

SOUTHWESTERN OHIO DISTRICT CHURCH OF THE NAZARENE

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This form may be completed online. Use the tab key to go to the next field. If you are using Acrobat Reader, you cannot save the form; rather you must print the form and mail it to the district office. Be sure to include all documentation requested).

DISTRICT BOARD OF CHURCH PROPERTIES APPLICATION

Church Name		Date
Street	City	Zip Code
Pastor's Name	Office Phone	Home Phone

APPROVAL REQUESTED FOR

Land Purchase	Church Purchase	Parsonage Purchase
Remodeling	Church Construction	Parsonage Construction
Mortgage	Refinancing	Sale of Property
Parsonage Sale	Other Project	

Give a brief description of the project:

DATA ON PRESENT CHURCH**PROPERTY VALUES**

Church	Parsonage	Land	Other
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Describe

(Continue to Next Page)

INDEBTEDNESS

Church

Parsonage

Land

Other

Describe

Amount of Insurance on:

Church

Parsonage

FINANCIAL*(For the last three years list the following statistics)*

Year	Raised	Expenditures	Budget Payments

*(Attach a treasurer's report for the last three months)***STATISTICAL**

Year	SS Average	AM Average	PM Average	Prof. of Faith

DATA ON PROPOSED PROJECT

1. Has the proposed project been fully discussed with the church board? Yes No

Date of Meeting

Total Number of Board Members

Vote of Church Board: Yes

No

Abstentions

2. Has a congregational vote been taken?

Yes

No

Vote of Congregation: Yes

No

Abstentions

If this is new construction, attach the following documents:

☐ Preliminary building plans, including a full description of the proposal showing plot plan, size of buildings, parking lot, floor plan, preliminary specifications, costs, and any other relative data.

☐ Have you checked zoning ordinances? Yes No

☐ Will there be opposition from the neighbors? Yes No

☐ Have you checked to see if you can get a building permit? Yes No

☐ Have you employed a professional architect? Yes No

Name, address, telephone:

☐ Do you have a building contractor in mind? Yes No

Name, address, telephone:

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TOTAL ESTIMATED COST OF THE PROJECT

Land	Buildings	Landscaping	Furnishings
Maintenance	Utilities	Contingency	Total

MORTGAGE

Total Amount to be Borrowed	Monthly Payment
Number of Payments	

Proposed Lender

(Attach commitment letter, or proposed commitment letter from the lender, with all pertinent data, i.e., amount to be borrowed, interest rate (fixed or variable; if variable what is it tied to, i.e., T-bill), number of proposed payments, payment amount, fees, closing costs, etc.)

Proposed Interest Rate	Cash on Hand for the Project
Pledges Outstanding	Date Pledges Due

DESCRIBE MORTGAGE PACKAGE

Does this mortgage include a previous/prior mortgage?	Yes	No
Is so, how much?		
Is this in addition to a previous/prior mortgage?	Yes	No
Is so, how much?		
Give any pertinent facts to these statements, if applicable		

(Please note: Have you completed all pertinent blanks? If you have, please press the PRINT button to send to your printer and mail or fax to the district office. Thank you.)