and through Dave Gray, Economic Development Officer. Diane will contact Signcraft in Sundridge as they installed municipal directional signs for BACED and one of their signs is located in the area of our missing sign.

2. *Post Office Mailbox*

The PO Box number that is assigned to our mailing address at 5 Mary Street. Nieves Guijarro will contact the Post Master to confirm the address is a valid location of a founding member and the legitimate address for our monthly meetings. A notice has been received from Canada Post to renew the PO Box.

### **New Business:**

*Nomination and Election of Officers:*

Rakel Carlsen advised members that she would be stepping down as Treasurer and as an Office for 2018/2019. Nominations for the 2018/2019 Officers were made and discussed by Members:

Diane Brandt was nominated as President by Lorne Main and seconded by Betty Caldwell. Diane Brandt accepted the nomination.

Nieves Guijarro was nominated as Vice-President by Charlene Watt and seconded by Rakel Carlsen. Nieves Guijarro accepted the nomination.



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Jarv Osborne was nominated as Treasurer by Nieves Guijarro and seconded by Lisa Morrison. Jarv Osborne accepted the nomination.

Charlene Watt was nominated as Secretary by Judy Ransome and seconded by Jarv Osborne. Charlene Watt accepted the nomination.

### **Other Business:**

#### *Heritage Day Update:*

A draft flyer was circulated to members. We will get the event information posted around town and update the flyer once additional attractions are confirmed. Charlene Watt advised that she is seeking assistance from Councillor Pat Hayes in recruiting athletes to attend. Generators, volunteers, site plan drawing, chairs, tables, and tents still need to be confirmed. The figure skating club is attending and will sell baked goods. Hotdogs and drinks will be free to attendees, other BBQ menu items will be available to purchase. Local firefighters will hold a competition at noon and is sure to bring in a crowd. In mid-June flyers will be circulated through the mail to local and neighbouring municipalities. Learn to Fish will not be attending but will send promotional material. The Burk's Falls Lion's Club has permitted use of their mini putt game. The event theme will include sports teams and leisure sports such as hunting, trapping and fishing.

#### *Display Case:*

Diane Brandt advised Members that she obtained a written quote from Keith Hall in regards to a custom oak display case with the dimensions of 40"x36"x12". Our goal is to safely display more and more artifacts every year. Members discussed the quote. The funds from the lotto account in the amount of \$1,000 will be used in preservation of artifacts.

**Resolution – That the Members of the Burk's Falls and District Historical Society accept the quote from Keith Hall for a custom display case and purchase the item in the amount of \$1,491.60 including tax, delivery and set up. And further, that funds from the lotto account in the amount of \$1,000 be used towards the purchase. Moved by Lorne Main, Seconded by Betty Caldwell. Carried**

#### *Audit Committee:*

Betty Caldwell and Jarv Osborne will audit the 2017/2018 financial records as per the constitution.

**Resolution – That the Members of the Burk's Falls and District Historical Society appoint Betty Caldwell and Rosalind Hall, both Members with memberships in good standing, to audit the financial records as per the constitution. Moved by Charlene Watt, Seconded by Judy Ransome. Carried.**



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**Adjournment:**

It was decided to meet on Monday, April 23, 2018 at the Fell Homes at 7:00 p.m. **Lisa Morrison moved to adjourn the meeting at 8:21 p.m.**

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Recorded by  
Charlene Watt, Secretary

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Approved by  
Diane Brandt, Acting Chair