



### **Expert Family Solicitors**

**KHF Solicitors Ltd** is one of the largest specialists in Family Law in the North West.

We are committed to providing a service to all but particularly providing access to justice to those who need it most at times of stress.

Our dedicated team of family solicitors have an excellent reputation in Family law. We aim to guide you through this difficult time, provide you with the advice you need and to help you achieve the best outcome for you and your family.

We are able to advise our clients as to the most cost effective solutions to their problems and if necessary, we can discuss a number of payment and funding options.

[We have a range of fixed fees for all areas of Family Law.](#) Different rates and payment options may be available for those on lower incomes. Please ring for further information.

## Financial Matters

If you wish to apply to Court or simply seek advice in respect of finalising a financial settlement following separation then at KHF Solicitors Ltd we offer fixed fees in different levels for you.

Everyone's financial proceedings are different, and everyone needs different advice so sometimes our fixed fees might not be suitable but we can give you a tailored made quote for you.

**Financial Proceedings – Level 1 (Pre Court Proceedings) - £300 plus VAT plus any disbursements payable within this level.**

**Total = £360 (excluding disbursements)**

### **Level 1 – What's included in the Fixed fee?**

- Initial interview
- Client care letters including detailed letter confirming your instructions
- Letter to the other party or their nominated solicitors
- Referral to mediation
- Letter confirming outcome of the mediation or correspondence with the other party or their solicitors.

If matters are agreed at this level and a Clean Break Consent Order is required then we can deal with this for a small additional fee. (Please see below)

### **Level 1 – What's not included in the Fixed fee?**

- Any further expenses or disbursements, for example but not limited to fees payable to interpreters or valuers. There is also a fee payable to the mediation service for the form required to issue proceedings at Court under Level 2.
- Any unforeseen circumstances which will result in additional work, for example, lengthy negotiations or correspondence or complex issues.

## **Level 1A – Disclosure Applications**

Sometimes it is necessary to follow the pre-action protocol and disclose details of your assets to the other party involved. We can give you advice about this but it is difficult to know how long this process will take. We therefore charge this at hourly rates of £120 an hour plus vat. We will give you full details of this and keep you fully informed of the costs along the way.

**Financial Proceedings – Level 2 (The application to Court) – an additional £1,000 plus VAT plus any disbursements payable within this level to include the payment of the Court fee which is currently £255.**

**Total = £1455 (including Court fee but excluding other disbursements)**

### **Level 2 – What's included in the Fixed fee?**

- Preparation/Consideration of Application to Court including preparing the documentation with you and explaining the options to you.
- After the proceedings have been issued, preparing your Form E for you and exchanging the same with the other party.
- Considering the other party's Form E with you and preparing for the First Appointment. There is a lot of preparation required before the first appointment. The Court requires you to have considered the Form E, prepared a questionnaire if there are any deficiencies in the Respondent's Form E, prepared a chronology, statement of issues and other documentation. We will explain in more detail all of the requirements

### **Level 2 – What's not included in the Fixed fee?**

- Any further expenses or disbursements, for example but not limited too, fees payable to interpreters, valuers and Court fees.
- Any unforeseen circumstances which will result in additional work, for example, protracted negotiation or correspondence or complex issues.
- Representation at Court at the First Directions Appointment.

## **Financial Proceedings Level 2A – Representation at the First Directions**

### **Appointment £500 plus VAT plus disbursements.**

**Total = £600 (excluding disbursements)**

#### **Level 2A – what's included:**

- Representation at the First Directions Appointment by one of our expert team
- Service of any documentation by post
- Preparation of a detailed letter confirming the outcome of the hearing to you and setting out the way forward.
- Checking the Order and making sure it is correct

#### **Level 2A – what's not included:**

- Any further expenses or disbursements, for example but not limited too, fees payable to interpreters, valuers and Court fees.
- Any unforeseen circumstances which will result in additional work, for example, protracted negotiation or correspondence or complex issues.
- Any further hearings for example if the first appointment is adjourned or a review hearing is listed.
- The FDR. Sometimes a case can proceed straight to an FDR. If this was to happen in your case, we would advise you and agree an appropriate fee for the way forward.
- If you have prepared your own documents, and only wish to instruct us for the hearing then a separate fee for preparation may be payable.

