## **SCA Coaching E-Group Rules**

The SCA provides a series of e-groups to enable communication amongst coaches in a region. Users are required to observe our acceptable use policy to ensure that this facility continues to be available to all.

E-groups are opt-in groups meaning individuals must choose to be part of the group in order to receive messages. Members can unsubscribe from the group at any time. Any member of the group can send an email to the entire group for dissemination. The groups will be unmoderated in the first instance but if they are found to be abused, moderation may be enabled.

## **Acceptable Use Policy**

- 1. E-groups are available to SCA members residing in or coaching within the specific SCA region relevant to the e-group.
- 2. Only emails from registered email addresses will be transmitted. E-groups are broadcast groups and will send an email to all individuals who have subscribed to the group.
- 3. Do not send messages that are unlawful, harassing, defamatory, abusive, threatening, harmful, obscene, profane, sexually oriented, homophobic or racially offensive. Do not send messages containing bad language, links to inappropriate sites, threatening or abusive language.
- 4. Messages should be relevant to coaching and the region. Examples include places on a local course or trip; details of an upcoming meeting, event or course, information about local paddling venues, coaching opportunities, mentoring opportunities or second hand equipment for sale (must be paddling related and non-commercial).
- 5. Multi-posting, spamming or flooding is not permitted. This includes sending the same message multiple times.
- 6. E-groups should not be used in order to actively advertise commercial courses. The SCA provides this service on the SCA Website for all authorised courses. E-groups can be used by clubs or local coaches to offer last minute spaces.
- 7. Keep all contributions civil, tasteful and relevant to the group.
- 8. No defamatory comments. A defamatory comment is one that is capable of damaging the reputation of a person or organisation. If successfully sued you could be held liable for considerable damages and costs.
- 9. No swearing. People of all ages may be recipients of the message. Please don't use profanities or other words which might offend them.
- 10. Personal information. It is not wise to publicise your own contact details although there may be occasions when you may wish to do so in order to be contacted by others on the group (e.g. to help organise a course). The email address of the sender will be visible to all recipients of the message. You must not publish anyone else's contact details including (but not limited to) address, telephone or mobile number, email address, etc. This is for your own safety and that of everyone who uses this service.

## **Violations & Disciplinary procedure**

Violation of the Acceptable Use Policy is likely to lead to the immediate suspension of your access to the e-group and could lead to legal action being taken against you by the authorities or an aggrieved party. Be aware that in exceptional circumstances the SCA may be legally obliged to reveal your registration information and/or IP address to the authorities. Violation of any of the rules above may lead to your SCA membership being suspended or terminated. The SCA also reserves the right to refer any breach of the rules to the relevant authorities if appropriate.