## **Financial Proceedings – Level 3 (Representation following the first hearing and**

### **up to preparing for the Financial Dispute Resolution Hearing) – an additional**

**£1200 plus VAT plus disbursements.**

**Total = £1440 (excluding disbursements)**

#### **Level 3 – What's included in the Fixed fee?**

- Corresponding with you regarding the progress of your case.
- Meeting with you to take further instructions if necessary
- Dealing with all Court directions for example arranging for a survey (please note that separate fees may be payable to obtain reports/evidence)
- Preparing documents in readiness for the FDR hearing, for example, preparing the case summary, chronology, statement of issues and the bundle for Court.

- If necessary instructing a Barrister to represent you at the FDR, if appropriate, including preparing instructions to the Barrister and sending further documentation to the Barrister. **Please note that a separate fee will be payable to the Barrister.**

### **Level 3 – What's not included in the Fixed fee?**

- Any further expenses or disbursements but not limited to fees payable to interpreters, surveyors or other fees to obtain evidence.
- Any unforeseen circumstances which will result in additional work, for example, lengthy negotiations or correspondence or complex issues.
- At level 3 the barrister's fee is not included in the fixed fee nor is the fee for representation at the hearing. A quote can be obtained for the barrister to represent you at the hearing and also to have a conference before the Court hearing. Please note this fee would be payable upfront.
- If you require the attendance of a member of our firm at the conference with the Barrister or at the Court hearing itself then a further payment of £250 plus VAT will be charged for each day (or part thereof) of the conference or hearing.

### **Level 3A – Representation at Court at the Financial Dispute Resolution Hearing – an additional £750 plus VAT plus disbursements.**

**Total = £900 (excluding disbursements)**

### **Level 3A – What's included in the Fixed fee?**

- Representation at the Financial Dispute Resolution Hearing by one of our expert team
- Service of any documentation by post
- Preparation of a detailed letter confirming the outcome of the hearing to you and setting out the way forward.
- Checking the Order and making sure it is correct

### **Level 3A – What's not included in the Fixed fee?**

- Any further expenses or disbursements for example but not limited to fees payable to interpreters.
- Any unforeseen circumstances which will result in additional work, for example, lengthy negotiations or correspondence or complex issues.

- Any further hearings following the FDR hearing e.g. any further review/ directions hearing. More information about a further fixed fee for this can be provided should the need arise.
- Implementation of the Order for example but not limited to pension companies, the Land Registry or liaising with conveyancing solicitors. If implementation is required then we will discuss this with you.
- Instructing a Barrister to conduct this hearing. If this is necessary in your case we will discuss this with you.

**Financial Proceedings do on occasion have to be listed for a final hearing. If this happens in your case, we can agree a fixed fee that best suits your circumstances, whether it is for the preparation, representation by a Barrister or one of our expert team.**

## **Other fixed fees for financial matters**

### **Other fixed fees**

- Pre Nuptial Agreement, i.e. an agreement before marriage - £750 plus VAT  
**Total = £900**
- Cohabitation Agreement, i.e. an agreement before living together - £450 plus VAT  
**Total = £540**
- Separation Agreement, that is following a separation without divorce proceedings – from £750 plus VAT  
**Total = £900**
- Financial Clean Break Consent Order (with no assets) - £350 plus VAT plus Court fee (currently £50)  
**Total = £470**
- Financial Clean break Consent Order (with assets and an agreement in respect of the division of those assets) - from £750 plus VAT plus Court fee (currently £50)  
**Total = £950**

This fee would include

- advice about the way forward
- drafting the relevant document for your approval
- submitting the application to the Court

It does not include negotiations with the other party.